



TOWN OF CHARLESTOWN

TOWN OF CHARLESTOWN

Fiscal Year 2026 - 2027

TOWN COUNCIL – PROPOSED BUDGET

January 22, 2026

Town Council

Deborah A Carney, President
Stephen J. Stokes, Vice-President
Craig Marr
Peter Slom
Bonnie Van Slyke

Budget Commission

Timothy P. Kenefick, Chairman
Michael Marcelynas, Vice-Chairman
Joseph S. Dolock
Gregory J. Plunkett

Ex-Officio Members

Stephen J. Stokes, Council Ex-Officio
Jeffrey S. Allen, Town Administrator
Patrick Gormley, Town Treasurer

Note to the reader:

The support narratives contained in this budget proposal are reflective of the requests put forward by our department heads and reflect their requests under the individual departments “FY2027 Department Request” columns.

It's crucial to understand that these narratives serve as initial proposals outlining our municipality's needs and aspirations. However, they are subject to thorough review and refinement, taking into account community feedback, further analysis, and dialogue throughout the budgeting process. The dollar amounts shown in the narrative do not always reflect the amounts listed in the Town Council's approved budget.

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TOWN OF CHARLESTOWN
Fiscal Year 2026 - 2027
REVENUE SUMMARY

Description	FY2022 Audited	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Adopted	FY2027 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
Taxes	\$23,750,453	\$23,333,811	\$24,008,727	\$24,375,180	\$24,854,350	\$15,332,101	\$25,813,153	\$25,797,269	\$25,491,375	\$25,607,273	\$ 752,923	3.03%
State Aid	\$2,094,010	\$2,795,212	\$2,849,430	\$3,101,621	\$3,039,034	\$1,637,921	\$3,232,913	\$3,232,913	\$3,232,913	\$3,232,913	\$ 193,879	6.38%
Licenses and Fees	\$502,775	\$415,793	\$299,387	\$437,446	\$424,000	\$380,852	\$568,400	\$568,400	\$705,000	\$705,000	\$ 281,000	66.27%
Departmental Revenue	\$1,148,937	\$1,176,952	\$1,359,168	\$1,356,575	\$1,246,200	\$763,356	\$1,227,603	\$1,227,603	\$1,281,603	\$1,281,603	\$ 35,403	2.84%
Other	\$171,802	\$823,697	\$1,370,280	\$1,225,381	\$842,049	\$156,364	\$1,071,760	\$1,071,760	\$1,204,215	\$1,204,215	\$ 362,166	43.01%
Total	\$27,667,977	\$28,545,466	\$29,886,992	\$30,496,203	\$30,405,633	\$ 18,270,594	\$ 31,913,829	\$ 31,897,945	\$ 31,915,106	\$ 32,031,004	\$ 1,625,371	5.35%

TOWN OF CHARLESTOWN

Fiscal Year 2026-2027

REVENUE DETAIL

Account	Account Type	Description	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.310.3100.000	REVENUE	Taxes - Current Year	\$24,073,590	\$24,469,850	\$15,060,797	\$25,403,353	\$25,387,469	\$25,081,575	\$25,197,473	\$727,623	2.97%
01.310.3110.000	REVENUE	Taxes - Prior Year	\$162,772	\$250,000	\$209,896	\$250,000	\$250,000	\$250,000	\$250,000	\$0	0.00%
01.310.3115.000	REVENUE	Interest Prior Yr Tax	\$129,096	\$125,000	\$61,534	\$150,000	\$150,000	\$150,000	\$150,000	\$25,000	20.00%
01.310.3120.000	REVENUE	DEM Refuge Revenue (In Lieu of Tax)	\$9,722	\$9,500	-\$126	\$9,800	\$9,800	\$9,800	\$9,800	\$300	3.16%
			\$24,375,180	\$24,854,350	\$15,332,101	\$25,813,153	\$25,797,269	\$25,491,375	\$25,607,273	\$752,923	3.03%

01.320.3220.000	REVENUE	State Parking Fees	\$32,874	\$33,000	\$0	\$35,000	\$35,000	\$35,000	\$35,000	\$2,000	6.06%
01.320.3225.000	REVENUE	Beverage/Meals Tax	\$245,458	\$239,198	\$137,956	\$259,064	\$259,064	\$259,064	\$259,064	\$19,866	8.31%
01.320.3235.000	REVENUE	State Aid Education	\$1,548,074	\$1,517,657	\$710,441	\$1,525,000	\$1,525,000	\$1,525,000	\$1,525,000	\$7,343	0.48%
01.320.3240.000	REVENUE	Motor Vehicle Tax - State Reimbursement	\$1,009,366	\$1,020,877	\$515,086	\$1,030,171	\$1,030,171	\$1,030,171	\$1,030,171	\$9,294	0.91%
01.320.3240.002	REVENUE	Tangible Tax - State Reimbursement	\$18,324	\$18,324	\$18,324	\$18,324	\$18,324	\$18,324	\$18,324	\$0	0.00%
01.320.3245.000	REVENUE	Public Service Corp. Tax	\$113,167	\$108,574	\$124,530	\$96,671	\$96,671	\$96,671	\$96,671	-\$11,903	-10.96%
01.320.3250.000	REVENUE	Hotel Tax	\$85,583	\$101,404	\$131,585	\$268,683	\$268,683	\$268,683	\$268,683	\$167,279	164.96%
01.320.3275.000	REVENUE	Local Road Programs	\$48,774	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
			\$3,101,621	\$3,039,034	\$1,637,921	\$3,232,913	\$3,232,913	\$3,232,913	\$3,232,913	\$193,879	6.38%

01.330.3310.000	REVENUE	Business Licenses	\$19,673	\$19,000	\$15,710	\$19,000	\$19,000	\$19,000	\$19,000	\$0	0.00%
01.330.3320.000	REVENUE	Non-Business License	\$5,019	\$5,000	\$2,606	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
01.330.3330.000	REVENUE	Probate Fees	\$19,055	\$20,000	\$14,154	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
01.330.3340.000	REVENUE	Transfer Stamps	\$303,711	\$275,000	\$298,380	\$413,400	\$413,400	\$550,000	\$550,000	\$275,000	100.00%
01.330.3350.000	REVENUE	Recording Fees	\$89,988	\$105,000	\$50,001	\$111,000	\$111,000	\$111,000	\$111,000	\$6,000	5.71%
			\$437,446	\$424,000	\$380,852	\$568,400	\$568,400	\$705,000	\$705,000	\$281,000	66.27%

01.340.3300.000	REVENUE	Tax Certificates	\$6,250	\$9,000	\$3,400	\$6,500	\$6,500	\$6,500	\$6,500	-\$2,500	-27.78%
01.340.3405.000	REVENUE	Building Inspections	\$433,724	\$410,000	\$311,393	\$402,903	\$402,903	\$402,903	\$402,903	-\$7,097	-1.73%
01.340.3415.000	REVENUE	Zoning Board	\$4,100	\$4,000	\$925	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00%
01.340.3420.000	REVENUE	Planning Fees	\$7,650	\$6,000	\$5,150	\$7,500	\$7,500	\$7,500	\$7,500	\$1,500	25.00%
01.340.3425.000	REVENUE	Animal Control	\$4,522	\$4,500	\$379	\$4,500	\$4,500	\$4,500	\$4,500	\$0	0.00%
01.340.3430.000	REVENUE	Police Department	\$106,325	\$50,000	\$20,031	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0.00%
01.340.3431.000	REVENUE	Police Vehicle Reimbursement	\$61,773	\$45,000	\$20,108	\$45,000	\$45,000	\$45,000	\$45,000	\$0	0.00%
01.340.3435.000	REVENUE	Town Beach Parking	\$195,234	\$160,000	\$152,650	\$160,000	\$160,000	\$176,000	\$176,000	\$16,000	10.00%
01.340.3436.000	REVENUE	Beach Passes	\$141,148	\$145,000	\$12,299	\$145,000	\$145,000	\$159,500	\$159,500	\$14,500	10.00%
01.340.3440.000	REVENUE	Recreation	\$102,703	\$115,000	\$37,293	\$115,000	\$115,000	\$115,000	\$115,000	\$0	0.00%
01.340.3445.000	REVENUE	Ninigret Park	\$2,480	\$2,500	\$1,875	\$2,000	\$2,000	\$2,000	\$2,000	-\$500	-20.00%
01.340.3445.001	REVENUE	Ninigret Gate House Rent	\$11,846	\$12,000	\$6,000	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0.00%
01.340.3451.000	REVENUE	Blue Shutters Concession	\$0	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
01.340.3455.000	REVENUE	Blue Shutters Parking	\$240,474	\$245,000	\$176,383	\$235,000	\$235,000	\$258,500	\$258,500	\$13,500	5.51%
01.340.3460.000	REVENUE	Town Beach Concession	\$0	\$1,200	\$0	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0.00%
01.340.3465.000	REVENUE	Senior/Community Center	\$527	\$0	-\$246	\$0	\$0	\$0	\$0	\$0	0.00%
01.340.3466.000	REVENUE	Senior Center Programs	\$37,821	\$35,000	\$15,717	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0.00%
			\$1,356,575	\$1,246,200	\$763,356	\$1,227,603	\$1,227,603	\$1,281,603	\$1,281,603	\$35,403	2.84%

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
REVENUE DETAIL

Account	Account Type	Description	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.350.3515.000	REVENUE	Interest On Investments	\$386,997	\$350,000	\$144,263	\$335,000	\$335,000	\$357,319	\$357,319	\$7,319	2.09%
01.350.3530.000	REVENUE	General Fund Balance Transfer	\$382,495	\$348,020	\$0	\$720,760	\$720,760	\$830,896	\$830,896	\$482,876	138.75%
01.350.3540.000	REVENUE	Transfer from Rescue for Ambulance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.350.3550.000	REVENUE	Unclassified Revenue	\$63,362	\$124,029	\$4,370	\$0	\$0	\$0	\$0	-\$124,029	-100.00%
01.350.3750.000	REVENUE	Municipal Court General Revenue	\$10,031	\$20,000	\$7,731	\$16,000	\$16,000	\$16,000	\$16,000	-\$4,000	-20.00%
01.350.3995.000	REVENUE	Transfer In from Impact Fee Revenue	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.350.3995.008	REVENUE	Transfer In from Chariho Reserve	\$232,495	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.350.3995.000	REVENUE	Transfer In from Old Mill Rd	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.350.3995.000	REVENUE	Transfer In from Burdickville Rd	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.350.3995.000	REVENUE	Transfer In from ARPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.350.3995.000	REVENUE	Transfer In from Communication Tower	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
			\$1,225,381	\$842,049	\$156,364	\$1,071,760	\$1,071,760	\$1,204,215	\$1,204,215	\$362,166	43.01%
		Total Revenue	\$30,496,203	\$30,405,633	\$18,270,594	\$31,913,829	\$31,897,945	\$31,915,106	\$32,031,004	\$1,625,371	5.35%

TOWN OF CHARLESTOWN
Fiscal Year 2025-2026
EXPENDITURE SUMMARY

Description	FY2022 Audited	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase Over PY	% Increase of PY
Town Council	\$28,904	\$22,431	\$19,634	\$28,800	\$31,695	\$11,645	\$ 31,695	\$ 31,695	\$ 31,695	\$ 31,695	\$ -	0.00%
Town Administrator	\$217,162	\$244,747	\$188,720	\$195,089	\$202,739	\$100,007	\$ 208,708	\$ 208,708	\$ 208,708	\$ 208,708	\$ 5,968	2.94%
Election Unit	\$22,363	\$53,367	\$20,991	\$32,395	\$10,115	\$5,094	\$ 56,335	\$ 56,335	\$ 56,335	\$ 56,335	\$ 46,220	456.95%
Treasurer	\$281,989	\$281,985	\$307,930	\$353,889	\$458,050	\$213,435	\$ 463,026	\$ 463,026	\$ 463,026	\$ 463,026	\$ 4,976	1.09%
Information Technology	\$230,278	\$263,548	\$237,580	\$257,381	\$355,244	\$196,481	\$ 359,153	\$ 359,153	\$ 359,153	\$ 359,153	\$ 3,909	1.10%
Tax Assessor	\$168,249	\$169,311	\$204,444	\$228,729	\$232,669	\$113,626	\$ 246,019	\$ 246,019	\$ 244,582	\$ 244,582	\$ 11,913	5.12%
GIS	\$121,699	\$115,823	\$127,167	\$147,506	\$164,771	\$84,914	\$ 179,337	\$ 179,337	\$ 179,337	\$ 179,337	\$ 14,566	8.84%
Tax Collector	\$141,401	\$144,105	\$145,122	\$163,191	\$174,212	\$86,058	\$ 182,932	\$ 182,932	\$ 182,932	\$ 182,932	\$ 8,720	5.01%
Town Clerk	\$219,190	\$213,401	\$179,286	\$239,407	\$257,833	\$122,135	\$ 270,226	\$ 270,226	\$ 269,926	\$ 269,926	\$ 12,093	4.69%
Town Planner	\$150,142	\$139,052	\$159,184	\$159,389	\$161,851	\$77,280	\$ 171,293	\$ 171,293	\$ 171,293	\$ 171,293	\$ 9,442	5.83%
Central Services	\$335,469	\$417,804	\$444,943	\$373,382	\$490,312	\$267,251	\$ 424,014	\$ 434,014	\$ 431,514	\$ 431,514	\$ (58,798)	-11.99%
Police Department	\$2,832,682	\$2,886,125	\$3,059,226	\$3,171,444	\$3,430,210	\$1,637,740	\$ 3,553,425	\$ 3,553,425	\$ 3,553,425	\$ 3,553,425	\$ 123,215	3.59%
Building Inspector	\$306,130	\$310,395	\$311,663	\$359,573	\$384,771	\$187,310	\$ 402,903	\$ 402,903	\$ 402,903	\$ 402,903	\$ 18,132	4.71%
CEMA	\$76,172	\$82,890	\$65,438	\$91,429	\$42,050	\$26,813	\$ 44,195	\$ 44,195	\$ 44,195	\$ 44,195	\$ 2,145	5.10%
Animal Control	\$116,678	\$119,346	\$139,167	\$145,956	\$159,197	\$71,306	\$ 159,318	\$ 159,318	\$ 159,318	\$ 159,318	\$ 121	0.08%
Public Assistance	\$5,282	\$4,747	\$3,220	\$4,985	\$5,000	\$3,099	\$ 5,000	\$ 5,000	\$ 5,000	\$ 8,000	\$ -	0.00%
Municipal Court	\$9,461	\$9,783	\$9,761	\$10,147	\$10,496	\$4,881	\$ 10,565	\$ 10,565	\$ 10,565	\$ 10,565	\$ 69	0.66%
DPW Administration	\$174,529	\$185,339	\$191,610	\$199,415	\$210,683	\$91,169	\$ 201,801	\$ 201,801	\$ 201,801	\$ 201,801	\$ (8,882)	-4.22%
DPW Highway & Roads	\$1,262,726	\$1,163,855	\$1,119,721	\$1,180,371	\$1,334,704	\$340,212	\$ 1,364,689	\$ 1,364,689	\$ 1,364,689	\$ 1,364,689	\$ 29,985	2.25%
DPW Building & Grounds	\$400,710	\$443,176	\$413,997	\$421,342	\$474,293	\$213,940	\$ 478,982	\$ 478,982	\$ 478,982	\$ 478,982	\$ 4,689	0.99%
CRCC Mandated Monitoring	\$8,152	\$8,839	\$9,628	\$4,800	\$10,080	\$0	\$ 10,584	\$ 10,584	\$ 10,584	\$ 10,584	\$ 504	5.00%
Wastewater Management	\$132,911	\$128,929	\$174,542	\$193,684	\$203,792	\$74,038	\$ 215,030	\$ 215,030	\$ 215,030	\$ 215,030	\$ 11,238	5.51%
Outside Agencies	\$24,500	\$25,000	\$25,000	\$29,300	\$28,300	\$16,650	\$ 42,884	\$ 30,800	\$ 30,800	\$ 30,800	\$ 2,500	8.83%
Local Agencies	\$292,893	\$304,912	\$316,466	\$322,512	\$335,956	\$170,528	\$ 344,557	\$ 344,257	\$ 342,357	\$ 342,357	\$ 6,401	1.91%
Boards and Commissions	\$31,192	\$29,322	\$23,415	\$20,564	\$43,785	\$9,429	\$ 41,985	\$ 41,985	\$ 41,985	\$ 41,985	\$ (1,800)	-4.11%
Chariho Regional School District	\$13,510,358	\$13,664,390	\$13,933,732	\$14,271,488	\$13,945,937	\$7,678,415	\$ 14,758,899	\$ 14,758,899	\$ 14,758,899	\$ 14,758,899	\$ 812,962	5.83%
Charlestown Ambulance and Rescue Services	\$324,800	\$324,800	\$547,600	\$747,600	\$947,600	\$473,800	\$ 1,147,600	\$ 1,147,600	\$ 1,147,600	\$ 1,147,600	\$ 200,000	21.11%
Senior Center	\$121,537	\$134,420	\$150,014	\$156,583	\$185,690	\$87,375	\$ 217,603	\$ 217,603	\$ 217,603	\$ 217,603	\$ 31,913	17.19%

TOWN OF CHARLESTOWN
Fiscal Year 2025-2026
EXPENDITURE SUMMARY

Description	FY2022 Audited	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase Over PY	% Increase of PY
Recreation Administration	\$207,667	\$218,728	\$245,126	\$265,326	\$287,690	\$135,135	\$ 300,637	\$ 300,637	\$ 300,637	\$ 300,637	\$ 12,947	4.50%
Recreation Programs	\$115,151	\$155,697	\$159,751	\$184,316	\$188,800	\$135,497	\$ 204,800	\$ 204,800	\$ 204,800	\$ 204,800	\$ 16,000	8.47%
Charlestown Beach	\$162,065	\$169,587	\$151,293	\$213,450	\$221,837	\$156,906	\$ 226,788	\$ 226,788	\$ 226,788	\$ 226,788	\$ 4,951	2.23%
Ninigret Park	\$42,933	\$36,701	\$49,682	\$79,816	\$175,403	\$44,061	\$ 197,366	\$ 197,366	\$ 197,366	\$ 197,366	\$ 21,963	12.52%
Blue Shutters Beach	\$155,582	\$174,349	\$170,556	\$191,281	\$213,047	\$146,224	\$ 216,782	\$ 216,782	\$ 216,782	\$ 216,782	\$ 3,735	1.75%
Debt Service	\$646,870	\$642,584	\$637,170	\$494,816	\$297,415	\$301,633	\$ 295,463	\$ 295,463	\$ 295,463	\$ 373,360	\$ (1,952)	-0.66%
Employee Benefits	\$2,469,904	\$2,317,147	\$2,250,765	\$2,331,056	\$2,773,387	\$1,518,212	\$ 2,883,956	\$ 2,883,956	\$ 2,883,956	\$ 2,883,956	\$ 110,569	3.99%
Professional Services	\$252,227	\$275,175	\$232,842	\$233,457	\$292,200	\$206,648	\$ 315,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ 22,800	7.80%
Town Insurance	\$295,620	\$330,468	\$356,197	\$355,879	\$400,000	\$385,434	\$ 410,000	\$ 410,000	\$ 410,000	\$ 410,000	\$ 10,000	2.50%
Contingencies	\$7,329	\$27,917	\$2,873	\$4,654	\$50,000	\$1,737	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.00%
Capital Transfers & Improvements	\$2,344,781	\$388,228	\$328,629	\$656,817	\$488,269	\$140,807	\$ 495,281	\$ 481,781	\$ 505,079	\$ 505,079	\$ 16,809	3.44%
Transfers Out	\$21,946	\$1,275,222	\$1,462,121	\$654,166	\$725,550	\$725,550	\$ 725,000	\$ 725,000	\$ 725,000	\$ 760,000	\$ (550)	-0.08%
Total	\$28,269,633	\$27,903,650	\$28,593,155	\$29,175,386	\$30,405,633	\$16,262,475	\$ 31,913,830	\$ 31,897,946	\$ 31,915,107	\$ 32,031,004	\$ 1,509,473	4.96%

