

**Wastewater Management
Commission
May 12, 2021
Regular Meeting
~ Minutes ~
Draft**

I. CALL TO ORDER

The meeting was called to order at 6:00 PM by Chairman Thomas M. Ferrio.

II. ROLL CALL

Attendee Name	Title	Status	Arrived
Thomas M. Ferrio	Chairman	Present	
Elizabeth V. Richardson	Vice-Chairman	Present	
Robert D. Frost	Commissioner	Absent	
Frederick H. Klinger	Commissioner	Present	
Margot Willis-Doyle	Commissioner	Present	

III. REVIEW AND APPROVAL OF MINUTES

Approval of February 10, 2021 Wastewater Management Commission Regular Meeting Minutes

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Frederick H. Klinger
SECONDER:	Elizabeth V. Richardson, Vice-Chairman
AYES:	Thomas M. Ferrio, Elizabeth V. Richardson, Frederick H. Klinger, Margot Willis-Doyle
ABSENT:	Robert D. Frost

IV. COMMUNICATIONS AND REPORTS

None

V. OLD BUSINESS

None

VI. NEW BUSINESS

1. Discussion and Potential Action Regarding the Septic System New Homeowner Welcome Packet

Fred Klinger stated that, after looking over the correspondence between the Wastewater Management Office and residents regarding their septic systems, he thought that Matt and his office had done a very thorough job with outreach to residents. The pamphlets not only cover information regarding septic systems but also information about who to contact regarding their septic systems, rain gardens, surface runoff, pet waste, fertilizers, and they even include information about not feeding waterfowl and the detriment that has to our coastal ponds. He further stated that he didn't realize that this correspondence existed to this extent. Beth Richardson stated that she thought it was an outstanding effort on Matt's part, and that it has been several years in the making. Margot Willis -Doyle stated that she thinks the information sent to residents is a ton of helpful information, especially for new people in town who probably have not had to deal with these issues, and that she thinks the correspondence is very informative.

2. Discussion and Potential Action Regarding Additional Communication to Homeowners
Commission members stated that they feel this Agenda Item has been addressed in the discussion under Agenda Item 1 and that no further discussion is needed.

3. Discussion and Potential Action Regarding the Town Charter and Wastewater Ordinance
Fred Klinger stated that he had a discussion with Matt since the last meeting regarding this Agenda Item. He believes that this Agenda Item is also handled thoroughly in the Welcome packets that are sent to residents. He further stated that he believes this is covered under "education" in the Wastewater Ordinance.

4. Discussion and Potential Action Regarding Future Meetings and Agenda Topics
Beth Richardson stated that Matt had previously talked about what the interns are doing. Beth would like Matt to report on their progress at future meetings. Tom will coordinate with Matt regarding having a presentation on the research being done in tandem with URI. Fred Klinger would suggest for the next quarterly meeting a brief explanation of where we stand on the new experimental technology approved by RIDEM for use by the Town of Charlestown. Grace Klinger asked if Tom had received an email from Amy regarding the April 26th Town Council approval of the request for the Chairman of each Board, Committee and Commission to submit a report to the Town Council summarizing the previous year's projects and detailing the upcoming year activities and goals by July 1, 2021. Tom stated that he received the email and that he would be working on it.

VI. PUBLIC COMMENTS

None

VIII. ADJOURNMENT

The meeting was closed at 6:45 PM

Motion to adjourn the meeting

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Margot Willis-Doyle
SECONDER:	Elizabeth V. Richardson, Vice-Chairman
AYES:	Thomas M. Ferrio, Elizabeth V. Richardson, Frederick H. Klinger, Margot Willis-Doyle
ABSENT:	Robert D. Frost

Attest:

Bonnie Langlois, Recording Secretary