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPENDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.410.5005.000	Town Council Salaries	\$16,005	\$13,625	\$17,900	\$18,900	\$7,250	\$18,900	\$18,900	\$18,900	\$18,900	\$0	0.00%
01.410.5015.000	Town Sergeant/Recording Wages	\$1,682	\$2,063	\$2,266	\$2,625	\$0	\$2,625	\$2,625	\$2,625	\$2,625	\$0	0.00%
01.410.6015.000	Dues & Subscriptions	\$3,870	\$3,870	\$3,870	\$3,870	\$4,095	\$3,870	\$3,870	\$3,870	\$3,870	\$0	0.00%
01.410.6020.000	Operating Supplies	\$874	\$77	\$271	\$300	\$0	\$300	\$300	\$300	\$300	\$0	0.00%
01.410.6060.000	Printing & Binding	\$0	\$0	\$4,494	\$6,000	\$300	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00%
		\$22,431	\$19,634	\$28,800	\$31,695	\$11,645	\$31,695	\$31,695	\$31,695	\$31,695	\$0	0.00%
01.420.5005.000	Town Administrator Salary	\$160,843	\$123,857	\$129,418	\$132,613	\$66,247	\$136,591	\$136,591	\$136,591	\$136,591	\$3,978	3.00%
01.420.5010.000	Town Admin Secretary Salary	\$60,972	\$60,257	\$61,749	\$63,168	\$31,676	\$65,063	\$65,063	\$65,063	\$65,063	\$1,895	3.00%
01.420.5010.002	Town Admin Secretary-Longevity	\$4,903	\$1,717	\$3,063	\$3,158	\$1,458	\$3,253	\$3,253	\$3,253	\$3,253	\$95	3.00%
01.420.6015.000	Dues & Subscriptions	\$4,168	\$335	\$175	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
01.420.6020.000	Operating Supplies	\$1,303	\$346	\$453	\$1,200	\$349	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0.00%
01.420.6050.000	Professional Development	\$4,192	\$2,208	\$206	\$1,500	\$277	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
01.420.6070.000	Travel Expense	\$90	\$0	\$25	\$100	\$0	\$100	\$100	\$100	\$100	\$0	0.00%
		\$244,747	\$188,720	\$195,089	\$202,739	\$100,007	\$208,708	\$208,708	\$208,708	\$208,708	\$5,968	2.94%
01.430.5005.000	Board of Canvassers Wages	\$17,533	\$13,347	\$12,447	\$5,000	\$4,829	\$31,693	\$31,693	\$31,693	\$31,693	\$26,693	533.86%
01.430.6020.000	Operating Supplies	\$15,507	\$2,305	\$4,020	\$2,575	\$170	\$6,182	\$6,182	\$6,182	\$6,182	\$3,607	140.08%
01.430.6035.000	Miscellaneous	\$8,102	\$1,109	\$2,488	\$500	\$95	\$2,500	\$2,500	\$2,500	\$2,500	\$2,000	400.00%
01.430.6095.000	Poll Worker Stipends	\$12,225	\$4,231	\$13,440	\$2,040	\$0	\$15,960	\$15,960	\$15,960	\$15,960	\$13,920	682.35%
		\$53,367	\$20,991	\$32,395	\$10,115	\$5,094	\$56,335	\$56,335	\$56,335	\$56,335	\$46,220	456.95%
01.440.5005.000	Treasurer Salary	\$103,278	\$116,890	\$122,486	\$125,404	\$62,646	\$132,395	\$132,395	\$132,395	\$132,395	\$6,991	5.57%
01.440.5010.000	Treasurer Wages	\$119,739	\$123,568	\$169,189	\$219,711	\$108,065	\$226,302	\$226,302	\$226,302	\$226,302	\$6,591	3.00%
01.440.5010.003	Treasurer's Emp Longevity	\$2,159	\$2,007	\$2,119	\$2,235	\$1,032	\$3,929	\$3,929	\$3,929	\$3,929	\$1,694	75.79%
01.440.6015.000	Dues & Subscriptions	\$292	\$0	\$170	\$300	\$250	\$250	\$250	\$250	\$250	-\$50	-16.67%
01.440.6020.000	Operating Supplies	\$1,571	\$2,883	\$3,567	\$3,250	\$367	\$3,500	\$3,500	\$3,500	\$3,500	\$250	7.69%
01.440.6050.000	Professional Development	\$319	\$0	\$260	\$2,500	\$0	\$1,500	\$1,500	\$1,500	\$1,500	-\$1,000	-40.00%
01.440.6065.000	Purchased Services	\$53,815	\$62,215	\$55,424	\$103,500	\$41,076	\$93,500	\$93,500	\$93,500	\$93,500	-\$10,000	-9.66%
01.440.6070.000	Travel Expense	\$330	\$0	\$192	\$150	\$0	\$150	\$150	\$150	\$150	\$0	0.00%
01.440.6075.000	Tools/Equipment	\$190	\$367	\$483	\$1,000	\$0	\$1,500	\$1,500	\$1,500	\$1,500	\$500	50.00%
		\$281,985	\$307,930	\$353,889	\$458,050	\$213,435	\$463,026	\$463,026	\$463,026	\$463,026	\$4,976	1.09%

SUPPLEMENTAL INFORMATION
FY 2026 - 2027

410 - TOWN COUNCIL:

410-5005 - SALARIES - \$18,900

Council President \$ 4,000
Four Council Members at \$3,725 each \$14,900

410-5015 - WAGES - \$2,625

Town Sergeant - \$2,625

Performs duties prescribed by the General Laws of Rhode Island, which also includes assisting the Board of Canvassers and attendance at required Town Council meetings.

410-6015 - DUES, MEETINGS & SUBSCRIPTIONS - \$3,870

League of Cities & Towns Dues (0.48389 per capita/7997 Census 2020). There is no increase for FY26.

410-6020 - OPERATING SUPPLIES - \$300

Miscellaneous stationary supplies

410-6060 - PRINTING - \$6,000

Average cost of one Pipeline issue (printing and mailing) estimated at \$5,500. Budget should support at least 2 issues per year.

Town Council TOTAL REQUESTED BUDGET - \$31,695

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

420 - TOWN ADMINISTRATOR:

420-5005 – TA SALARY - \$136,591

FY2024 Salary: \$136,591

Longevity: \$0

420-5010 – TA SECRETARY SALARY - \$68,316

FY2024 Salary: \$65,063

Longevity: \$3,253

420-5020 – TOWN ADMINISTRATOR AUTOMOBILE STIPEND - \$0

420-6015 - DUES & SUBSCRIPTIONS - \$1,000

Rhode Island Manager's Association fees and management journals, etc.

420-6020 – OPERATING SUPPLIES - \$1,200

Office supplies.

420-6050 - PROFESSIONAL DEVELOPMENT - \$1,500

Annual professional and business expenses: registration, materials, meal reimbursement, authorized meetings, and seminars.

420-6070 – TRAVEL EXPENSES - \$100

Town Administrator TOTAL REQUESTED BUDGET- \$208,708

SUPPLEMENTAL INFORMATION
FY 2026 - 2027

430 – BOARD OF CANVASSERS:

430-5005 - SALARIES - \$31,693

\$20,000 - Charter-required three-member Board of Canvassers and two Alternate members. Chairperson: \$23.66 per hour; 2 Members: \$17.40 per hour, 2 Alternate Members: \$17.40 per hour. Assumes a 3% COLA increase on July 1, as non-union hourly rate employees.

\$11,693 – State Statute and RI Board of Elections regulations require local Boards of Canvassers to provide **In-Person Emergency Voting** during regular business hours for 20 days prior to Statewide Elections. The Board has been able to accommodate the flow of Primary Early voters at Charlestown Town Hall with 2 Board members/poll workers and General Election voters at Charlestown Town Hall with 4 Board members/poll workers, working Monday through Friday from 8:30 am – 4:30 pm. This budget request anticipates In-Person Emergency Voting for the September 2026 Statewide Primary and the November 2026 General Election

September 2026 Statewide Primary: \$3898

2 Board members, working 8 hours per day, at \$17.40 per hour, for 14 business days.

November 2026 General Election: \$7795

4 Board members, working 8 hours per day, at \$16.89 per hour, for 14 business days.

430-6020 - OPERATING SUPPLIES – \$6182

Supplies unique to the operation of the Board of Canvassers:

Office supplies needed by the Board - \$300

USPS Permit Renewal Fee - \$275

Printing of ballots for the Chariho 2025 District Referendum in April - \$280 (may be reimbursed by Chariho)

Polling Place Postcard Mailing 2026 - \$4607

DESCRIPTION	COST	NOTES
Cardstock	\$ 200.00	2000 sheets
Design/Print/Cut	\$ -	In-house
Postage	\$4,407.25	7225 voters at \$.61ea (01.490.4945.430)
TOTAL COST	\$4,607.25	

SUPPLEMENTAL INFORMATION
FY 2026 - 2027

430-6035 – MISCELLANEOUS – \$2500

Breakfast and Dinner for Poll workers

September 2026 Statewide Primary - Breakfast and dinner: 1000
November 2026 General Election - Breakfast and dinner: 1000
April 2026 Chariho DFR – Breakfast and dinner: \$250
June 2026 FTR – Breakfast and dinner: \$250

430-6075 – TOOLS AND EQUIPMENT - \$0

430-6095 - STIPENDS - \$15,960

Poll worker wages for the following:

September 2026 – Statewide Primary: 4 polling locations	8 Moderators/Clerks at \$270 = \$2160 16 Supervisors at \$240 = \$3840 4 Greeters at \$240 = 960
November 2026 – Presidential Election: 4 polling locations	8 Moderators/Clerks at \$270 = \$2160 16 Supervisors at \$240 = \$3840 4 Greeters at \$240 = 960
April 2026 Chariho District Financial Referendum: 1 polling location	2 Moderators/Clerks at \$270 = \$540 2 Supervisors at \$240 = \$480
June 2026 Financial Town Referendum: 1 polling location	2 Moderators/Clerks at \$270 = \$540 2 Supervisors at \$240 = \$480

Board of Canvassers TOTAL REQUESTED BUDGET \$56,335

SUPPLEMENTAL INFORMATION
FY2026 – 2027

440 – TOWN TREASURER:

440-5005 – SALARY \$132,395

Treasurer FY27 Salary: \$ 132,395

440-5010 – WAGES \$230,231

Assistant Treasurer FY27 Salary: \$ 92,079

Longevity: \$ 2,302

Cash Accountant FY25 Salary: \$ 65,063

Longevity: \$ 1,627

Payroll/Benefits FY25 Salary: \$ 69,160

440-6015 – DUES & SUBSCRIPTIONS - \$250

National GFOA – Treasurer

RIGFOA – Treasurer and Assistants

RI Municipal Purchasing Agents Association – Cash Accountant

440-6020 – OPERATING SUPPLIES - \$3,500

This expense covers the following items:

Laser checks for payables

Regular and window envelopes

Printer cartridges

Folders – storage boxes, etc.

Four-part purchase order/vouchers

1099 forms for non-corporate vendors

Miscellaneous office supplies

440-6050 – PROFESSIONAL DEVELOPMENT - \$1,500

Annual professional and business expenses: registration, materials, meal reimbursement, authorized meetings, and seminars.

SUPPLEMENTAL INFORMATION
FY2026 – 2027

TOWN TREASURER – (cont'd):

440-6065 – PURCHASED SERVICES - \$54,000

Content Manager Enterprise module (organizing digital content within the software) for accounting system based on most recent quote for annual subscription and estimated training and related expenses -\$6,700
General Ledger module technical support -\$2,500
InfoLink module for billing -\$2,800
ADP Payroll Services - \$50,000
HR & Payroll consulting related expenses -\$7,500
GovInvest - software to measure and visualize OPEB liabilities and costs - \$14,500
Milliman USA- actuarial services - \$9,500

440-6070 – TRAVEL - \$150

Business related travel for Treasurer and staff.

440-6075 – TOOLS & EQUIPMENT - \$1,500

Appropriation for any small equipment that may need to be replaced within the department.

Treasurer TOTAL REQUESTED BUDGET- \$463,026

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.445.5005.000	IT Salary	\$98,301	\$100,863	\$104,558	\$107,005	\$53,568	\$110,215	\$110,215	\$110,215	\$110,215	\$3,210	3.00%
01.445.5005.002	IT Longevity	\$0	\$0	\$1,598	\$2,675	\$1,235	\$2,755	\$2,755	\$2,755	\$2,755	\$80	3.00%
01.445.5010.000	IT - Technician Wages	\$45,479	\$47,676	\$53,839	\$55,814	\$27,872	\$58,782	\$58,782	\$58,782	\$58,782	\$2,968	5.32%
01.445.5025.000	IT - Technician Overtime Wages	\$0	\$0	\$3,602	\$6,500	\$2,448	\$6,500	\$6,500	\$6,500	\$6,500	\$0	0.00%
01.445.6015.000	Dues & Subscriptions	\$201	\$421	\$470	\$500	\$115	\$500	\$500	\$500	\$500	\$0	0.00%
01.445.6020.000	Operating Supplies	\$975	\$27	\$1,603	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
01.445.6050.000	Professional Development	\$861	\$1,112	\$479	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
01.445.6060.000	Renewal Service Agreements	\$65,948	\$58,182	\$44,942	\$148,050	\$110,930	\$146,700	\$146,700	\$146,700	\$146,700	-\$1,350	-0.91%
01.445.6065.000	Purchased Services	\$51,404	\$28,671	\$46,221	\$31,000	\$0	\$30,000	\$30,000	\$30,000	\$30,000	-\$1,000	-3.23%
01.445.6070.000	Travel Expense	\$37	\$0	\$0	\$200	\$0	\$200	\$200	\$200	\$200	\$0	0.00%
01.445.6075.000	Tools & Equipment	\$342	\$628	\$67	\$500	\$312	\$500	\$500	\$500	\$500	\$0	0.00%
		\$263,548	\$237,580	\$257,381	\$355,244	\$196,481	\$359,153	\$359,153	\$359,153	\$359,153	\$3,909	1.10%

01.450.5005.000	Tax Assessor Salary	\$96,014	\$100,869	\$104,587	\$107,005	\$53,861	\$110,216	\$110,216	\$110,216	\$110,216	\$3,211	3.00%
01.450.5005.002	Tax Assessor Longevity	\$9,480	\$10,080	\$10,377	\$10,701	\$4,939	\$11,022	\$11,022	\$11,022	\$11,022	\$321	3.00%
01.450.5010.000	Tax Assessor Wages	\$46,007	\$89,447	\$103,037	\$106,798	\$53,382	\$112,476	\$112,476	\$112,476	\$112,476	\$5,678	5.32%
01.450.5010.003	Tax Assessor Emp Longevity	\$0	\$0	\$1,293	\$1,365	\$630	\$2,875	\$2,875	\$1,438	\$1,438	\$73	5.35%
01.450.5025.000	Tax Assessor Overtime Wages	\$0	\$270	\$1,155	\$250	\$0	\$250	\$250	\$250	\$250	\$0	0.00%
01.450.6015.000	Dues & Subscriptions	\$70	\$940	\$1,317	\$1,500	\$634	\$2,480	\$2,480	\$2,480	\$2,480	\$980	65.33%
01.450.6020.000	Operating Supplies	\$1,380	\$1,013	\$2,839	\$2,500	\$60	\$2,800	\$2,800	\$2,800	\$2,800	\$300	12.00%
01.450.6050.000	Professional Development	\$56	\$1,825	\$1,090	\$1,500	\$120	\$2,500	\$2,500	\$2,500	\$2,500	\$1,000	66.67%
01.450.6055.000	Professional Services	\$1,600	\$0	\$2,550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.450.6060.000	Printing & Binding	\$352	\$0	\$0	\$250	\$0	\$300	\$300	\$300	\$300	\$50	20.00%
01.450.6070.000	Travel Expense	\$12	\$0	\$0	\$100	\$0	\$100	\$100	\$100	\$100	\$0	0.00%
01.450.6075.000	Tools/Equipment	\$0	\$0	\$482	\$700	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$300	42.86%
		\$169,311	\$204,444	\$228,729	\$232,669	\$113,626	\$246,019	\$246,019	\$244,582	\$244,582	\$11,913	5.12%

01.455.5005.000	GIS Salary	\$91,321	\$96,012	\$104,601	\$107,005	\$58,340	\$110,215	\$110,215	\$110,215	\$110,215	\$3,210	3.00%
01.455.5005.002	GIS Longevity	\$6,785	\$7,694	\$8,825	\$10,166	\$4,445	\$11,022	\$11,022	\$11,022	\$11,022	\$856	8.42%
01.455.5018.000	Intern	\$674	\$0	\$9,797	\$10,000	\$3,163	\$20,000	\$20,000	\$20,000	\$20,000	\$10,000	100.00%
01.455.6015.000	Dues & Subscriptions	\$15	\$0	\$816	\$1,000	\$190	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
01.455.6020.000	Operating Supplies	\$6,242	\$6,883	\$10,283	\$10,900	\$9,082	\$17,500	\$17,500	\$17,500	\$17,500	\$6,600	60.55%
01.455.6050.000	Professional Development	\$250	\$50	\$2,435	\$1,800	\$0	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.00%
01.455.6055.000	Professional Services	\$7,267	\$7,261	\$7,081	\$18,100	\$5,090	\$9,000	\$9,000	\$9,000	\$9,000	-\$9,100	-50.28%
01.455.6070.000	Travel Expense	\$185	\$0	\$0	\$300	\$0	\$300	\$300	\$300	\$300	\$0	0.00%
01.455.6075.000	Tools/Equipment	\$3,084	\$9,267	\$3,669	\$5,500	\$4,605	\$8,500	\$8,500	\$8,500	\$8,500	\$3,000	54.55%
		\$115,823	\$127,167	\$147,506	\$164,771	\$84,914	\$179,337	\$179,337	\$179,337	\$179,337	\$14,566	8.84%

01.460.5005.000	Tax Collector Salary	\$80,148	\$82,145	\$89,578	\$93,924	\$47,239	\$99,160	\$99,160	\$99,160	\$99,160	\$5,236	5.57%
01.460.5005.002	Tax Collector Longevity	\$7,914	\$7,930	\$8,870	\$9,392	\$4,335	\$9,916	\$9,916	\$9,916	\$9,916	\$524	5.58%
01.460.5010.000	Tax Collector Wages	\$46,007	\$47,175	\$52,711	\$54,586	\$27,310	\$57,489	\$57,489	\$57,489	\$57,489	\$2,903	5.32%
01.460.5010.003	Tax Collector Emp. Longevity	\$0	\$451	\$1,258	\$1,365	\$630	\$1,437	\$1,437	\$1,437	\$1,437	\$72	5.27%
01.460.6015.000	Dues & Subscriptions	\$60	\$120	\$180	\$195	\$180	\$180	\$180	\$180	\$180	-\$15	-7.69%
01.460.6020.000	Operating Supplies	\$8,311	\$5,316	\$8,767	\$12,000	\$4,992	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0.00%
01.460.6050.000	Professional Development	\$1,136	\$1,377	\$213	\$2,000	\$1,152	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
01.460.6070.000	Travel Expense	\$321	\$609	\$1,613	\$500	\$219	\$500	\$500	\$500	\$500	\$0	0.00%
01.460.6075.000	Tools/Equipment	\$208	\$0	\$0	\$250	\$0	\$250	\$250	\$250	\$250	\$0	0.00%
		\$144,105	\$145,122	\$163,191	\$174,212	\$86,058	\$182,932	\$182,932	\$182,932	\$182,932	\$8,720	5.01%

SUPPLEMENTAL INFORMATION
FY2026 – 2027

445 – INFORMATION TECHNOLOGY:

445-5005 – SALARY - \$112,971

IT Director	FY27 Salary:	\$110,215
	Longevity:	\$ 2,755

445-5010 – WAGES - \$58,782

IT Technician	FY27 Wages:	\$ 58,782
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445-5025 – IT - Technician Overtime Wages - \$6,500

445-6015 – DUES & SUBSCRIPTIONS - \$500

Subscription for Vmug Advantage (VMware lab) – cost \$200 year
Subscription for GMIS International – cost/due \$200 year
Annual subscription for support staff - \$100

445-6020 – OPERATING SUPPLIES - \$1,000

This line covers toner/headphones/UPS/ Battery backup/mics for the department.

445-6050 – PROFESSIONAL DEVELOPMENT - \$2,000 - Fees for conferences, seminars, training for both the IT Manager and the IT Technician with the expectation that conferences and training.

SUPPLEMENTAL INFORMATION
FY2026 – 2027

445-6060 – Renewal Service Agreements – \$146,700

Annual Renewal for Appliance Backup	\$18,300	(Year 2 of 5)
Email Protection Annual Renewal	\$15,500	(Year 2 of 5)
Adobe Renewal	\$7,200	Adobe Acrobat + 2 CC Suites, justified use for Town and Police
Office 365 Licensing	\$14,000	This additional cost increase is due to Microsoft price increase.
Cisco Webex Events Center	\$4,650	Streaming & Meeting Collaboration. Over 60 meetings per year.
Endpoint Security Costs	\$11,000	Increase due to anticipated cybersecurity insurance requirements.
Security Appliance Renewal Cost	\$14,300	Contract year 4 of 4
Inventory Management /Patch Management/Remote Support	\$5,450	Supports Town + Police Computers
Other License Costs	\$4,000	Warranty for laptops/wireless/cameras/Servers
Content Filtering/ DNS Security	\$1,500	Cisco Umbrella
Multi-Factor Renewal	\$2,000	Cisco Duo Renewal
Identity Threat Protection	\$3,000	Protecting digital identities from Cyber threats
Attack Surface Management/ Security Hardening	\$28,300	Police/ Town Location and Potential Other Locations (Year 3 of 3)
Data Security Renewal	\$17,500	protects data by detecting threats and preventing exposure

445-6065 – PURCHASED SERVICES – \$30,000

As the technology needs in town evolve, the IT Department is focusing on purchasing and installing equipment and hardware to maintain the infrastructure along with meeting Cyber Security directives.

Equipment upgrade/ refresh	30,000	Refresh of all aging equipment that is near or end of life.
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445-6070 – TRAVEL - \$200

Covers travel to police station, meetings, trainings, and on-call emergencies.

445-6075 – TOOLS & EQUIPMENT - \$500

Appropriation for any small equipment that may be needed.

Information Technology TOTAL REQUESTED BUDGET: \$359,153

SUPPLEMENTAL INFORMATION
FY2026-2027

450 - TAX ASSESSOR:

450-5005 SALARY - \$ 121,238

Fiscal Year Salary -		\$110,216	CPMA Grade 6D
Longevity -		\$11,022	35 years employment - 10%
Total		<u>\$121,238</u>	

450-5010 WAGES - \$ 115,351

Assessor's Clerk – Two Existing Full-Time Positions

Senior Tax Assmnt Clerk 1

New Fiscal Year Salary -		\$57,489	Teamster - TS2 Level 4
Longevity -		\$2,875	6 years employment - 5%
Sub-Total		<u>\$60,364</u>	

Senior Tax Assmnt Clerk 2

New Fiscal Year Salary -		\$54,987	Teamster - TS2 Level 2
Longevity -		\$0	3 year employment - 0%
Sub-Total		<u>\$54,987</u>	

Total \$115,351

450-5025 OVETIME WAGES - \$ 250

Unexpected overtime for various property valuation projects.

SUPPLEMENTAL INFORMATION
FY2026-2027

450 - TAX ASSESSOR (cont'd):

450-6015 - DUES & SUBSCRIPTIONS - \$ 2,480

Professional Designations	\$250
IAAO membership	\$600
IAAO membership (Assoc) X 2	\$400
RIAAO membership X 3	\$450
RIAAO meetings X 3	\$480
NRAAO membership X 3	\$300
	<u>\$2,480</u>

The cost of dues represents those organizations that the Tax Assessor maintains active membership for the enhancement of professional techniques and assessment administration.

450-6020 OPERATING SUPPLIES - \$2,800

Printer Toner	\$1,800
General Office Supplies	\$1,000
	<u>\$2,800</u>

This value is based on the cost of materials needed to maintain the present equipment and procedures

SUPPLEMENTAL INFORMATION
FY2026-2027

450 - TAX ASSESSOR (cont'd):

450-6050 PROFESSIONAL DEVELOPMENT - \$ 2,500

Employee Training \$ 500

Software training workshops and seminars for new Tax Assessment Clerk

VISION Software Training and Annual User Group Conference X 3 \$1, 500

Annual training for VISION APPRAISAL Software. This software is the main property valuation software used in the Assessor's office; Vision Appraisal updates its software annually and offers this 2-day conference as the main training event for all users. This request includes overnight accommodations and travel.

Local or National Assessing Officers Conference \$ 500

Various Assessment Organizations (IAAO, NRAAO, RIAAO, MAAO, CAAO) offer local or national seminars and conferences for continuing education of assessment practices. These educational sessions extend from one to three days. This request includes the cost of the educational session, overnight accommodations, and travel.

450-6060 PRINTING & BINDING - \$ 300

Envelops, Business cards, Field Review Property Record Cards, Special Forms

SUPPLEMENTAL INFORMATION
FY2026-2027

450 - TAX ASSESSOR (cont'd):

450-6070 TRAVEL EXPENSES - \$ 100

Travel reimbursement when a municipal vehicle is unavailable, or travel is close to the employee's home.

450-6075 SMALL TOOLS & EQUIPMENT - \$1,000

Replacement Measuring Devices	\$	50
Replacement Camera/Supplies	\$	100
Misc Computer Supplies	\$	100
Special Office Equipment	\$	750
	\$	<u>1,000</u>

TOTAL REQUESTED BUDGET **\$246,019**

**SUPPLEMENTAL INFORMATION
FY2026 – 2027**

455 - GIS:

455-5005 SALARY - \$117,171

New Fiscal Year Salary-	\$ 110,215.37	CPMA Grade 6D
Longevity -	\$11,021.54	20 years employment – 10%
Total	\$121,236.91	

455-5018 GIS & UAS Technical Services – Per Diem / Project-Based - \$20,000

Provide per diem, project-based GIS and UAV technical support on an as-needed basis to meet the Town’s operational needs, with hours allocated per project and not to exceed the approved annual budget. Services include GIS data management, mapping, and WebGIS updates; support for coastal, environmental, infrastructure, and municipal event projects; and UAV equipment maintenance, software updates, and operational support for the Town’s Beach UAV program. Additional duties may include staff training support, FAA Part 107 certification preparation, and GIS/UAV support for search-and-rescue operations, emergency response, public safety, and special events.

455-6015 - DUES & SUBSCRIPTIONS - \$ 1,000

GIS/UAV professional license fee	\$ 200
Beach Staff Drone Pilot License Fee	\$ 800

The cost of dues represents those organizations that the GIS Professional maintains active membership for the enhancement of professional techniques and GIS administration. The cost related to the subscriptions is to maintain professional status as well as remaining current to the new concepts in the ever changing and improving GIS technology. Drone Pilot License is required By FAA Part 107 to legally fly and insure the unmanned aerial vehicles (UAVs).

455-6020 OPERATING SUPPLIES - \$ 17,500

Plotter Paper Rolls 24", 36" & 42"	\$ 800
Plotter Ink	\$ 800
Repairs & Maintenance	\$ 1,600
Boat Maintenance/ Fuel	\$ 300
Boat winterization	\$ 1,600
GPS, UAV batteries and Survey supplies	\$ 2,400
UAS maintenance & upgrades	\$ 10,000

This value is based on the cost of those materials needed to maintain present equipment and procedures.

(UAV) = Unmanned Aerial Vehicle

**SUPPLEMENTAL INFORMATION
FY2026 – 2027**

455-6050 PROFESSIONAL DEVELOPMENT - \$ 1,800

Northeast ARC Users Group Meeting (NEARC) \$ 1,800

This GIS conference contains training designed for local GIS technicians to work through various presentations of technology and project implementation. This is a three-day conference in the northeast; request includes the cost of the conference, overnight accommodation, and travel.

455-6055 PROFESSIONAL SERVICE - \$9,000

Upgrade WebGIS Public Facing/ Internal Sites \$ 4,000
Plotter Maintenance \$ 1,400
GIS/UAS Software \$ 3,600

(UAS) = Unmanned Aerial System. This includes software and hardware for maintenance of the UAVs and processing data collected by the UAVs.

455-6070 TRAVEL EXPENSES - \$300

Travel Expenses \$ 300

Travel costs for meetings, educations sessions and property inspections when not using a Town vehicle.

455-6075 SMALL TOOLS & EQUIPMENT - \$8,500

Beach/Survey UAS equipment \$ 5,800
Plotter & UAS Equipment \$ 2,000
Misc. Office Equipment \$ 700

GIS TOTAL REQUESTED BUDGET \$ 179,337

SUPPLEMENTAL INFORMATION
FY 2026-2027

460 - TAX COLLECTOR:

460-5005 - SALARY –

Salary	\$ 99,160	
Longevity	\$ 9,916	Original DOH 8/22/90, FT 7/1/92 - 5C
Total	\$109,076	

460-5010 - WAGES - \$

Tax Collector's Clerk		
Salary	\$ 57,489	
Longevity	\$ 1,437	
Total	\$ 58,926	

460-6015 - DUES/SUBSCRIPTIONS - \$180

Dues and subscription fees for Tax Collector's associations - Northeast Regional Tax Collector's & Treasurer's Association \$80-2 @ \$40 for myself and my clerk (Membership fees for the NRTCTA have increased, \$10 per person for the 2025 Fiscal Year), RIGFOA (rate reduction) \$40 and Rhode Island Tax Collector's Association \$60-2 @ \$30 for myself and my clerk.

460-6020 - OPERATING SUPPLIES - \$12,000

This account is used to purchase paper and envelopes for the annual Tax Bills as well as our general office supplies, such as paper for delinquent notices, letterhead, business cards, folders, rubber bands, calendars, pens and pencils, storage materials, window and regular #10 envelopes, calculator and computer supplies (paper, toner cartridges, adding machine rolls and ribbon) along with the many other miscellaneous office supplies we need to function on a daily basis. This will include providing Online Tax Rolls and PDF copies of all Tax Bills, via our website. We do purchase additional paper so we can print Bank Bills and Tax Bills in-house for pre-paid accounts, new owners, and taxpayers requesting additional copies, etc.

SUPPLEMENTAL INFORMATION
FY 2026-2027

460 - TAX COLLECTOR (cont'd):

460-6050 – PROFESSIONAL DEVELOPMENT - \$2,000

Request includes travel expenses to the 37th Annual Conference of the Northeast Regional Tax Collectors & Treasurers Association. As President of the NRTCTA Board, I am required to assist with the organizing and planning arrangements as well as aid with the set-up and breakdown of the actual conference. The site varies to attract more participants. The FY2027 Conference will be held in Stowe, VT. The NRTCTA offers quarterly online workshops as an additional learning opportunity. The Northeast charges a fee for each workshop and training session. The fee is currently \$20 for members and \$40 for non-members. Both my assistant and I are members, which affords us the opportunity to attend at the discounted rate. Historically, the conference fees include lodging and most meals. The date for the upcoming conference is September 20 – September 23, 2026. In March of 2026, the Northeast will hold a board meeting, at the venue chosen for the annual conference, which will be Stowe, VT. We do not have the rates available for either function at this time. If we are unable to attend the NRTCTA Conference, the funds will be used for other professional development, such as Microsoft Office (Word, Excel), Vision (Collection software), training workshops offered by the organizations to which I belong, or any other courses required for my department.

460-6070 - TRAVEL EXPENSE - \$500

Mileage reimbursement for personal car usage while making bank runs for change, if needed, seminars and meetings, as well as conference attendances and department training.

460-6075 - SMALL TOOLS & EQUIPMENT - \$250

This line item provides for filing and organizing as well as other equipment needed by this department. (New receipt printers, bar code scanners, etc.)

Tax Collector TOTAL REQUESTED BUDGET - \$182,932

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPENDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.470.5005.000	Town Clerk Salary	\$87,764	\$93,668	\$99,556	\$104,395	\$52,506	\$110,215	\$110,215	\$110,215	\$110,215	\$5,820	5.57%
01.470.5005.002	Town Clerk Longevity	\$8,501	\$9,359	\$9,868	\$10,439	\$4,818	\$11,022	\$11,022	\$11,022	\$11,022	\$583	5.58%
01.470.5010.000	Town Clerk Wages	\$92,685	\$52,074	\$100,805	\$111,877	\$55,924	\$117,827	\$117,827	\$117,827	\$117,827	\$5,950	5.32%
01.470.5010.003	Town Clerk Emp. Longevity	\$2,274	\$1,301	\$1,425	\$1,492	\$688	\$3,442	\$3,442	\$3,142	\$3,142	\$1,650	110.59%
01.470.5025.000	Town Clerk Overtime Wages	\$412	\$1,889	\$4,770	\$3,850	\$980	\$2,040	\$2,040	\$2,040	\$2,040	-\$1,810	-47.01%
01.470.6015.000	Dues & Subscriptions	\$360	\$634	\$700	\$980	\$0	\$980	\$980	\$980	\$980	\$0	0.00%
01.470.6020.000	Operating Supplies	\$2,809	\$1,348	\$2,825	\$2,400	\$1,089	\$2,800	\$2,800	\$2,800	\$2,800	\$400	16.67%
01.470.6050.000	Professional Development	\$1,215	\$831	\$1,915	\$1,100	\$40	\$1,100	\$1,100	\$1,100	\$1,100	\$0	0.00%
01.470.6060.000	Printing & Binding	\$671	\$612	\$71	\$800	\$45	\$300	\$300	\$300	\$300	-\$500	-62.50%
01.470.6065.000	Purchased Services	\$15,967	\$17,016	\$16,711	\$20,000	\$5,748	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
01.470.6070.000	Travel Expense	\$259	\$253	\$293	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.470.6075.000	Tools/Equipment	\$484	\$300	\$468	\$500	\$295	\$500	\$500	\$500	\$500	\$0	0.00%
		\$213,401	\$179,286	\$239,407	\$257,833	\$122,135	\$270,226	\$270,226	\$269,926	\$269,926	\$12,093	4.69%
01.480.5005.000	Town Planner Salary	\$96,846	\$100,893	\$102,625	\$99,365	\$49,638	\$104,904	\$104,904	\$104,904	\$104,904	\$5,539	5.57%
01.480.5005.002	Town Planner Longevity	\$2,370	\$4,460	\$3,390	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.480.5010.000	Town Planner Wages	\$36,175	\$49,732	\$52,653	\$54,586	\$27,259	\$57,489	\$57,489	\$57,489	\$57,489	\$2,903	5.32%
01.480.5025.000	Town Planner Overtime Wages	\$984	\$153	\$0	\$2,500	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
01.480.6015.000	Dues & Subscriptions	\$638	\$618	\$222	\$700	\$0	\$700	\$700	\$700	\$700	\$0	0.00%
01.480.6020.000	Operating Supplies	\$239	\$359	\$498	\$600	\$16	\$600	\$600	\$600	\$600	\$0	0.00%
01.480.6050.000	Professional Development	\$275	\$120	\$0	\$1,000	\$368	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
01.480.6065.000	Purchased Services	\$600	\$2,849	\$0	\$3,000	\$0	\$4,000	\$4,000	\$4,000	\$4,000	\$1,000	33.33%
01.480.6070.000	Travel Expense	\$35	\$0	\$0	\$100	\$0	\$100	\$100	\$100	\$100	\$0	0.00%
		\$139,052	\$159,184	\$159,389	\$161,851	\$77,280	\$171,293	\$171,293	\$171,293	\$171,293	\$9,442	5.83%
01.490.4920.000	Miscellaneous Supplies	\$10,806	\$6,861	\$6,494	\$12,500	\$3,060	\$9,975	\$9,975	\$9,975	\$9,975	-\$2,525	-20.20%
01.490.4925.000	Communications	\$78,107	\$68,216	\$63,582	\$61,800	\$20,120	\$68,000	\$68,000	\$68,000	\$68,000	\$6,200	10.03%
01.490.4935.000	Advertising	\$86,631	\$89,019	\$55,123	\$130,000	\$21,248	\$53,642	\$53,642	\$51,142	\$51,142	-\$78,858	-60.66%
01.490.4945.000	Postage	\$26,439	\$14,696	\$19,818	\$24,000	\$12,648	\$24,000	\$24,000	\$24,000	\$24,000	\$0	0.00%
01.490.4950.000	Computer Maint & Upgrades	\$162,306	\$163,085	\$168,087	\$209,012	\$169,179	\$215,397	\$225,397	\$225,397	\$225,397	\$16,385	7.84%
01.490.4955.000	Pool Vehicle Maintenance	\$11,704	\$16,946	\$18,879	\$20,000	\$11,460	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
01.490.4970.000	Equipment Rental/Leases	\$13,698	\$25,950	\$25,028	\$25,000	\$11,880	\$25,000	\$25,000	\$25,000	\$25,000	\$0	0.00%
01.490.4980.000	Codification Update	\$5,254	\$14,182	\$6,956	\$6,000	\$5,575	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00%
01.490.6065.000	Purchased Services	\$1,835	\$702	\$9,415	\$2,000	\$12,080	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
		\$417,804	\$444,943	\$373,382	\$490,312	\$267,251	\$424,014	\$434,014	\$431,514	\$431,514	-\$58,798	-11.99%

SUPPLEMENTAL INFORMATION
FY 2026-2027

470 – TOWN CLERK:

470-5005 - SALARY - \$121,237

FY 2026-2027 Base Salary -	\$110,215	(CPMA Grade 6, Level D.)
Longevity -	<u>\$ 11,022</u>	(10% - 24 yrs. Employment)
Total -	\$121,237	

470-5010 - WAGES - \$121,269

Deputy Town Clerk

FY 2026-2027 Base Salary -	\$62,840	(Teamsters TS3, Level 3)
Longevity -	<u>\$ 3,442</u>	(10 yrs. employment)
Total -	\$66,282	

Town Clerk's Clerk

FY 2026-2027 Base Salary -	\$54,987	(Teamster TS2, Level 3)
Longevity -	<u>\$ 0</u>	(3 yr. employment)
Total -	\$54,987	

470-5025 - OVERTIME WAGES - \$2040

Per the Teamsters Local 251 contract, there is a 4-hour minimum at time and one-half for the full-time staff in the bargaining unit. This figure provides for the attendance of staff at meetings/workshops (ORAHC and CRAC).

470-6015 – DUES/SUBSCRIPTIONS - \$980

- RI Town & City Clerk's Association - \$100 (Town Clerk, 1 Deputy)
- NE Association of City and Town Clerks - \$90 (Town Clerk, 1 Deputy)
- International Institute of Municipal Clerks Association - \$370 (Town Clerk, 1 Deputy)
- Subscription – Westerly Sun - \$420

It is important for the Town Clerk to maintain membership in these professional organizations to enhance practices and procedures in the Town Clerk's Office. The subscription to the Westerly Sun is maintained to verify the legal ads placed for Probate and Council meetings, per Charter requirements.

SUPPLEMENTAL INFORMATION
FY 2026-2027

470 – TOWN CLERK (cont'd):

470-6020 - OPERATING SUPPLIES - \$2,800

Supplies for the operation of Town Clerk's office: Probate folders, toner cartridges, archival envelopes for plat maps, receipt paper, binders for Board/Commission minutes, general office supplies.

470-6050 – PROFESSIONAL DEVELOPMENT - \$1,100

\$200 is earmarked for attendance at quarterly Rhode Island Town and City Clerks' Association meetings and education seminars.

\$900 is earmarked for continuing education courses for the Town Clerk and her staff, available through the New England City and Town Clerks' Association and the New England Municipal Clerks' Institute

470-6060 - PRINTING AND BINDING - \$ 300

Tax Books for Vault Storage - \$100, letterhead - \$200

470-6065 - PURCHASED SERVICES - \$ 20,000

Processing of Land Evidence records and plat maps. Microfilming of Probates, Town Council Minutes, and Honorable Discharges. This amount is offset by revenue received from land evidence recording and probate filings.

470-6070 – TRAVEL EXPENSE - \$0

470-6075 - TOOLS AND EQUIPMENT - \$500

Miscellaneous office equipment upgrades and/or repairs.

Town Clerk TOTAL REQUESTED BUDGET: \$270,226

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

480 – TOWN PLANNER:

<u>480-5005 – SALARY</u>		<u>\$104,904</u>
FY 27	Salary	\$107,005
FY 27	Longevity	\$0

Town Planner Salary:

The Town Planner is responsible for management of the Planning Department and its staff in assisting the Charlestown Planning Commission in their statutory review and approval authority over land development and subdivision projects and comprehensive planning, to undertake that review and approval authority where state law requires administrative approval, and to prepare and/or review planning and zoning ordinance amendments for the Town. The Town Planner also serves as the Administrative Officer for the Town of Charlestown, responsible for interpretation and enforcement of the Charlestown Subdivision and Land Development Regulations and for land use decisions as required by state law.

<u>480-5010 – WAGES</u>		<u>\$54,586</u>
FY 27	Salary	\$54,586
FY 27	Longevity	\$ 0

Planning Assistant Wages:

The Planning Assistant position serves as primary support for the Town Planner as well as the elected Planning Commission. Responsibilities include administrative and specialized clerical work in support of the department's operations, including all public meetings of the Planning Commission and the Technical Review Committee. Duties include answering email, phone and walk-in inquiries about planning processes and regulations, as well as providing the status of proposed subdivisions and land development projects, and other projects managed or reviewed by the department. The position requires a general knowledge of the subdivision regulations and procedures and the town comprehensive plan, as well as detailed knowledge of the RI Open Meetings Act. Mastery of the electronic programs that manage meeting agendas, application material and minutes is necessary. The Planning Assistant also manages the department webpage and the department budget, is responsible for completing CDBG applications, and is the town's E-911 Municipal Liaison.

480-5025 – OVERTIME WAGES - \$2,500

The Planning Commission has a regular meeting on the fourth Wednesday of every month, and a workshop or special meeting on the second Wednesday of every month. There is a minimum of two meetings scheduled for most months (with the possible exception of a holiday month) and sometimes three meetings if there is a need to schedule an additional meeting for an applicant due to time period requirements. The overtime requested is to compensate the Planning Assistant for 24 (+/-) Planning Commission regular meetings and workshop or special meetings.

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

480 – TOWN PLANNER (cont'd):

480-6015 – DUES & SUBSCRIPTIONS - \$700

American Planning Association National and Rhode Island Chapter dues, professional journals and research materials for the department, local publication subscriptions as needed.

480-6020 – OPERATING SUPPLIES - \$600

Stationary, paper and labels; binders, notebooks and filing supplies; highlighters, pens and pencils; portable data storage (flash drives); boxes for storage; and other miscellaneous office equipment used by the Planning Department.

480-6050 – PROFESSIONAL DEVELOPMENT - \$1,000

Conference attendance fees and training sessions including the National APA Conference; the APA Southern New England Planning Conference; Grow Smart training sessions; and other various professional development opportunities in the region. Ongoing professional development is necessary in the community planning field and representation at various professional obligations in the region is an asset to the Town of Charlestown.

480-6065 – PURCHASED SERVICES - \$4,000

Procurement of professional consultant services, to provide technical expertise to the Planning Commission and assistance to the Town Planner on an as-needed basis. Due to the number and complexity of applications before the Planning Commission, as well as the undertaking of special projects that will continue into the foreseeable future (commercial design standards, zoning review, climate resiliency) in addition to a number of enforcement issues that have arisen that are the duty of the Town Planner as the Administrative Officer for Charlestown, the Planning Department requires professional assistance on occasions when the work load increases or a specific technical issue comes up. In the absence of a town engineer and/or staff planner, the Planning Department requires outside professional expertise.

480-6070 – TRAVEL EXPENSE - \$100

Business related travel for Town Planner and Planning Assistant.

Town Planner TOTAL REQUESTED BUDGET – \$171,293

SUPPLEMENTAL INFORMATION
FY 2026-2027

490- CENTRAL SERVICES:

490-4920 - MISCELLANEOUS SUPPLIES - \$9,975

Includes copy paper, printing supplies and general office supplies for use in Town Hall as well as check stock and bank deposit slips. Also, included in this line item is bottled water service at the police station, animal control office and for the department of public works.

490-4925 – COMMUNICATIONS - \$68,000

Includes Town cell phones, Mifi, Air Cards Security Cameras (Verizon Wireless). OSHEAN Internet Town Wide. Cox Internet, phone and cable at Animal Control and Town Hall. Additional services are for security cameras located on Town properties, credit cards systems at the CRCC and both Town beaches, computer equipment and the New Harbor Group communication services.

OSHEAN Internet - \$14,392 (\$7,000 Town Hall, \$7,000 Police Station, \$392 Public Access Space)

Cox Phone & Cox Internet Locations :

Town Hall (12 month @ avg of \$1333 = \$16,000)

Animal Control (12 month @ avg of \$167 = \$2,000)

Verizon FIOS- Blue Shutters (12 month @ avg of \$99= \$1,118)

Verizon Wireless- Town Cellular Devices, Mifi, Air Cards & Security Cameras. Additional lines to support the Town's E-Permitting Software and additional lines to support the Town beaches (72 active lines – 12 months @ avg of \$2,625= \$31,500)

This line item also contains the funds for the Town's contractual cell phone reimbursement program. (19 Individuals - \$2,990)

490-4935 - ADVERTISING - \$53,642

Expenses related to all print and internet advertising for legal, town council agendas/meetings and ordinances changes, job applicants, probate, and bid advertising, etc. Advertising is also required for the procurement of goods, services and equipment over \$5,000. Increase is due to the Westerly Sun increase in cost to legal ads due to less subscribers and increase in overall ad size for legal and agenda postings.

490-4945 - POSTAGE - \$24,000

Cost for Department postage needs including tax bills, notices, certified mailings, and Town Pipeline distribution. The Town receives a reduced postage rate through a postage machine which is able to accommodate a portion of the Town's mailing.

SUPPLEMENTAL INFORMATION
FY 2026-2027

490 - CENTRAL SERVICES (cont'd):

490-4950 - COMPUTERS & MAINTENANCE - \$225,397

Purchase of computer hardware purchases, upgrades, and maintenance along with software maintenance contracts for all departments (except for police computer maintenance that is budgeted separately).

Computer Hardware	\$ 20,000	
Computer Software	\$ 8,000	
Consultants	\$ 7,000	
*Software Maintenance Agreements	<u>\$ 180,397</u>	* Reference allocation table on page 8G.
Total	\$ 215,397	

Regarding consultants, the flexibility to allow for an on-call company to come in and provide services, the plans, policies, procedures, and technical measures that enable the recovery of IT operations after an unexpected incident. The approximate cost for consultants is \$7,080 and includes network engineering, solution architects, infrastructure engineering and cloud engineering.

SUPPLEMENTAL INFORMATION
FY 2026-2027

490 - CENTRAL SERVICES (cont'd):

Software Maintenance Agreements (Current)		
Vision Government Solutions	CAMA Software (Licensing & Support)	\$16,691
	CAMA GIS Online Modeling	\$1,561
	CAMA Software Cloud Hosting	\$13,550
	Web Hosting	\$5,685
	Tax Admin & Tax Collection	\$17,500
Tyler Technologies	School ERP Pro (Infinite Visions Accounting Software)	\$33,915
Catalis	GovOffice - Town Webpage	\$4,195
Town Clerk Software	Probate, Dog License, Business License	\$1,575
Accela / IQM2	TC Agenda, Minutes, Video Streaming	
	Planning Agenda, Minutes, Video Streaming	
	Zoning Agenda, Minutes, Video Streaming	\$18,900
GIS	ESRI - ArcGIS & ArcView	\$6,825
	Drone Software	\$4,725
WebGIS	New England Geo Systems	\$9,030
International Code Council permitting Software	E- DigEplan	\$5,250
	Municipality5 (Web Portal for Permitting)	\$11,550
Emergency Comm. Network Inc.	Code Red	\$6,300
	I Am Responding	\$315
MyRec	Parks & Rec Program Attendance Software	\$4,200
Curia Systems	Municipal Court	\$7,350
Safety and Wellness Committee	RI Interlocal Recommended activities	\$3,500
	Precision Weather	\$1,780
	Fleet Management	\$6,000
Total		\$180,397

SUPPLEMENTAL INFORMATION
FY 2026-2027

490 - CENTRAL SERVICES (cont'd):

490-4955 - POOL VEHICLE MAINTENANCE - \$20,000

Gasoline usage and general repairs for nine vehicles used by Town Hall staff including Recreation, Tax Assessor, Building Official, GIS, Wastewater, Town Planner and Animal Control Officer.

490-4970 - EQUIPMENT LEASE/RENTAL - \$25,000

Postage Machine Lease and Maintenance (2 locations)	\$5,500	(Town Hall and Police Station Locations)
Copy Machine-Town Hall (Administration)	\$10,000	
Copy Machine-Town Hall (Building)	\$6,970	
Copy Machine-Town Hall (Tax Office)	\$2,530	
Total:	\$25,000	<i>*Total does not include copy machine at the police station.</i>

490-4980 - CODIFICATION UPDATE - \$6,000

Ordinances approved by Council and sent to General Code for inclusion in the Town Code of Ordinances and Planning records. The increase represents Comprehensive Recodification project.

490-6065- PURCHASED SERVICES - \$2,000

This line item funds document shredding expense for municipal departments.

Central Services TOTAL REQUESTED BUDGET \$424,014

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.510.4925.000	Police Communications	\$12,015	\$13,075	\$12,753	\$15,000	\$5,756	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
01.510.4950.000	Computer Maintenance	\$27,383	\$24,204	\$31,840	\$35,000	\$5,430	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0.00%
01.510.4970.000	Equipment Rental/Leases	\$3,702	\$4,634	\$5,710	\$5,000	\$2,956	\$5,500	\$5,500	\$5,500	\$5,500	\$500	10.00%
01.510.4975.000	Equipment Maint/Contracts	\$70,379	\$69,836	\$87,095	\$109,266	\$80,389	\$117,062	\$117,062	\$117,062	\$117,062	\$7,796	7.13%
01.510.5000.000	Police Chief Salary	\$121,551	\$124,710	\$133,441	\$128,539	\$67,354	\$145,635	\$145,635	\$145,635	\$145,635	\$17,096	13.30%
01.510.5000.002	Police Chief Longevity	\$11,388	\$11,816	\$12,454	\$12,854	\$5,933	\$13,240	\$13,240	\$13,240	\$13,240	\$386	3.00%
01.510.5005.000	Police Salaries	\$1,474,410	\$1,522,691	\$1,625,278	\$1,747,177	\$741,765	\$1,787,806	\$1,787,806	\$1,787,806	\$1,787,806	\$40,629	2.33%
01.510.5005.002	Police Longevity	\$73,026	\$69,900	\$74,143	\$82,554	\$32,912	\$89,532	\$89,532	\$89,532	\$89,532	\$6,978	8.45%
01.510.5010.000	Dispatch Wages	\$209,028	\$202,566	\$221,779	\$222,485	\$116,627	\$231,708	\$231,708	\$231,708	\$231,708	\$9,223	4.15%
01.510.5010.001	Police Secretary Wages	\$54,178	\$58,832	\$64,430	\$65,221	\$32,864	\$67,178	\$67,178	\$67,178	\$67,178	\$1,957	3.00%
01.510.5010.003	Dispatcher Longevity Pay	\$11,864	\$12,376	\$12,738	\$13,135	\$6,062	\$13,528	\$13,528	\$13,528	\$13,528	\$393	2.99%
01.510.5010.006	Police Sec Longevity Wages	\$5,416	\$5,853	\$6,374	\$6,522	\$3,010	\$6,718	\$6,718	\$6,718	\$6,718	\$196	3.01%
01.510.5010.007	Accreditation Admin Assistant	\$17,865	\$16,594	\$24,720	\$34,604	\$7,244	\$34,944	\$34,944	\$34,944	\$34,944	\$340	0.98%
01.510.5012.000	Police Custodians Wages	\$23,585	\$35,739	\$42,472	\$44,023	\$19,309	\$47,424	\$47,424	\$47,424	\$47,424	\$3,401	7.73%
01.510.5025.000	Police Overtime Wages	\$289,812	\$300,183	\$261,267	\$300,000	\$241,317	\$300,000	\$300,000	\$300,000	\$300,000	\$0	0.00%
01.510.5025.001	Dispatcher Overtime Wages	\$62,893	\$78,490	\$63,587	\$65,000	\$25,634	\$65,000	\$65,000	\$65,000	\$65,000	\$0	0.00%
01.510.5030.000	Police Holiday Pay	\$86,346	\$104,711	\$112,067	\$105,000	\$58,699	\$117,600	\$117,600	\$117,600	\$117,600	\$12,600	12.00%
01.510.5030.001	Dispatcher Holiday Pay	\$16,524	\$18,920	\$18,733	\$20,000	\$9,549	\$22,400	\$22,400	\$22,400	\$22,400	\$2,400	12.00%
01.510.5035.000	Police Temporary Pay	\$15,950	\$51,428	\$797	\$40,000	\$16,123	\$40,000	\$40,000	\$40,000	\$40,000	\$0	0.00%
01.510.5070.000	Police Uniforms	\$28,355	\$30,400	\$32,039	\$39,000	\$16,650	\$39,000	\$39,000	\$39,000	\$39,000	\$0	0.00%
01.510.6005.000	Police Training	\$5,344	\$11,098	\$10,827	\$16,000	\$11,930	\$20,000	\$20,000	\$20,000	\$20,000	\$4,000	25.00%
01.510.6010.000	Police Tuition Reimbursement	\$3,967	\$267	\$2,088	\$8,000	\$0	\$6,000	\$6,000	\$6,000	\$6,000	-\$2,000	-25.00%
01.510.6015.000	Dues & Subscriptions	\$1,269	\$1,290	\$1,110	\$1,500	\$100	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
01.510.6020.000	Operating Supplies	\$11,077	\$10,632	\$8,236	\$15,000	\$3,202	\$35,000	\$35,000	\$35,000	\$35,000	\$20,000	133.33%
01.510.6025.000	Operating Supply/Vehicle	\$62,433	\$79,424	\$76,494	\$78,280	\$19,887	\$77,350	\$77,350	\$77,350	\$77,350	-\$930	-1.19%
01.510.6040.000	Maintenance & Repairs	\$27,692	\$44,200	\$52,759	\$35,000	\$27,024	\$38,000	\$38,000	\$38,000	\$38,000	\$3,000	8.57%
01.510.6050.000	Professional Development	\$578	\$234	\$0	\$2,000	\$1,193	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
01.510.6052.000	Police Accreditation	\$11,000	\$11,650	\$14,400	\$20,750	\$16,000	\$20,750	\$20,750	\$20,750	\$20,750	\$0	0.00%
01.510.6055.000	Professional Services	\$19,333	\$9,760	\$1,969	\$8,000	\$2,057	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.00%
01.510.6065.000	Purchased Services	\$19,030	\$12,555	\$9,355	\$18,200	\$6,462	\$18,200	\$18,200	\$18,200	\$18,200	\$0	0.00%
01.510.6070.000	Travel Expense	\$24	\$75	\$459	\$350	\$18	\$400	\$400	\$400	\$400	\$50	14.29%
01.510.6075.000	Tools/Equipment	\$19,852	\$22,431	\$18,959	\$29,000	\$11,725	\$25,000	\$25,000	\$25,000	\$25,000	-\$4,000	-13.79%
01.510.6165.000	Repairs & Maint - Facility	\$35,173	\$30,051	\$50,958	\$29,200	\$3,969	\$30,700	\$30,700	\$30,700	\$30,700	\$1,500	5.14%
01.510.6195.000	Utilities	\$49,247	\$68,601	\$49,890	\$78,550	\$38,590	\$76,250	\$76,250	\$76,250	\$76,250	-\$2,300	-2.93%
		\$2,886,125	\$3,059,226	\$3,171,444	\$3,430,210	\$1,637,740	\$3,553,425	\$3,553,425	\$3,553,425	\$3,553,425	\$123,215	3.59%

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

510 – Police Department:

510-4925 - COMMUNICATIONS - \$15,000

Police telecommunications services and Cox Internet for emergency dispatching center and all department offices.

510-4950 - COMPUTER MAINTENANCE - \$35,000

Computer software licensing, hardware and any necessary upgrades to desktops, laptops, and mobile data terminals (fleet computers). Building security system, maintenance and repair of all IT related items. Includes facility surveillance technology / CCTV system and proximity security system maintenance.

510-4970 - EQUIPMENT RENTAL/LEASE - \$5,500

Rental of main copy machine and electronic postage meter expenses.

510-4975 - EQUIPMENT CONTRACTS / MAINTENANCE - \$117,062

Vendors:	Cost:
CPD - RMS System (CSI)	\$30,100
AVAYA Telephone Recordings	\$3,200
Power DMS (Training/Accreditation)	\$7,898
All Traffic Solutions (Remote Services)	\$5,375
Higgins ID Card Printer / Program PM	\$650
Lexipol (Police One Academy)	\$3,600
HVAC Quarterly Building PM	\$7,000
Griggs & Browne	\$650
Fire Alarm / Sprinkler Insp. (Johnson Controls)	\$10,400
Elevator Inspections (Thyssen Krupp)	\$5,034
Equature Recording System	\$2,990
Lexis Nexis (Accurint)	\$1,000
Lexipol (LEFTA)	\$4,640
Cellebrite Investigative Software	\$6,475
System Works (Police DTS) Software	\$6,800
CPD Gmail	\$5,700
System Security	\$5,000
TASER-10 Contract (5 year)	\$10,550

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

Police Department (Cont'd):

510-5000 - ADMINISTRATION SALARY - \$145,635

Chief of Police Salary (CPMA 8B): \$ 132,395

Chief of Police Longevity: \$ 13,240

510-5005 - POLICE OFFICER SALARIES - \$1,877,338

Full-time sworn officer's salaries for ranks of: Lieutenants, Sergeants, Detectives and Patrol Officers. Total Officers twenty (20).

Rank	Salary	Longevity	Total Wages
Lieutenant	\$104,931	\$10,493	\$115,424
Lieutenant	\$104,931	\$10,493	\$115,424
Sergeant	\$95,816	\$9,582	\$105,398
Sergeant	\$95,816	\$9,103	\$104,919
Sergeant	\$95,816	\$8,145	\$103,961
Sergeant	\$95,816	\$4,312	\$100,128
Detective	\$90,514	\$9,051	\$99,565
Detective	\$90,514	\$4,073	\$94,587
Patrolman	\$86,714	\$4,336	\$91,050
Patrolman	\$86,714	\$3,902	\$90,616
Patrolman	\$86,714	\$3,469	\$90,183
Patrolman	\$86,714	\$4,769	\$91,483
Patrolman	\$86,714	\$4,769	\$91,483
Patrolman	\$86,714	\$3,035	\$89,749
Patrolman	\$86,714	\$0	\$86,714
Patrolman	\$86,714	\$0	\$86,714
Patrolman	\$86,714	\$0	\$86,714
Patrolman	\$86,714	\$0	\$86,714
Patrolman	\$73,256	\$0	\$73,256
Patrolman	\$73,256	\$0	\$73,256
Total Police Officer Salary:	\$1,787,806	\$89,532	\$1,877,338

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

Police Department (Cont'd):

510-5010 - WAGES (DISPATCHERS AND SECRETARIES) - \$354,076

Position	Wages	Longevity	Total
Secretary	\$67,178	\$6,718	\$73,896
Dispatcher	\$60,464	\$6,046	\$66,510
Dispatcher	\$60,464	\$6,046	\$66,510
Dispatcher	\$57,440	\$1,436	\$58,876
Dispatcher	\$51,840	\$0	\$51,840
Dispatch Coordinator Stipend	\$1,500	\$0	\$1,500
Administrative Assistant: \$24.00 hr. (*Inc. raise)	Wage x 56 hrs./26 pays	\$0	\$34,944
TOTAL			\$354,076

510-5012 - CUSTODIAN(S) WAGES - \$47,424

Custodian Building Maintenance Personnel which includes two (2) part-time staff at (19) hours per week each, paid hourly (*Inc. raise).

Per hour x Total	# of hours	26 Pays	Total:
Wage (\$24.00 hr.)	38	\$1,824	\$47,424

510-5025 - OVERTIME - \$365,000

Overtime funding is used to cover sworn police officer absences due to use of vacation, sick and/or personal leave and other minimum staffing requirements (i.e., School Resource Officer (SRO) backfills). In addition, it covers mandatory dispatcher backfills and police officer court attendance costs. Agency overtime needs will fluctuate with unanticipated staffing shortages and states of emergency, and/or increases in seasonal demands on public safety services in any given fiscal year.

510-5030 - HOLIDAY PAY - \$140,000

All Police Department personnel receive holiday pay in addition to their regular pay, for each of thirteen (13) contract holidays with the exception of the Dispatchers that receive fourteen (14) holidays. If officers are scheduled to work a holiday, they receive time and one half for hours worked. If they are on a scheduled day off, they get an extra day's pay. Estimate is based on a 4 days on/two days off work schedule during which the average employee works two out of every three holidays.

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

Police Department (Cont'd):

510-5035 - TEMPORARY STAFF PAY - \$40,000

This line is used to pay the permanent part-time and all per-diem Dispatcher(s), Special Police Officers and Traffic Constables when working directly for the Town, at the town detail rate or set hourly dispatch rate. This line funds the annual costs associated with police beach details at both Town beaches and any other town details worked by part-time staff.

510-5070 - UNIFORMS THROUGH PAYROLL - \$39,000

Covers the uniform clothing allowance stipend for all full-time Police Officers; in addition to the Police Dispatcher clothing allowances per contract. Also includes the maintenance of the honor guard uniforms and equipment.

510-6005 - TRAINING - \$20,000

This line item funds the agency's program of continual training of personnel in all high liability areas of law enforcement and emergency services. Training in many disciplines is required by state law, training is necessary in order to maintain compliance with industry best practices. This line includes travel and/or accommodations where necessary. Maintenance of the agency's RIPAC accreditation requires sworn officers and civilian staff to participate in an increasing number of industry related trainings, certification, and recertification annually and bi-annually. Also covers the cost of the police promotional study materials to be utilized by officers engaged in the agency promotional processes, per contract.

510-6010 - TUITION REIMBURSEMENT - \$6,000

This line item is used to pay or reimburse officers for eligible college course expenses related to administration of justice or criminal justice related programs; as provided for under the RI police officers incentive program. Rhode Island General Law 42-28.1-3 mandates that cities or towns reimburse for tuition and expenses for college courses in these job specific areas. The investment in continuing education for CPD's police officers increases the agency's overall professionalism while reducing municipal liability.

510-6015 DUES & SUBSCRIPTIONS - \$1,500

This item is used for the payment of dues for department members to belong to professional organizations and associations as well as for the payment of professional journals, newsletters, manuals, and law enforcement publications.

510-6020 OPERATING SUPPLIES AND POLICING PROGRAMS - \$35,000

These funds are used to purchase and maintain the agency's office supplies which are necessary for effective and efficient departmental operations. Line includes \$3000 to fund the agency's evolving community policing programs and initiatives. *In FY27 this line includes a proposed new K-9 program at CPD for narcotics, search and rescue and tracking: (startup costs estimated at \$20,000 first year for new equipment and training and recurring cost about \$4,000 annually).

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

Police Department (Cont'd):

510-6025 - OPERATING SUPPLIES - VEHICLES / GENERATOR - \$77,350

This line item is used for the purchase of such items as gasoline, diesel fuel, tires, etc. The department uses on average of 1,500 gallons of gasoline per month, in addition to approximately 100 gallons of diesel. Prices will change with current oil market fluctuations. Approximate usages and costs.

Gas	1,500 x 12	\$3.75/gal
Diesel	50 x 12	\$3.75/gal

The police cruisers require an average of two (2) sets of tires per year; while administrative vehicles use approximately one (1) set annually. The department receives government pricing on tires. In addition, the agency keeps a supply of mechanical fluids and supplies on hand. Agency fleet fluctuates, currently twenty-two vehicles including patrol, administrative and special purpose.

Number	Estimated Cost
Tires (48)	\$150

Supplies: Motor Oil, Washer Fluid, Antifreeze, etc. \$400.00

510-6040 - POLICE CRUISER MAINTENANCE & REPAIR - \$38,000

These funds are used for the repair, maintenance, and replacement of all motor vehicle fleet related equipment for the department.

510-6050 - PROFESSIONAL DEVELOPMENT - \$2,000

This line is used for the Chief of Police to attend a program of continuing education in management, leadership, and executive development. The line also covers the cost of travel and attendance to IACP and RICPA conferences.

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

Police Department (Cont'd):

510-6052 - POLICE ACCREDITATION - \$20,750

This line is used to pay annual dues to the Rhode Island Police Accreditation Commission (RIPAC) in order to maintain the agency's accreditation credentials. In addition, the line funds all annual police accreditation incentive stipend(s) required by the FOP and Dispatch contracts.

510-6055 - PROFESSIONAL SERVICES - \$8,000

These funds are used to cover the costs associated pre-employment testing (to include written examinations, background investigation, and psychological examinations). In addition, they cover the costs associated with maintaining the agency's professional standards through costly fitness for duty evaluations (FFDE), independent medical examinations, drug screening and other early intervention- oriented services. This line is also used to cover startup costs associated with recruitment and/or lateral transfer of newly hired police officers; and costs associated with new recruits attending the RI Municipal Police Academy; and the outfitting of newly hired police officer's uniforms and equipment.

510-6065 - PURCHASED SERVICES - \$18,200

Firearm Range Fees	\$2,500
Police Uniform Cleaning	\$11,000
Rubbish Removal Service	\$3,000
Prisoner Meals	\$700
Police Vehicle Towing	\$1,000

510-6070 - TRAVEL - \$400

Costs associated with Department members traveling (i.e., EZ Passes) to obtain training and/or continued education, which may not be available in the local area.

510-6075 - TOOLS AND EQUIPMENT - \$25,000

These funds are used to purchase police related equipment for the fleet and station; and to complete repairs to existing investigative and maintenance equipment. It is used to purchase janitorial, detective, patrol and assorted training equipment.

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

Detective Investigative Equipment & Supplies	\$3,000
Patrol Equipment & Supplies	\$6,000
Janitorial Supplies & Maintenance Equipment	\$4,000
Ammunition and User of Force Supplies	\$10,000
Repairs to Grounds Maintenance Equipment	\$2,000

510-6165 - REPAIRS & MAINTENANCE - \$30,700

Estimated expenses for preventative maintenance, repairs and upkeep of police headquarters: includes PMs for two (2) emergency generators, two (2) light towers, all base, mobile and portable radios and antennas, unanticipated HVAC system repairs, septic pumping, fuel system service, facility plumbing, electrical and carpentry repairs.

Storm Guardian Shutters PM	\$1,800
Dispatching Equipment Repairs (Communications)	\$3,000
Septic Services	\$400
PM for Emergency Generators (2) and Light Towers (2)	\$2,000
HVAC Maintenance and Repair	\$20,000
Plumbing, Electrical, Carpentry Services	\$2,000
Fuel System Maintenance and Repair	\$1,500

510-6195 - UTILITIES - \$76,250

Electricity	\$36,000
Number 2 Heating Fuel (11,500-gallon x \$3.50)	\$40,250

Police Department TOTAL REQUESTED BUDGET - \$3,533,425

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.520.5005.000	Building/Zoning Official Salary	\$106,583	\$109,299	\$113,293	\$115,954	\$58,145	\$119,432	\$119,432	\$119,432	\$119,432	\$3,478	3.00%
01.520.5005.002	Building/Zoning Official Longevity	\$5,265	\$5,463	\$5,623	\$8,697	\$4,081	\$8,957	\$8,957	\$8,957	\$8,957	\$260	2.99%
01.520.5010.000	Building Department Wages	\$167,746	\$151,853	\$188,372	\$196,543	\$98,255	\$207,659	\$207,659	\$207,659	\$207,659	\$11,116	5.66%
01.520.5010.003	Building Department Emp Longevity	\$1,504	\$2,139	\$3,138	\$3,389	\$1,564	\$3,585	\$3,585	\$3,585	\$3,585	\$196	5.78%
01.520.5015.000	Building Department Part-time Field Inspector	\$9,467	\$17,123	\$24,546	\$36,088	\$14,453	\$37,170	\$37,170	\$37,170	\$37,170	\$1,082	3.00%
01.520.5025.000	Building Department Overtime Wages	\$3,956	\$3,724	\$1,712	\$2,000	\$176	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
01.520.6015.000	Dues & Subscriptions	\$568	\$815	\$861	\$800	\$320	\$800	\$800	\$800	\$800	\$0	0.00%
01.520.6020.000	Operating Supplies	\$1,385	\$1,186	\$1,243	\$1,400	\$822	\$1,400	\$1,400	\$1,400	\$1,400	\$0	0.00%
01.520.6050.000	Professional Development	\$0	\$263	\$3,087	\$4,500	\$54	\$4,500	\$4,500	\$4,500	\$4,500	\$0	0.00%
01.520.6065.000	Purchased Services	\$13,376	\$19,640	\$17,600	\$14,500	\$9,440	\$16,500	\$16,500	\$16,500	\$16,500	\$2,000	13.79%
01.520.6070.000	Travel Expense	\$525	\$0	\$0	\$500	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
01.520.6075.000	Tools/Equipment	\$20	\$158	\$98	\$400	\$0	\$400	\$400	\$400	\$400	\$0	0.00%
		\$310,395	\$311,663	\$359,573	\$384,771	\$187,310	\$402,903	\$402,903	\$402,903	\$402,903	\$18,132	4.71%

01.530.5010.000	CEMA Wages	\$48,663	\$50,806	\$42,343	\$31,500	\$19,142	\$32,445	\$32,445	\$32,445	\$32,445	\$945	3.00%
01.530.6005.000	Training Exercises Cost	\$0	\$172	\$1,191	\$600	\$0	\$600	\$600	\$600	\$600	\$0	0.00%
01.530.6015.000	Dues & Subscriptions	\$200	\$371	\$300	\$250	\$0	\$250	\$250	\$250	\$250	\$0	0.00%
01.530.6020.000	Operations/Communications & Supplies	\$6,653	\$7,808	\$7,285	\$3,800	\$6,619	\$5,000	\$5,000	\$5,000	\$5,000	\$1,200	31.58%
01.530.6025.000	Operating Supplies/Vehicle	\$678	\$759	\$337	\$500	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
01.530.6040.000	Repairs & Maintenance	\$20,109	\$3,030	\$0	\$2,500	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
01.530.6050.000	Professional Development	\$95	\$0	\$283	\$500	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
01.530.6060.000	Printing & Binding	\$75	\$0	\$0	\$400	\$0	\$400	\$400	\$400	\$400	\$0	0.00%
01.530.6065.000	Purchased Services & Uniforms	\$918	\$328	\$660	\$1,000	\$275	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
01.530.6073.000	Hazard Mitigation Plan	\$2,506	\$0	\$38,412	\$0	\$388	\$0	\$0	\$0	\$0	\$0	0.00%
01.530.6075.000	Tools & Equipment	\$1,545	\$2,164	\$618	\$1,000	\$389	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
		\$82,890	\$65,438	\$91,429	\$42,050	\$26,813	\$44,195	\$44,195	\$44,195	\$44,195	\$2,145	5.10%

01.540.5005.000	ACO Salary	\$51,694	\$52,796	\$56,325	\$57,070	\$27,070	\$53,382	\$53,382	\$53,382	\$53,382	-\$3,688	-6.46%
01.540.5005.002	ACO Longevity	\$5,104	\$5,258	\$5,582	\$5,707	\$1,207	\$0	\$0	\$0	\$0	-\$5,707	-100.00%
01.540.5010.000	ACO Wages	\$37,393	\$48,926	\$58,287	\$60,320	\$24,263	\$63,336	\$63,336	\$63,336	\$63,336	\$3,016	5.00%
01.540.5025.000	ACO Overtime Wages	\$1,918	\$1,398	\$608	\$2,600	\$0	\$3,100	\$3,100	\$3,100	\$3,100	\$500	19.23%
01.540.6020.000	Operating Supplies	\$7,111	\$9,961	\$8,220	\$7,000	\$2,787	\$9,000	\$9,000	\$9,000	\$9,000	\$2,000	28.57%
01.540.6040.000	Maintenance & Repairs	\$2,615	\$6,273	\$3,365	\$12,500	\$9,432	\$13,500	\$13,500	\$13,500	\$13,500	\$1,000	8.00%
01.540.6050.000	Professional Development	\$325	\$1,081	\$350	\$500	\$400	\$1,500	\$1,500	\$1,500	\$1,500	\$1,000	200.00%
01.540.6055.000	Professional Services	\$13,146	\$12,569	\$13,219	\$12,500	\$6,147	\$13,500	\$13,500	\$13,500	\$13,500	\$1,000	8.00%
01.540.6075.000	Tools/Equipment	\$40	\$907	\$0	\$1,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$1,000	100.00%
		\$119,346	\$139,167	\$145,956	\$159,197	\$71,306	\$159,318	\$159,318	\$159,318	\$159,318	\$121	0.08%

SUPPLEMENTAL INFORMATION
FY 2026-2027

520 – BUILDING/ZONING OFFICIAL:

520-5005 - SALARY - \$128,389

Building/Zoning Official

FY2027 Salary (CPMA 7D) \$119,432

Longevity (16 yrs.) \$8,957

520-5010 - WAGES - \$211,244

Building/Zoning Clerk

FY2027 Salary (TS3 Level 3) \$62,840

Longevity (7 yrs.) \$1,571

Building Inspector

FY2027 Salary (TS3 Level 4) \$64,254

Longevity (2 yr.) \$0

Zoning/Code Enforcement Officer & Property Maintenance Officer

FY2027 Salary (CPMA 3C) \$80,565

Longevity (7 yrs.) \$2,014

520-5015 – PART-TIME INSPECTORS – \$37,170

Plumbing/Mechanical Inspector

FY2027 Salary \$14,868

(PT 8 hours / week @ \$35.74)

(3% Increase)

Electrical Inspector

FY2027 Salary \$22,302

(PT 12 hours / week @ \$35.74)

(3% Increase)

SUPPLEMENTAL INFORMATION
FY 2026-2027

520 – BUILDING/ZONING OFFICIAL (Cont'd):

520-5025 - OVERTIME WAGES - \$2,000

Building/Zoning Clerk for 12 plus or minus Zoning Board meetings based on Teamster's Local 251 contract.

520-6015 - DUES & SUBSCRIPTIONS - \$800

RIBOA Membership Dues, RIFMA Conference & Dues, ASFPM Membership Dues, Building Code & Commentary Books, Building & Zoning Journals.

520-6020 - OPERATING SUPPLIES - \$1,400

Additional code books, code supplements and updates, inspection supplies, general office supplies, and repairs of small office equipment.

520-6050 - PROFESSIONAL DEVELOPMENT - \$4,500

Building Official/Floodplain Manager and Inspectors Professional Development & Continuing Education as required by State Law for continued certification.

520-6065 – PURCHASED SERVICES - \$16,500

Outside services when demand is high.

520-6070 – TRAVEL EXPENSE - \$500

Personal vehicle travel expenses.

520-6075 – TOOLS & EQUIPMENT - \$400

Miscellaneous field tools and large office equipment.

Building/Zoning Official TOTAL REQUESTED BUDGET \$402,903

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

530 – EMERGENCY MANAGEMENT:

530-5010 – WAGES - \$ 32,445

Director (Includes mileage)

Salary for FY 2027 @ \$2,145.83/mo. = \$25,750.00

Assistant Director/ Special Needs

Salary for FY2027 @ \$557.92/mo. = \$6,695.00

530-6005 - TRAINING EXERCISE COSTS - \$600

RIEMA has advised local communities that federal grant monies for training exercises will be competitive on a state basis and most likely on a local basis according to risk and vulnerability. Accordingly, local communities should make budget provisions for their training and exercise programs.

530-6015 - DUES AND SUBSCRIPTIONS - \$250

Charlestown EMA is an official voting member of the Southern League (\$100)

And the RI State Association of Emergency Managers (\$150).

530-6020 – OPERATING SUPPLIES - \$5,000

Postage/Office Supplies	\$ 370
Other Misc Expenses	\$ 1,200
Task Force Expense	\$ 420
Shelter Manager Pager	\$ 190
Verizon Air Card/MiFi Service (\$60 per month x2)	\$ 1,440
T-Mobil Phone service (Director, SNER, MEDS & Comm. Officer)	<u>\$ 1,380</u>
Total	\$ 5,000

530-6025- OPERATING SUPPLIES (VEHICLE) - \$500

SUPPLEMENTAL INFORMATION
FY 2026 – 2027

530 – EMERGENCY MANAGEMENT (cont'd)

530-6040- REPAIRS & MAINTENANCE (VEHICLE) – \$2,500

530-6050- PROFESSIONAL DEVELOPMENT & SEMINAR(S) - \$500

Continuing Education related to the Emergency Management Profession \$500

530-6060- PRINTING & BINDING - \$400

Miscellaneous printing costs for copies of state/regional plans and binders for documents.

530-6065- PURCHASED SERVICES & UNIFORMS - \$1,000

Uniforms/Shirts-Miscellaneous costs for ID Windbreakers, Jackets, and Polo Shirts for ID.

530-6075 – TOOLS & EQUIPMENT - \$1,000

Emergency Management TOTAL REQUESTED BUDGET - \$44,195

SUPPLEMENTAL INFORMATON
FY2026 - 2027

540 - ANIMAL CONTROL

540-5005 - SALARY - \$53,382

Salary: \$53,382

Longevity: \$0

540-5010 - WAGES - \$63,336

The Assistant Animal Control Officer and Shelter Assistant are permanent part-time positions. They cover weekdays, weekends, holidays, providing additional coverage to the ACO (absences caused by sick leave, holidays, weekends, personal, float, and vacation days). The Assistant Animal Control Officer works under the direction of the ACO and has similar authority as well as shelter duties. The Shelter worker provides assistance with daily shelter duties. A \$1.00 per hour wage increase for part-time staff in FY27 is included in this proposal.

Assistant Animal Control Officer 29 hrs./wk. x 52 x \$22.00 = \$33,176

Shelter Worker 29 hrs./wk. x 52 x \$20.00 = \$30,160

540-5025 - OVERTIME PAY - \$3,100

To provide coverage for calls coming in after regular hours and provide emergency coverage in case the Police Department is unavailable.

540-6020 - OPERATING SUPPLIES - \$9,000

Anything needed to operate the Animal Control Department in a professional, sanitary, and up-to-date manner (e.g., animal feed and supplies, cleaning supplies, printing costs, office supplies, computer and equipment, professional dues and subscriptions, license tags, traps, cages, advertising, repairs, and uniforms, etc.).

540-6040 - MAINTENANCE & REPAIRS - \$13,500

Anything necessary to maintain the shelter facility and keep things in proper working order: including the repair, replacement, and maintenance of such items (e.g., kennels, kennel parts, stall fronts, dividers, chain link covers, fencing, cages, painting, appliances, windows, window cleaning, doors, lighting, locks, flooring, floor maintenance, preventative maintenance agreements (HVAC and generator), washer/dryer maintenance and repair, ACO vehicle maintenance and repair, septic system, heating, and cooling systems, drains, etc.).

SUPPLEMENTAL INFORMATON

FY2026 - 2027

ANIMAL CONTROL (Cont'd):

540-6050 - PROFESSIONAL DEVELOPMENT - \$1,500

This account is for personnel and volunteers to attend training and seminars (e.g., national/regional animal control association conferences) to keep current with newest training procedures, laws, and regulations pertaining to state licensed facilities. This includes dog training classes, membership fees, professional dues and subscriptions, publications, registration fees, and travel expenses (meals, lodging). Attending these training seminars and conferences is an excellent opportunity to learn about new approaches and programs nationally and from around New England, to network with animal control officers and animal professionals, to provide training, and to attend educational sessions on a variety of subjects from leading industry speakers.

540-6055 - PROFESSIONAL SERVICES - \$13,500

Pays for emergency care and routine treatment of animals (e.g., veterinarian fees for animals struck by cars or for those that arrive at the shelter sick or injured). Emergency care often requires the use of a 24-hour emergency hospital. Other fees include euthanasia and disposal costs, FELV/FIV and heartworm testing, vaccinations, and medical treatments, medications, etc. Also used to assist with the Spay/Neuter Program, behavioral assessments, and training. This is a reasonable request since this line item includes fees for veterinarian services which are increasing each year. The expenses vary from year to year depending on the number of emergency fees and types of services needed.

540-6075 - TOOLS & EQUIPMENT - \$2,000

Covers the cost of anything needed to maintain or upgrade necessary equipment for the proper handling and restraint of animals (e.g., catch poles, traps, cages, carriers, kennel beds, gloves, assorted tools, etc.).

Animal Control TOTAL REQUESTED BUDGET - \$159,318

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPENDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.560.5005.000	Public Assistance Stipend	\$1,048	\$999	\$999	\$0	\$499	\$0	\$0	\$0	\$0	\$0	0.00%
01.560.6096.000	Client Assistance Expense	\$3,699	\$2,221	\$3,986	\$5,000	\$2,600	\$5,000	\$5,000	\$5,000	\$8,000	\$3,000	60.00%
		\$4,747	\$3,220	\$4,985	\$5,000	\$3,099	\$5,000	\$5,000	\$5,000	\$8,000	\$3,000	60.00%
01.570.5010.000	Municipal Court Administrative Wages	\$2,114	\$2,061	\$2,061	\$2,296	\$1,031	\$2,365	\$2,365	\$2,365	\$2,365	\$69	3.01%
01.570.6020.000	Operating Supplies	\$0	\$0	\$386	\$500	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
01.570.6095.000	Municipal Court Judge Stipend	\$7,669	\$7,700	\$7,700	\$7,700	\$3,850	\$7,700	\$7,700	\$7,700	\$7,700	\$0	0.00%
		\$9,783	\$9,761	\$10,147	\$10,496	\$4,881	\$10,565	\$10,565	\$10,565	\$10,565	\$69	0.66%
01.610.5005.000	DPW Administrator Salary	\$106,645	\$109,718	\$113,304	\$115,954	\$54,392	\$113,677	\$113,677	\$113,677	\$113,677	-\$2,277	-1.96%
01.610.5005.002	DPW Administrator Longevity	\$10,530	\$10,509	\$11,245	\$11,595	\$0	\$0	\$0	\$0	\$0	-\$11,595	-100.00%
01.610.5010.000	Assistant to the DPW Director Wages	\$51,218	\$52,078	\$57,615	\$59,667	\$30,008	\$62,840	\$62,840	\$62,840	\$62,840	\$3,173	5.32%
01.610.5010.002	Assistant to the DPW Director Longevity	\$4,091	\$4,422	\$5,693	\$5,967	\$2,754	\$6,284	\$6,284	\$6,284	\$6,284	\$317	5.31%
01.610.5025.000	DPW Overtime Wages	\$169	\$348		\$500	\$188	\$500	\$500	\$500	\$500	\$0	0.00%
01.610.6015.000	Dues & Subscriptions	\$578	\$718	\$1,003	\$1,500	\$192	\$2,800	\$2,800	\$2,800	\$2,800	\$1,300	86.67%
01.610.6020.000	Operating Supplies	\$1,056	\$549	\$544	\$1,000	\$689	\$1,200	\$1,200	\$1,200	\$1,200	\$200	20.00%
01.610.6050.000	Professional Development	\$0	\$0	\$0	\$500	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
01.610.6055.000	Professional Service	\$540	\$3,198	\$1,100	\$4,000	\$125	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00%
01.610.6065.000	Purchased Services	\$10,512	\$10,071	\$8,910	\$10,000	\$2,822	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
		\$185,339	\$191,610	\$199,415	\$210,683	\$91,169	\$201,801	\$201,801	\$201,801	\$201,801	-\$8,882	-4.22%
01.620.5010.000	DPW Wages	\$424,058	\$447,704	\$465,542	\$484,874	\$238,265	\$509,258	\$509,258	\$509,258	\$509,258	\$24,384	5.03%
01.620.5010.005	DPW Employee Longevity	\$33,544	\$36,192	\$38,271	\$39,814	\$18,651	\$42,415	\$42,415	\$42,415	\$42,415	\$2,601	6.53%
01.620.5025.000	DPW Overtime Wages	\$17,954	\$18,949	\$31,239	\$47,000	\$10,674	\$47,000	\$47,000	\$47,000	\$47,000	\$0	0.00%
01.620.6020.000	Operating Supplies	\$82,914	\$83,545	\$83,005	\$66,000	\$24,016	\$66,000	\$66,000	\$66,000	\$66,000	\$0	0.00%
01.620.6040.000	Maintenance & Repairs	\$164,816	\$133,388	\$108,457	\$112,136	\$60,839	\$112,136	\$112,136	\$112,136	\$112,136	\$0	0.00%
01.620.6045.000	Maintenance Supplies	\$64,869	\$94,821	\$128,443	\$145,000	\$17,741	\$145,000	\$145,000	\$145,000	\$145,000	\$0	0.00%
01.620.6065.000	Purchased Services-Trails & Fields Maint.	\$16,026	\$11,954	\$8,250	\$35,000	\$4,460	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0.00%
01.620.6075.000	Tools/Equipment	\$5,497	\$4,794	\$4,537	\$5,000	\$5,156	\$8,000	\$8,000	\$8,000	\$8,000	\$3,000	60.00%
01.620.6160.000	Road Sealing & Striping	\$337,098	\$281,824	\$291,271	\$375,845	-\$45,944	\$375,845	\$375,845	\$375,845	\$375,845	\$0	0.00%
01.620.6170.000	Rentals	\$10,265	\$6,550	\$0	\$16,535	\$3,866	\$16,535	\$16,535	\$16,535	\$16,535	\$0	0.00%
01.620.6190.000	Street Lighting-Prism	\$6,814	\$0	\$21,356	\$7,500	\$2,488	\$7,500	\$7,500	\$7,500	\$7,500	\$0	0.00%
		\$1,163,855	\$1,119,721	\$1,180,371	\$1,334,704	\$340,212	\$1,364,689	\$1,364,689	\$1,364,689	\$1,364,689	\$29,985	2.25%

SUPPLEMENTAL INFORMATION
FY2026 – 2027

560 – PUBLIC & CLIENT ASSISTANCE:

560-6096 –CLIENT ASSISTANCE EXPENSES \$5,000

Funds shall be disbursed to meet (but are not limited to) the following needs:

Food, clothing, prescription and medical assistance, utility assistance, housing shelter assistance, transportation assistance.

Public Assistance TOTAL REQUESTED BUDGET \$5,000

SUPPLEMENTAL INFORMATION
FY2026 – 2027

570 – MUNICIPAL COURT:

570-5010 – SALARY - \$2,365

Salary for the Municipal Court Clerk

570-6020 – OPERATING SUPPLIES: \$500

Office and other supplies.

570-6095 –MUNICIPAL COURT JUDGE STIPEND: \$7,700

Municipal Court Judge will receive \$1,917.25 per quarter (12 sessions).

Municipal Court TOTAL REQUESTED BUDGET \$10,565

SUPPLEMENTAL INFORMATION
FY 2026-2027

610 - DPW ADMINISTRATION:

610-5005 – SALARY - \$113,677

2027 Salary - \$ 113,677

610-5010 - WAGES - \$69,124

2027 Salary - \$ 62,840

2027 Longevity - \$ 6,284

Administrative Assistant position funded at 40 hours/week per Teamster's Local 251 Collective Bargaining Agreement.

Position reflects expanded responsibilities and includes potential use, in a limited role, providing clerical support for other DPW divisions.

Longevity is based on twenty years seniority.

610-5025 –OVERTIME WAGES - \$500

Per the union contract. Overtime wages paid at time and one half.

610-6015 - DUES & SUBSCRIPTIONS - \$2,800

Covers costs to obtain professional licenses and training, literature, etc. for all DPW division employees per collective bargaining agreement. Includes subscription to a paid weather service.

610-6020 - OPERATING SUPPLIES - \$1,200

Provides basic office supplies, printer supplies and specialized drawing supplies.

610-6050 – PROFESSIONAL DEVELOPMENT - \$500

Advanced computer educational seminars to include DPW Director and Administrative Assistant. State sponsored DPW seminars and Driver Safety classes for driver/laborer positions.

610-6055 - PROFESSIONAL SERVICES - \$4,000

Provides funds for special and expanded emergency engineering studies, property line disputes, Town Council projects, etc.

SUPPLEMENTAL INFORMATION
FY 2026-2027

610 - DPW ADMINISTRATION (Cont'd):

610-6065 – PURCHASED SERVICES - \$10,000

Reflects costs to provide twelve (12) public works employees uniforms and protective clothing, per collective bargaining agreement, plus costs for limited rug cleaning, extermination, and phased air duct cleaning to remove mold spores and allergens. Includes cost to provide cell phone to DPW foreman and CRCC foreman and periodic drug testing for DPW drivers as required by the State of RI and the Federal Motor Carriers Safety Administration (FMCSA).

DPW Administration TOTAL REQUESTED BUDGET \$201,801

SUPPLEMENTAL INFORMATION
FY2026-2027

620 - HIGHWAY & ROADS:

620-5010 - WAGES- \$551,673

*Wage rates and yearly totals shown at the levels based on the Teamster's Local 251 Collective Bargaining Agreement.

	2026-2027		
	Wage	Longevity	Total
Foreman	\$72,120	\$7,212	\$79,332
Foreman II	\$68,911	\$6,891	\$75,802
Driver/Laborers:	\$62,915	\$6,292	\$69,207
	\$62,915	\$6,292	\$69,207
	\$62,915	\$6,292	\$69,207
	\$62,915	\$6,292	\$69,207
	\$62,915	\$3,146	\$66,061
	\$53,650	\$0	\$53,650
 Department Total	 \$509,258	 \$42,415	 \$551,673

620-5025 -OVERTIME - \$ 47,000

The total is calculated with assumption of 108 hours per employee per year. This budget more accurately reflects costs, as employees are shifted from the CRCC labor pool to work storms, providing faster and more complete service. Although this relates primarily to snowstorms, it also covers hurricane/natural disaster response and weekend absenteeism at the CRCC.

SUPPLEMENTAL INFORMATION
FY2026-2027

620 - HIGHWAY & ROADS (cont'd):

620-6020 - OPERATING SUPPLIES - \$66,000

Increases primarily due to rises in petroleum and shipping costs. Budgeted to provide diesel fuel, oil, gasoline, filters, tires and associated items:

1,400 gallons gas (117 gal/mth) @ \$4.00 per gal	\$5,600.00
9,400 gallons diesel @ \$4.00 per gal including fed taxes	\$37,600.00
275 gallons motor oil (5 - 55 gallon drums @ \$735/drum)	\$3,675.00
100 gallons anti-freeze @ \$12.06 each	\$1,206.00
5 cases chassis grease @ \$93.45/case	\$467.25
10 truck tires, tubes and repairs @ \$420/each average	\$4,200.00
4 loader, backhoe, or tractor tires@ \$1050/each average	\$4,200.00
Filters, grease guns, oxygen aceteleyne, miscellaneous	\$3,052.00
Misc Additional Costs	\$5,000.00
5 (55 gal ea) Oil drums/Urea	\$1,000.00
	<u>\$66,000.25</u>

620-6040 - MAINTENANCE & REPAIRS - \$112,136

This covers the projected costs for heavy equipment maintenance and repairs.

620-6045 - MAINTENANCE SUPPLIES - \$145,000

Cost of supplies for summer and winter highway maintenance reflects materials cost increases per 2025 bid.

SUPPLEMENTAL INFORMATION
FY2026-2027

620 - HIGHWAY & ROADS (cont'd):

Items	Quantity	Unit of Measure	Actual Nov - FY 26	Projected Nov - FY 27	Projected Total
Salt	1000	tons	\$76.51	\$78.81	\$80,000.00
Gravel	280	tons	\$20.97	\$21.60	\$6,048.00
Loam	40	tons	\$31.53	\$32.48	\$1,299.20
Bituminous Mix (cold)	180	tons	\$175.00	\$175.00	\$31,500.00
Drain tile	1	units	\$2,060.00	\$2,060.00	\$2,060.00
Stone	70	tons	\$26.76	\$27.56	\$1,929.20
Street signs	23	each	\$75.00	\$75.00	\$1,725.00
20 Culvert pipes, 2 basins, 2 grates and cover					\$2,989.45
					\$127,550.85

620-6065 – PURCHASED SERVICES – TRAILS & FIELD MAINTENANCE - \$35,000

620-6075 - TOOLS & EQUIPMENT - \$8,000

Provides funds for shovels, chain saws, rakes, gloves, safety cones, barricades, personal safety equipment, etc.

SUPPLEMENTAL INFORMATION
FY2026-2027

620 - HIGHWAY & ROADS (cont'd):

620-6160 - ROAD SEALING - (CONTRACT OPTION) – \$334,845 (WITH STRIPING AND CRACK SEALING) - \$375,845

This account is comprised of three components and is designed to prepare and stone/seal nine miles of road per year, thereby completely sealing all non-original bituminous highways in a seven-year schedule. Projected costs for 1 mile of patch and stone seal coat 24' wide (14,080 sq. yards). **THIS PROCEDURE REQUIRES THE FULL HIGHWAY DEPARTMENT STAFF AND WILL ONLY BE USED AS TOWN EMPLOYEE AND EQUIPMENT RESOURCES ARE AVAILABLE. IN OTHER CASES, THE LOWEST RESPONSIBLE, CONTRACTUAL BIDDER WILL PROVIDE THIS SERVICE.**

2026-2027	Projected cost for nine miles of contracted sealing for 2026-2027 with Town hot patch per mile 14,080 sq yds @ \$2.52/sq yd + \$1,724 (patch)	\$35,481	
		\$1,724	
		\$37,205	
	(miles of road)	x9	
2026-2027	Total cost for contracted sealing/ maintenance and restoration	\$334,845	

Stone seal: \$334,845 / Pavement Marking: \$20,000 / Crack-sealing: \$20,000 = \$374,845 + 1,000 (swale maintenance) = \$375,845

NOTE: Eighteen linear-miles of Town road, including eight linear-miles of white sideline are typically applied annually as part of a regional road striping bid. Historically the annual cost for this work is \$18,000, which is included in the road sealing budget line. Hot rubberized asphalt crack sealing, which protects hot-mix asphalt pavement, is projected at an additional expenditure of \$10,000.
Drainage swale sediment and removal maintenance: \$1,000

620-6170 – RENTALS AND CONTRACT SERVICE - \$16,535

Provides funds for Town Road grading and materials at \$1,000 x 2 and contracted ledge blasting, concrete cutting etc.

SUPPLEMENTAL INFORMATION
FY2026-2027

620 - HIGHWAY & ROADS (cont'd):

620-6190 - STREET LIGHTING - \$7,500

Provides for annual repair/maintenance of Town-owned streetlights through Prism (Partnership for Rhode Island Streetlight Management).

Highway & Roads TOTAL REQUESTED BUDGET - \$1,364,689

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.630.5010.000	Building & Grounds Wages	\$142,961	\$143,870	\$151,375	\$157,307	\$70,859	\$157,436	\$157,436	\$157,436	\$157,436	\$129	0.08%
01.630.5010.002	Buildings & Grounds Longevity	\$9,163	\$4,819	\$5,080	\$6,836	\$1,691	\$2,396	\$2,396	\$2,396	\$2,396	-\$4,440	-64.95%
01.630.5015.000	Building & Grounds Seasonal Wages	\$17,458	\$20,333	\$20,194	\$38,016	\$19,765	\$38,016	\$38,016	\$38,016	\$38,016	\$0	0.00%
01.630.5025.000	Building & Grounds Overtime Wages	\$9,151	\$9,336	\$9,226	\$7,750	\$4,561	\$7,750	\$7,750	\$7,750	\$7,750	\$0	0.00%
01.630.6040.000	Maintenance & Repairs	\$44,207	\$38,284	\$27,695	\$40,500	\$18,651	\$40,500	\$40,500	\$40,500	\$40,500	\$0	0.00%
01.630.6045.000	Maintenance Supplies	\$13,386	\$11,802	\$8,802	\$15,450	\$5,910	\$15,450	\$15,450	\$15,450	\$15,450	\$0	0.00%
01.630.6060.000	DPW Tree Removal (Used to be EMA)	\$17,863	\$7,889	\$14,733	\$26,000	\$2,500	\$26,000	\$26,000	\$26,000	\$26,000	\$0	0.00%
01.630.6065.000	Purchased Services	\$56,167	\$63,743	\$64,034	\$60,750	\$39,594	\$60,750	\$60,750	\$60,750	\$60,750	\$0	0.00%
01.630.6165.000	Repair & Maintenance -Facility	\$20,494	\$12,598	\$26,723	\$21,000	\$6,403	\$30,000	\$30,000	\$30,000	\$30,000	\$9,000	42.86%
01.630.6195.000	Utilities	\$112,326	\$101,324	\$93,481	\$100,684	\$44,005	\$100,684	\$100,684	\$100,684	\$100,684	\$0	0.00%
		\$443,176	\$413,997	\$421,342	\$474,293	\$213,940	\$478,982	\$478,982	\$478,982	\$478,982	\$4,689	0.99%
01.640.6001.000	Monitoring Closed Landfill	\$8,839	\$9,628	\$4,800	\$10,080	\$0	\$10,584	\$10,584	\$10,584	\$10,584	\$504	5.00%
01.660.5005.000	Wastewater Salary	\$87,744	\$89,962	\$97,125	\$101,849	\$51,179	\$107,527	\$107,527	\$107,527	\$107,527	\$5,678	5.57%
01.660.5005.002	Wastewater Longevity	\$6,718	\$6,974	\$7,920	\$9,166	\$3,996	\$10,215	\$10,215	\$10,215	\$10,215	\$1,049	11.44%
01.660.5010.000	Wastewater Wages	\$20,461	\$55,094	\$58,884	\$61,627	\$14,883	\$65,063	\$65,063	\$65,063	\$65,063	\$3,436	5.58%
01.660.5018.000	Wastewater Intern	\$0	\$6,000	\$6,323	\$6,500	\$3,455	\$6,500	\$6,500	\$6,500	\$6,500	\$0	0.00%
01.660.6015.000	Dues & Subscriptions	\$1,188	\$1,188	\$1,999	\$2,375	\$1,170	\$2,375	\$2,375	\$2,375	\$2,375	\$0	0.00%
01.660.6020.000	Operating Supplies	\$3,871	\$4,861	\$6,365	\$5,775	\$402	\$5,775	\$5,775	\$5,775	\$5,775	\$0	0.00%
01.660.6050.000	Professional Development	\$500	\$2,592	\$4,071	\$4,000	-\$1,025	\$4,500	\$4,500	\$4,500	\$4,500	\$500	12.50%
01.660.6055.000	Professional Services	\$7,428	\$7,871	\$10,997	\$12,500	-\$22	\$13,075	\$13,075	\$13,075	\$13,075	\$575	4.60%
		\$128,929	\$174,542	\$193,684	\$203,792	\$74,038	\$215,030	\$215,030	\$215,030	\$215,030	\$11,238	5.51%

SUPPLEMENTAL INFORMATION
FY 2026-2027

630 – BUILDINGS & GROUNDS:

630-5010 - WAGES - \$159,832

*Wage rates and yearly totals shown at the levels based on the anticipated Teamster's Local 251 Collective Bargaining Agreement

Provides a maintenance person for carpentry, painting, detailed cleaning, maintenance and improvements to Town Hall, Blue Shutters Beach Pavilion, Charlestown Beach Pavilion, Office Shed, Ninigret Park Gatehouse, Ninigret Summer Office, Ninigret Tennis Bathroom, Ninigret Pond Bathroom, Two Storage Garages, and Two Roofed Picnic Shelters.

	<u>2026-2027</u>		
	<u>Wage</u>	<u>Longevity Amount</u>	<u>Total</u>
Landfill Foreman (50% B&G, 50% CRCC)	32,922	823	33,746
Landfill Laborer (20% B&G, 80% CRCC)	11,488	-	11,488
Buildings/Grounds Laborer	62,915	1,573	64,488
Custodian	50,110	-	50,110
	<u>157,436</u>	<u>2,396</u>	<u>159,832</u>

630-5015 – PART TIME FACILITIES MAINTENANCE WAGES – (Shared with Parks and Recreation) – \$38,016

This provides for seasonal workers for the summer season. Employment would be from June 1 through September 15, (18 weeks), thirty-two (32) hours per week at \$23.00/hour for three employees.

630-5025 - OVERTIME - \$7,750

Provides special or emergency janitorial services and vacation replacements at the contracted wage scale for the present custodian.

SUPPLEMENTAL INFORMATION
FY 2026-2027

630 – BUILDINGS & GROUNDS (cont'd):

630-6040 – MAINTENANCE & REPAIRS - \$40,500

Covers costs to purchase and repair cleaning equipment, licensed, professional plumbers, licensed electricians, professional repair of overhead doors (10), HVAC repairs and municipal building maintenance. Proposed funding reflects increase to clean HVAC ductwork at Town Hall (4 zones) in alternating years (\$2,000). Also includes \$600 to pay for mowing and maintenance of historical cemeteries. This also includes \$1,000 for miscellaneous services at Ninigret Park. Increase is due to participation in the Building Sensor Program, which monitors building temperature levels at all Town Buildings.

630-6045 - MAINTENANCE SUPPLIES - \$15,450

Provides restroom supplies, towels, light bulbs, cleaning, and disinfectant supplies for Town Hall and DPW.

630-6060 – DPW TREE REMOVAL – \$26,000

Provides DPW necessary funds to remove diseased and dying trees on municipal property or road RIGHTS OF WAY (ROW)

SUPPLEMENTAL INFORMATION
FY 2026-2027

630 – BUILDINGS & GROUNDS (cont'd):

630-6065 - PURCHASED SERVICES - \$60,750

Provides funds to cover costs for extermination, water tests, dumpsters, etc.

Inspect/Pump Septic Tanks (14 @ \$300.00 each) and DPW Waste Oil tank	\$6,200
Professional carpet cleaning	\$1,500
Professional Extermination Service contract	\$600
Fire extinguisher service	\$3,000
Security protection, alarm system monitoring and inspection	\$1,600
Fuel tank and piping tightness tests	\$1,000
Radon testing - State mandated	\$800
State mandated drinking water tests & water system contract	\$9,800
RI Water Licenses	\$1,800
Landscaping details (trees and shrubs)	\$250
Restroom and trash pickup for Ninigret and beaches	\$18,000
Incidental medical supplies for DPW, Town Hall, and vehicle first aid kits	\$1,200
Inspection of Fire suppression system at the DPW fueling depot	\$400
Burner Cleaning for Town Hall, Senior Center, and Gate House	\$1,250
AED Service at Town Hall – Annual Contract	\$600
MS 4 Stormwater Engineering Services	\$4,350
Automatic Door Systems Annual Service for Town Hall and Senior Center	\$400
Generator Service Annual Contract	\$2,000
Miscellaneous services at Ninigret Park	\$1,000

630-6165 - REPAIRS & MAINTENANCE - FACILITIES - \$30,000

Costs anticipated for repairs associated with all continuing Park & Recreation maintenance responsibilities, as well as the opening of all facilities for seasonal use. Recommend increased funding to cover additional Grounds Maintenance Equipment (Buffalo Turbine Debris Blower), and Equipment Repair, as Town properties, which require maintenance, multiply and expectation for regular maintenance increases accordingly.

SUPPLEMENTAL INFORMATION
FY 2026-2027

630 – BUILDINGS & GROUNDS (cont'd):

630-6195 - UTILITIES - \$100,684

Covers costs of gas, electricity and heat for all municipal buildings, parks, beaches, CRCC and dog pound.

No. 2 fuel - 11,052 gallons @ 4.00/ gallon	\$44,208
Propane gas - 1,370 gallons @ 3.20/ gallon	\$4,384
Narragansett Electric (expected cost reduction)	<u>\$55,408</u>
	\$104,000

Buildings and Grounds TOTAL REQUESTED BUDGET - \$478,982

SUPPLEMENTAL INFORMATION
FY2026-2027

640 – CRCC MANDATED MONITORING:

640-6001 – CRCC MANDATED MONITORING FOR 30 YEARS (FUNDED BY GENERAL FUND) \$10,584

Mandated CRCC monitoring required by the State after landfill closing in 2000. Additional funds requested this fiscal year to cover newly mandated semi- annual PFAS analysis and monitoring. Initial PFAS analysis was conducted in FY23.

CRCC Mandated Monitoring TOTAL REQUESTED BUDGET \$10,584

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.720.7205.000	South County Home Health	\$2,000	\$2,000	\$2,000	\$2,000	\$1,000	\$0	\$0	\$0	\$0	-\$2,000	-100.00%
01.720.7215.000	Wood River Health	\$5,000	\$7,500	\$7,500	\$8,300	\$4,150	\$10,000	\$8,300	\$8,300	\$8,300	\$0	0.00%
01.720.7245.000	Thundermist Health Center So. County	\$3,500	\$3,500	\$3,500	\$0	\$0	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	0.00%
01.720.7250.000	The Samaritans	\$500	\$500	\$500	\$1,000	\$1,000	\$500	\$500	\$500	\$500	-\$500	-50.00%
01.720.7260.000	WARM Shelter	\$1,000	\$0	\$2,000	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
01.720.7270.000	Southern RI Volunteers	\$2,000	\$2,000	\$2,500	\$2,500	\$1,250	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
01.720.7300.000	RI CAN	\$4,500	\$4,500	\$5,000	\$6,000	\$3,000	\$8,000	\$6,000	\$6,000	\$6,000	\$0	0.00%
01.720.7332.000	Neighbors Helping Neighbors	\$2,500	\$2,500	\$2,500	\$3,000	\$1,500	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
01.720.7335.000	VFW	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	-\$1,000	-100.00%
01.720.7342.000	Wildlife Rehabilitators of Rhode Island	\$1,500	\$1,500	\$1,500	\$1,500	\$750	\$4,384	\$1,500	\$1,500	\$1,500	\$0	0.00%
01.720.7344.001	Meals on Wheels	\$0	\$0	\$1,300	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
01.720.7344.002	Domestic Violence Resource Center of South County	\$0	\$0	\$0	\$0	\$0	\$8,000	\$2,500	\$2,500	\$2,500	\$2,500	0.00%
		\$25,000	\$25,000	\$29,300	\$28,300	\$16,650	\$42,884	\$30,800	\$30,800	\$30,800	\$2,500	8.83%
01.730.7309.000	Memorial Day Parade (American Legion)	\$500	\$500	\$500	\$500	\$0	\$0	\$0	\$0	\$0	-\$500	-100.00%
01.730.7311.000	Charlestown Memorial Parade	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
01.730.7320.000	Charlestown Chamber Of Commerce	\$15,500	\$19,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$16,000	\$16,000	-\$2,000	-11.11%
01.730.7320.001	Donation Charlestown Chamber Of Commerce	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000	0.00%
01.730.7330.000	Cross Mills Library	\$268,462	\$276,516	\$284,812	\$293,356	\$146,678	\$302,157	\$302,157	\$302,157	\$302,157	\$8,801	3.00%
01.730.7331.000	Charlestown Historical Society	\$5,000	\$5,000	\$5,000	\$7,500	\$3,750	\$7,500	\$7,500	\$8,000	\$8,000	\$500	6.67%
01.730.7325.000	Salt Pond Coalition	\$4,200	\$4,200	\$4,200	\$4,200	\$2,100	\$4,500	\$4,200	\$4,200	\$4,200	\$0	0.00%
01.730.7335.000	Washington County Regional Planning Council	\$0	\$0	\$0	\$2,400	\$0	\$2,400	\$2,400	\$0	\$0	-\$2,400	-100.00%
		\$304,912	\$316,466	\$322,512	\$335,956	\$170,528	\$344,557	\$344,257	\$342,357	\$342,357	\$6,401	1.91%
01.740.5020.000	Conservation Commission	\$1,318	\$2,075	\$0	\$6,085	\$0	\$4,285	\$4,285	\$4,285	\$4,285	-\$1,800	-29.58%
01.740.5040.000	Senior Citizens Commission	\$0	\$0	\$0	\$100	\$0	\$100	\$100	\$100	\$100	\$0	0.00%
01.740.5050.000	Planning Commission	\$14,487	\$7,601	\$6,994	\$16,500	\$968	\$16,500	\$16,500	\$16,500	\$16,500	\$0	0.00%
01.740.5060.000	Zoning Board	\$8,017	\$7,466	\$5,909	\$10,000	\$805	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
01.740.5065.000	Affordable Housing Comm	\$0	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
01.740.5075.000	Economic Improvement Comm	\$0	\$633	\$1,475	\$2,500	\$157	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
01.740.5076.000	Charter Review Commission	\$0	\$0	\$0	\$100	\$0	\$100	\$100	\$100	\$100	\$0	0.00%
01.740.5085.000	Mosquito Abatement Council	\$5,500	\$5,640	\$6,186	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$0	0.00%
		\$29,322	\$23,415	\$20,564	\$43,785	\$9,429	\$41,985	\$41,985	\$41,985	\$41,985	-\$1,800	-4.11%
01.780.7880.000	Chariho Regional School District	\$13,664,390	\$13,933,732	\$14,121,628	\$13,945,937	\$7,678,415	\$14,758,899	\$14,758,899	\$14,758,899	\$14,758,899	\$812,962	5.83%
01.780.7880.001	Chariho Regional School District - Playground	\$0	\$0	\$149,860	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
		\$13,664,390	\$13,933,732	\$14,271,488	\$13,945,937	\$7,678,415	\$14,758,899	\$14,758,899	\$14,758,899	\$14,758,899	\$812,962	5.83%
01.730.7310.000	Charlestown Ambulance Rescue Service	\$324,800	\$547,600	\$747,600	\$947,600	\$473,800	\$1,147,600	\$1,147,600	\$1,147,600	\$1,147,600	\$200,000	21.11%

SUPPLEMENTAL INFORMATION
FY2026 – 2027

720 - OUTSIDE AGENCIES:

		FY2026 Approved	FY2027 Requested	FY2027 Town Administrator
720-7205	South County Home Health	\$2,000	\$0	\$0
720-7210	Gateway Healthcare, Inc.	\$0	\$0	\$0
720-7215	Wood River Health	\$8,300	\$10,000	\$8,300
720-7245	Thundermist Health Center So. County	\$0	\$0	\$0
720-7250	The Samaritans	\$1,000	\$500	\$500
720-7260	WARM Shelter	\$1,500	\$1,500	\$1,500
720-7270	Southern RI Volunteers	\$2,500	\$2,500	\$2,500
720-7300	RI CAN	\$6,000	\$8,000	\$6,000
720-7332	Neighbors Helping Neighbors	\$3,000	\$3,000	\$3,000
720-7335	VFW	\$1,000	\$0	\$0
720-7341	Community 2000 Education Foundation	\$0	\$0	\$0
720-7342	Wildlife Rehabilitators of Rhode Island	\$1,500	\$4,384	\$1,500
720-7344	Meals on Wheels	\$1,500	\$1,500	\$1,500
720-7344	Johnnycake	\$0	\$0	\$0
720-7345	Domestic Violence Resource Center of South County	\$0	\$8,000	\$2,500
	TOTAL	\$28,300	\$42,884	\$30,800

Outside Agencies TOTAL REQUESTED BUDGET - \$30,800

SUPPLEMENTAL INFORMATION
FY2026 – 2027

730 - LOCAL AGENCIES:

		FY2026 Approved	FY2027 Requested	FY2027 Town Administrator
730-7309	Memorial Day Parade (American Legion)	\$0	\$0	\$0
730-7311	Charlestown Memorial Parade	\$10,000	\$10,000	\$10,000
730-7320	Charlestown Chamber of Commerce	\$18,000	\$18,000	\$18,000
730-7330	Cross Mills Library	\$293,356	\$302,157	\$302,157
730-7331	Charlestown Historical Society	\$7,500	\$7,500	\$7,500
730-7325	Salt Pond Coalition	\$4,200	\$4,500	\$4,200
730.7335	Washington County Regional Planning Council	\$2,400	\$2,400	\$2,400
	TOTAL	\$335,456	\$344,557	\$344,257

Local Agencies TOTAL REQUESTED BUDGET - \$355,404

SUPPLEMENTAL INFORMATION
FY2026 – 2027

740 - BOARDS & COMMISSIONS:

740-5020 - CONSERVATION COMMISSION - \$4,285

Brush Cutting of Trails	\$ 2,785
Sprague Preserve - second entrance for equipment	550
South Farm barn security	300
Equipment, repairs, and supplies	300
Printing of maps & brochures	200
Arbor Day Commemoration	<u>150</u>
	\$ 4,285

740-5040 - SENIOR CITIZENS COMMISSION - \$100

740-5050 - PLANNING COMMISSION - \$16,500

Stationary, Postage & Toner	\$ 1,000
Professional Development	5,850
Advertisements (21 Adv. @ est.cost of \$270)	5,600
Planning Commission's journal	450
Stenography 12 Meetings @ \$300	<u>3,600</u>
	\$ 16,500

Budget covers stationary, record storage, meeting tapes, postage, mandatory legal advertising, Planning Commission's Journal subscription, technical or professional consulting services to Commission and travel reimbursement.

SUPPLEMENTAL INFORMATION
FY2026 – 2027

BOARDS & COMMISSIONS (cont'd):

740-5060 - ZONING BOARD - \$10,000

Advertising	\$ 4,600	Based on 14 meetings per year at est. cost of \$330 per meeting
Office supplies	200	General operating supplies. Recording tapes, paper, file folders, etc.
Stenography	4,200	Based on 14 meetings per year @ \$300 per meeting
Transcript costs	1,000	Cost of transcripts from public hearing meetings.
	<u>\$ 10,000</u>	

740-5065 - AFFORDABLE HOUSING COMMISSION - \$1,000

Printing of brochures and pamphlets for education purposes.

740-5075 - ECONOMIC IMPROVEMENT COMMISSION - \$2,500

Business Forum Initiatives	\$500
Business Forum/Survey	\$500
Support Town Activities	\$1,500

740-5076 - CHARTER REVIEW COMMISSION - \$1,000

740-5085 - MOSQUITO ABATEMENT COUNCIL - \$7,500

Outside vendor contract for surveillance and larvacide treatment of mosquito larvae on salt marshes	\$ 6,500
Purchase of larvacide pesticide materials	1,000
	<u>\$ 7,500</u>

Boards & Commissions TOTAL REQUESTED BUDGET - \$41,985

SUPPLEMENTAL INFORMATION
FY2026 – 2027

780 – CHARIHO REGIONAL SCHOOL DISTRICT (CRSD):

780-7880 – CRSD OPERATING BUDGET- \$14,758,899

Funds the contractual obligation for Charlestown students attending the regional school district. This amount is based on the number of students in the CRSD from Charlestown.

CHARIHO Regional School District TOTAL REQUESTED BUDGET - \$14,758,899

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.800.5005.000	Senior Center Coordinator's Salary	\$42,741	\$45,540	\$58,594	\$61,627	\$30,852	\$65,063	\$65,063	\$65,063	\$65,063	\$3,436	5.58%
01.800.5005.002	Senior Center Coordinator's Longevity	\$0	\$0	\$1,661	\$2,465	\$996	\$2,928	\$2,928	\$2,928	\$2,928	\$463	18.78%
01.800.5010.000	Senior Center Wages	\$38,429	\$45,917	\$42,969	\$45,048	\$24,723	\$66,162	\$66,162	\$66,162	\$66,162	\$21,114	46.87%
01.800.6015.000	Dues & Subscriptions	\$50	\$50	\$50	\$50	\$50	\$100	\$100	\$100	\$100	\$50	100.00%
01.800.6020.000	Operating Supplies	\$637	\$485	\$925	\$1,000	\$179	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
01.800.6040.000	Maintenance & Repairs	\$2,071	\$3,499	\$2,391	\$3,000	\$1,275	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
01.800.6045.000	Maintenance Supplies	\$1,555	\$1,851	\$2,045	\$3,000	\$1,012	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
01.800.6050.000	Professional Development	\$35	\$0	\$0	\$400	\$0	\$400	\$400	\$400	\$400	\$0	0.00%
01.800.6065.000	Purchased Service	\$12,201	\$11,044	\$12,397	\$12,200	\$4,549	\$14,550	\$14,550	\$14,550	\$14,550	\$2,350	19.26%
01.800.6070.000	Travel Expense	\$197	\$312	\$1,115	\$1,100	\$0	\$1,800	\$1,800	\$1,800	\$1,800	\$700	63.64%
01.800.6075.000	Tools/Equipment	\$383	\$385	\$56	\$500	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
01.800.6195.000	Utilities	\$10,112	\$15,249	\$14,329	\$15,400	\$5,888	\$15,400	\$15,400	\$15,400	\$15,400	\$0	0.00%
01.800.8035.000	Senior/Community Center Programs	\$26,009	\$25,682	\$20,053	\$39,900	\$17,851	\$43,700	\$43,700	\$43,700	\$43,700	\$3,800	9.52%
		\$134,420	\$150,014	\$156,583	\$185,690	\$87,375	\$217,603	\$217,603	\$217,603	\$217,603	\$31,913	17.19%
01.810.5005.000	Recreation Director Salary	\$87,719	\$90,360	\$94,065	\$98,679	\$49,445	\$101,639	\$101,639	\$101,639	\$101,639	\$2,960	3.00%
01.810.5005.002	Recreation Director Longevity	\$4,669	\$4,501	\$4,667	\$7,401	\$2,847	\$7,623	\$7,623	\$7,623	\$7,623	\$222	3.00%
01.810.5010.000	Recreation Assistant Director Wages	\$58,030	\$59,313	\$63,609	\$67,145	\$33,551	\$71,304	\$71,304	\$71,304	\$71,304	\$4,159	6.19%
01.810.5010.001	Recreation Assistant Director Longevity	\$0	\$0	\$0	\$1,679	\$0	\$1,783	\$1,783	\$1,783	\$1,783	\$104	6.17%
01.810.5015.000	Recreation Secretary Wages	\$29,677	\$48,472	\$52,653	\$54,586	\$27,259	\$57,489	\$57,489	\$57,489	\$57,489	\$2,903	5.32%
01.810.5020.000	Recreation Wages	\$25,745	\$29,787	\$31,660	\$35,300	\$17,306	\$35,300	\$35,300	\$35,300	\$35,300	\$0	0.00%
01.810.5025.000	Recreation Secretary OT Wages	\$709	\$1,049	\$1,208	\$2,000	\$315	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
01.810.6015.000	Dues & Subscriptions	\$651	\$169	\$323	\$800	\$129	\$800	\$800	\$800	\$800	\$0	0.00%
01.810.6020.000	Operating Supplies	\$6,341	\$6,142	\$5,737	\$6,500	\$53	\$6,500	\$6,500	\$6,500	\$6,500	\$0	0.00%
01.810.6050.000	Professional Development	\$2,188	\$3,659	\$9,300	\$6,500	\$3,119	\$5,500	\$5,500	\$5,500	\$5,500	-(1,000)	-15.38%
01.810.6065.000	Purchased Services	\$2,115	\$1,650	\$2,090	\$7,000	\$1,100	\$10,600	\$10,600	\$10,600	\$10,600	\$3,600	51.43%
01.810.6070.000	Travel Expense	\$0	\$24	\$15	\$100	\$12	\$100	\$100	\$100	\$100	\$0	0.00%
		\$218,728	\$245,126	\$265,326	\$287,690	\$135,135	\$300,637	\$300,637	\$300,637	\$300,637	\$12,947	4.50%

SUPPLEMENTAL INFORMATION
FY 2026-2027

800 - CHARLESTOWN SENIOR/COMMUNITY CENTER:

800-5005 – COORDINATOR’S SALARY \$67,991

SalaryFY26 \$65,063
Longevity \$ 2,928

800-5010 - WAGES: Part-Time (3 persons) \$66,162

Kitchen Manager: \$23,342

Manage kitchen to include handling delivery of meals from caterer and distribution of meals for in-house dining and meals-on wheels clients, supervise kitchen and dining room volunteers, and ensure cleanliness and proper operation of kitchen. This reflects an average of 22 hours per week and 2-week unpaid vacation at \$21.22 per hour. \$466.84/week at 50 weeks.

Administrative Assist/Program Director: \$23,060

Clerical assistant for Director and Center, plan, develop, and implement programs and activities for the community as well as for seniors. This person assists the Kitchen Manager with coordination of volunteers, serving from time to time and with the cleanup of programs, materials, tables etc. Covers for Director while out of building. This reflects an average of 19 hours per week at \$23.34 per hour. \$430.54 x52 weeks.

Sr. Van Driver: \$19,760

Proposed part time position. This individual will provide transportation services, provided successful procurement of a van for FY27. 19 hours a week at \$20 per hour. \$380x 52 weeks.

Custodian:

*Custodial services handled by contract under purchased services.

800-5020- AFTER HOURS RENTAL \$0

Rentals are not currently offered.

800-6015 – DUES & SUBSCRIPTIONS \$100

RI Senior Directors Association annual dues. Anticipated increase.

SUPPLEMENTAL INFORMATION
FY 2026-2027

CHARLESTOWN SENIOR/COMMUNITY CENTER (cont'd):

800-6020 - OPERATING SUPPLIES \$1,000

Office Supplies

800-6040 - MAINTENANCE & REPAIRS \$3,000

Building Maintenance \$1,500

Equipment Maintenance \$1,500

800-6045 – MAINTENANCE SUPPLIES \$3,000

Kitchen Supplies \$1,500

Janitorial Supplies \$1,500

800-6050 – PROFESSIONAL DEVELOPMENT \$400

800-6065 – PURCHASED SERVICES \$15,450

Pest Control \$ 480 (\$120 quarterly)

Bldg Security \$ 240 (annually)

Fire Extinguisher and Ansil System Inspections \$3,000 (annual service contract plus fuel charge)

AED Life Support Systems \$ 400 (annual service contract)

Custodial Services \$8,000 (current bid at \$34/day minus 10% for holidays & weather)

Generator Maintenance \$1,430 (annual service contract, significant increase over previous contract)

Dumpster \$1,000

800-6070 - TRAVEL REIMBURSEMENT \$1,800

In-state mileage reimbursement to attend meetings and conduct work-related tasks in community. \$150/month

***800-6075 -TOOLS AND EQUIPMENT \$500**

Misc. tools/equipment (as necessary)

SUPPLEMENTAL INFORMATION
FY 2026-2027

CHARLESTOWN SENIOR/COMMUNITY CENTER (cont'd):

800-6195 – UTILITIES \$15,400

Cox Communications (\$200/mo. Phone, internet, cable)	\$2,400
RI Energy	\$7,000
Propane Gas likely to exceed with power outages	\$1,000
Oil	\$5,000

800-8035 – SENIOR/COMMUNITY PROGRAMS \$43,700

Yoga 4x/week	\$12,000
Chair Yoga 3x/week	\$ 9,300
Tai Chi 2x/week	\$ 3,200
Chi Balance	\$ 3,000
Zumba 2x/week	\$ 4,200
Arts	\$ 4,000
Trip	\$ 5,000 (proposing 1 trip to gauge interest in resuming day trips)
New Programs	\$ 3,000 (to include entertainment, special programs/presentations)

CHARLESTOWN SENIOR/COMMUNITY CENTER – Total Requested Budget- \$217,603

SUPPLEMENTAL INFORMATION
FY 2026-2027

810 – RECREATION ADMINISTRATION

810-5005 – Director

Salary - \$101,638.99

Longevity - \$7,623

810-5010 – Assistant Director

Salary - \$ 71,303.50

Longevity – 1,782.59

810-5015 SECRETARY –Full Time Parks and Recreation

Salary- \$57,488.78

Longevity

810-5020 – Recreation Wages - SUMMER BEACH ASSISTANTS- \$35,300

Two (2) Summer Beach Assistants support the Director of Parks and Recreation in the management and operation of the Town-operated beaches: Little Nini Pond at Ninigret Park, Charlestown Town Beach, and Samuel Ferretti (Blue Shutters) Beach.

These seasonal positions oversee daily beach operations seven (7) days per week and are responsible for staff training and supervision, scheduling, maintaining financial security and accountability, ensuring adequate safety measures (including emergency response), and depositing daily cash receipts. The Summer Beach Assistants work directly with the Director to ensure consistent operations and public safety across all three beach locations throughout the summer season. This line item funds two seasonal staff positions paid at an hourly rate:

Senior Summer Beach Assistant (Recreation Level 3)

Works 40 hours per week (Thursday through Sunday) for 22 weeks. $22 \text{ weeks} \times 40 \text{ hours/week} \times \$26/\text{hour} = \mathbf{\$22,880}$

Summer Beach Assistant (one position)

Works 30 hours per week (Monday through Wednesday) for 18 weeks.

$18 \text{ weeks} \times 30 \text{ hours/week} \times \$23/\text{hour} = \mathbf{\$12,420}$

These positions are critical to maintaining safe, efficient, and well-coordinated beach operations during the peak summer season.

SUPPLEMENTAL INFORMATION
FY 2026-2027

810-5025 RECREATION SECRETARY OVERTIME WAGES - \$2,000

Overtime wages are paid per union contract.

810-6015 - DUES & SUBSCRIPTIONS - \$800

Dues to three professional associations (CRPA, NRPA, and RIRPA) for the Director and Assistant Director.

810-6020 - OPERATING SUPPLIES - \$6,500

Printing costs for two high-quality newsletters that are distributed to schools and local businesses to improve communication.

810-6050 – PROFESSIONAL DEVELOPMENT - \$5,500

National Parks and Recreation Conference – Philadelphia PA
Local Parks and Rec. Conference

810-6065 - PURCHASED SERVICES - \$ 10,600

Yearly payment under contract for portable toilets – 6 months at Columbia Heights and Wicklund Field - \$1,800
Puchalski Field – garbage can - \$2,000
Pawaget Park - portable toilet at Pawaget Park \$1,800
Signage Pawaget Park - \$500
Mulching - Columbia Heights playground - \$2,500
Wicklund Field – garbage cans - \$2,000

810-6070 – TRAVEL EXPENSE - \$100

Parks & Recreation Administration – Total Requested Budget- \$300,637

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.815.5015.000	Seasonal Playground Wages	\$57,181	\$49,472	\$67,082	\$72,000	\$68,562	\$84,000	\$84,000	\$84,000	\$84,000	\$12,000	16.67%
01.815.5025.000	Recreation OT (Assistant & Playground)	\$1,471	\$1,854	\$1,697	\$3,000	\$390	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
01.815.5030.000	Recreation Swimming Lesson Wages	\$708	\$631	\$1,250	\$1,500	\$4,485	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
01.815.8005.000	Camp Ninigret	\$17,373	\$13,592	\$21,785	\$22,000	\$17,437	\$22,000	\$22,000	\$22,000	\$22,000	\$0	0.00%
01.815.8020.000	Basketball Program	\$12,869	\$11,929	\$11,333	\$12,000	\$180	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0.00%
01.815.8025.000	Winter Programs	\$14,295	\$18,827	\$17,990	\$20,950	\$11,564	\$20,950	\$20,950	\$20,950	\$20,950	\$0	0.00%
01.815.8030.000	Spring/Summer Programs	\$8,962	\$9,968	\$8,104	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
01.815.8035.000	New & Continuing Programs	\$14,503	\$19,165	\$16,471	\$13,600	\$5,368	\$15,600	\$15,600	\$15,600	\$15,600	\$2,000	14.71%
01.815.8040.000	Tennis Program	\$18,830	\$17,804	\$20,736	\$19,000	\$13,287	\$21,000	\$21,000	\$21,000	\$21,000	\$2,000	10.53%
01.815.8045.000	Swim Lessons - Equipment	\$18	\$1,011	\$690	\$750	\$0	\$750	\$750	\$750	\$750	\$0	0.00%
01.815.8050.000	Summer Concert	\$12,156	\$15,497	\$17,179	\$14,000	\$14,225	\$14,000	\$14,000	\$14,000	\$14,000	\$0	0.00%
		\$155,697	\$159,751	\$184,316	\$188,800	\$135,497	\$204,800	\$204,800	\$204,800	\$204,800	\$16,000	8.47%

01.820.5015.000	Charlestown Town Beach Wages	\$130,910	\$110,978	\$161,939	\$168,887	\$125,985	\$168,887	\$168,887	\$168,887	\$168,887	\$0	0.00%
01.820.5025.000	Charlestown Town Beach OT Wages	\$3,754	\$8,754	\$7,716	\$9,000	\$10,139	\$11,000	\$11,000	\$11,000	\$11,000	\$2,000	22.22%
01.820.6020.000	Charlestown Town Beach Operating Supplies	\$4,214	\$1,257	\$2,375	\$4,000	\$359	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00%
01.820.6035.000	Uniforms & Training	\$3,260	\$4,315	\$3,880	\$4,600	\$524	\$4,600	\$4,600	\$4,600	\$4,600	\$0	0.00%
01.820.6040.000	Maintenance & Repairs	\$766	\$1,400	\$479	\$500	-\$12	\$2,600	\$2,600	\$2,600	\$2,600	\$2,100	420.00%
01.820.6045.000	Maintenance Supplies	\$162	\$198	\$136	\$200	\$40	\$500	\$500	\$500	\$500	\$300	150.00%
01.820.6060.000	Printing & Binding	\$952	\$978	\$991	\$1,100	\$0	\$1,100	\$1,100	\$1,100	\$1,100	\$0	0.00%
01.820.6065.000	Purchased Services	\$9,162	\$11,637	\$13,233	\$14,600	\$9,641	\$14,695	\$14,695	\$14,695	\$14,695	\$95	0.65%
01.820.6075.000	Tools/Equipment	\$3,133	\$3,396	\$7,728	\$4,250	\$1,024	\$4,200	\$4,200	\$4,200	\$4,200	-\$50	-1.18%
01.820.6095.000	Beach Cleaning	\$5,000	\$3,900	\$10,500	\$10,000	\$4,500	\$10,500	\$10,500	\$10,500	\$10,500	\$500	5.00%
01.820.6100.000	Property Taxes	\$4,646	\$4,480	\$4,473	\$4,700	\$4,705	\$4,706	\$4,706	\$4,706	\$4,706	\$6	0.13%
		\$169,587	\$151,293	\$213,450	\$221,837	\$156,906	\$226,788	\$226,788	\$226,788	\$226,788	\$4,951	2.23%

01.830.5015.000	Ninigret Park Wages	\$9,557	\$18,703	\$14,768	\$25,920	\$11,517	\$25,920	\$25,920	\$25,920	\$25,920	\$0	0.00%
01.830.5025.000	Ninigret Park OT Wages	\$148	\$86	\$0	\$300	\$300	\$300	\$300	\$300	\$300	\$0	0.00%
01.830.6020.000	Operating Supplies	\$3,000	\$2,062	\$2,486	\$5,000	\$2,639	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
01.830.6040.000	Maintenance & Repairs	\$3,372	\$5,021	\$2,494	\$8,500	\$4,492	\$19,400	\$19,400	\$19,400	\$19,400	\$10,900	128.24%
01.830.6065.000	Purchased Services	\$14,083	\$16,349	\$40,567	\$120,283	\$21,118	\$123,559	\$123,559	\$123,559	\$123,559	\$3,276	2.72%
01.830.6075.000	Tools/Equipment	\$5,144	\$4,548	\$5,001	\$5,400	\$3,520	\$13,187	\$13,187	\$13,187	\$13,187	\$7,787	144.20%
01.830.9625.000	Disc Golf Course Contracted Service & Maintenance	\$0	\$2,913	\$14,501	\$10,000	\$474	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
		\$36,701	\$49,682	\$79,816	\$175,403	\$44,061	\$197,366	\$197,366	\$197,366	\$197,366	\$21,963	12.52%

SUPPLEMENTAL INFORMATION
FY 2026-2027

815 – Recreational Programs

815-5015 – SEASONAL WAGES/CAMP NINIGRET - \$84,000.00

This line item includes seasonal wages to pay staff for the Camp Ninigret Program. Camp Ninigret is open to children ages 5-12 and runs from 9:00 AM to 4:00 PM. Extended hours provide extra time for working families to benefit from our program, 8:00 AM to 9:00 AM and 4:00 PM to 5:00 PM. The base program includes five (5) weeks with two (2) optional extended weeks. Camp numbers have increased to 140 participants for the summer. Fees are as follows for the first five (5) weeks of camp. Residents: \$375, Non-Residents: \$450. For the two (2) extended weeks, fees are as follows: Residents: \$150/Week, Non-Residents: \$200/Week.

Minimum wage is rising to \$16.00 per hour on January 1st, 2026. To maintain our staff and attract new employees, we would like to institute raises for returning staff, and bring our new staff at \$16.25

815-5025 – RECREATION SUMMER BEACH ASSISTANT OT - \$3,000.00

815-5030 – SWIMMING LESSONS WAGES - \$1,500.00

This line item pays for Swim Lesson instructors. The swimming lessons take place at Wachaug Pond in Burlingame State Park and run from July to August. We will continue to offer two sessions of swim lessons this coming summer. \$4,705.88 of last year's spending was covered by a grant issued by RIDEM.

815-8005 – CAMP NINIGRET - \$22,000.00

This line item includes equipment, camper and staff shirts, field trips, busing, camp performers, and leadership speakers. Registration fees are deposited into the general fund. Campers pay an extra fee per field trip to help cover costs. The trips are optional, and campers can remain supervised at camp if they choose not to go on the trip.

SUPPLEMENTAL INFORMATION
FY 2026-2027

815 – Cont'd

815-8020 – BASKETBALL (YOUTH) - \$12,000.00

The town operated youth basketball leagues. Registration fees are deposited into the general fund. This program runs from November – March; dates are dependent upon gym availability. Fee structure is as follows: \$65 per participant, with family tiered pricing of \$60 for the second child, \$55 for the third. This line covers jerseys, referees, trophies, first aid, league staff, staff shirts, and equipment.

The Hall Monitor position will continue as a stipulation by the Board of Education for facility use. We will also continue to use funds in order to have a mandated CHARIHO Maintenance employee present at all weekend and holiday hours that the program is in operation at a CHARIHO school; the cost of this staff can vary from \$18.00-\$40.00 per hour.

815-8025 – FALL/WINTER PROGRAMS - \$20,950.00

Includes Fall Activities, Halloween Dance, Trunk or Treat, Town Hall Trick or Treating, Christmas Spectacular, and the New Year's Eve Bonfire. Trips taken in the fall and winter sell tickets to help offset costs.

Description	Cost	Avg. Participants
Fall Activities	\$2,000.00	100
New York City Bus Trip	\$4,500.00	54
Boston Celtics Trip	\$6,500.00	35
Dances	\$3,200.00	100
Christmas Spectacular	\$3,000.00	100
New Year's Eve Bonfire	\$1,750.00	4,000
Total	\$20,950.00	

SUPPLEMENTAL INFORMATION
FY 2026-2027

815 – Cont'd

815-8035 – SPRING/SUMMER PROGRAMS - \$10,000.00

This line item is for annual programs and events in the spring and summer seasons.

Description	Cost	Avg. Participants
Spring Dance	\$1,000.00	100
Easter Egg Hunt	\$1,900.00	250
Fishing Derby	\$650.00	40
Babysitting Class	\$450.00	10
Superhero Breakfast	\$300.00	50
Teddy Bear Picnic	\$300.00	50
Block Party	\$1,000.00	75
Earth Day	\$2,400.00	150
Deerfoot 5K	\$2,000.00	50
Total	\$10,000.00	

815-8035 – NEW/CONTINUING PROGRAMS - \$15,600.00

This line item includes new and ongoing programs such as Flag Football, Pickleball Lessons, and other new programs. Costs for all programs include supplies as well as staffing. Staffing is dependent on the size of each event.

Description	Cost
Pickleball Lessons	\$1,000.00
Flag Football	\$14,000.00
New Programs	\$600.00
Total	\$15,600.00

SUPPLEMENTAL INFORMATION
FY 2026-2027

815 – Cont'd

815-8040 – TENNIS PROGRAMS - \$21,000.00

Reflects the cost for our year-long tennis program wages that take place in Ninigret Park and Richmond Elementary School. Line item reflects an increase in wages for all Tennis Program Staff. This line item also reflects costs of replacing used equipment, such as Tennis Balls and Ball Hoppers.

815-8045 – SWIM LESSONS - \$750.00

Equipment needed for swimming lessons at Wachaug Pond.

815-8050 – SUMMER CONCERT/MOVIE SERIES - \$14,000.00

Reflects the cost for six (6) summer concerts and movies occurring on Thursdays throughout the summer. Line item covers costs of performances, and movie screen rentals.

815 – RECREATION PROGRAMS – TOTAL REQUESTED BUDGET - \$204,800.00

**SUPPLEMENTAL INFORMATION
FY 2026-2027**

820 - CHARLESTOWN BEACH

820-5015 –SEASONAL WAGES- \$168,887.00

Total seasonal wages for Town Beach lifeguards, beach attendants, beach patrol and beach manager. This line will cover expenses for the period of **July 1, 2026, through June 30, 2027**. It is proposed that the salary remain **\$20.00 per hour for new guards**, as this rate has proven effective in attracting quality lifeguards to our program. Maintaining this rate will allow the department to remain competitive in summer lifeguard hiring.

For budgeting purposes, **\$20.00 per hour** will be used. The beach season begins **Memorial Day Weekend** and operates **seven days a week through Labor Day**. Lifeguards at all locations work **8 hours on weekdays** and **9 hours on weekends**.

A.

Lifeguards	Rate of Pay	Number of Participants	Hours	Number of Days	Total Pay
Weekdays	\$20.00	5	8	67	\$53,600.00
Weekends	\$20.00	6	9	34	\$36,720.00
Holidays	\$30.00	6	9	4	\$6,480.00
				Total	\$96,800.00

Beach Attendants

For the Charlestown Town Beach, staffing levels require **2.5 attendants on weekdays** and **3.5 attendants on weekends and holidays** to ensure safe and efficient operations.

For budgeting purposes, an hourly rate of **\$16.00** will be used. Maintaining this rate is consistent with the prior year’s hire rate and is necessary to attract and retain qualified beach attendants for the upcoming season.

**SUPPLEMENTAL INFORMATION
FY 2026-2027**

Beach Attendants	Rate of Pay	Number of Participants	Hours	Number of Days	Total Pay
Weekdays	\$16.00	3	8.25	67	\$26,532
Weekends	\$16.00	3	9.25	34	\$15,096
Holidays	\$24.00	3	9.25	4	\$2,664
UAVFAA 107 Operator					
Weekdays	\$18.00	2	2	67	\$4,824
Weekends	\$18.00	2	2	34	\$2,448
Holidays	\$27.00	2	2	4	\$432
				Total	\$51,996.

B. Charlestown Town Beach Manager-

The Beach Manager is responsible for overseeing the daily operations of the facility, including the collection of revenue, financial accounting, staff scheduling, and bank deposits. This role requires strong organizational and leadership skills to ensure that all aspects of the beach facility run smoothly and efficiently. In recognition of the scope of responsibilities and to remain competitive in the job market, the hourly wage for the Beach Manager position has been increased from \$15 to \$18. This adjustment reflects both the importance of the role and the commitment to compensating staff for the essential work they perform.

C.

Beach Manager	Rate of Pay	Number of Participants	Hours	Number of Days	Total Pay
Weekdays	\$18.00	1	8.5	67	\$10,251.00
Weekends	\$18.00	1	9.5	34	\$5,814.00
Holidays	\$27.00	1	9.5	4	\$1,026.00
				Total	\$17,091.00

**SUPPLEMENTAL INFORMATION
FY 2026-2027**

820-5015 - SEASONAL WAGES

Post Season Staff Open & Close Pavilions	\$3,000.00
Lifeguard Total	\$96,800.00
Beach Attendant Total	\$51,996.00
Beach Manager Total	\$17,091.00
Total	\$168,887.00

820-5025 TOWN BEACH OVERTIME WAGES - \$11,000

Lifeguards out sick, promoting adequate staffing throughout the season. Bonus staying until season end - \$200 x 5 guards

820-6020 – OPERATING SUPPLIES - \$4,000

Paper products, soaps for restrooms, supplies for pavilion restroom maintenance, office and first aid supplies for first aid room.

820-6035 – UNIFORMS, TRAINING AND CERTIFICATIONS - \$4,600.00

Uniform reimbursement and re-certification for returning guards are included. In addition, a spring Lifeguard Certification course will be offered, along with First Aid, CPR, and AED training for the entire summer staff. This increase also reflects the cost of additional summer training provided by Joseph Vingi, a certified lifeguard instructor.

8 Uniforms at \$50 Per Uniform - 2 Additional	\$400.00
Beach Manager, Beach Attendant and Supervisor	\$100.00
Lifeguard Sweatshirts	\$300.00
Lifeguard Swimsuits	\$300.00
Lifeguard Training & Recertification - Additional	\$3,500.00
Total	\$4,600.00

**SUPPLEMENTAL INFORMATION
FY 2026-2027**

820-6040 – MAINTENANCE & REPAIRS - \$2,600

Ongoing maintenance and repairs will be performed at the beach as needed. This includes purchasing maintenance parts and replacement items for the pavilion and the rinsing stations. Lifeguard chairs require periodic refurbishment, and the rain garden will need routine care to ensure proper function. Continuous repairs to onsite structures will be made as necessary. New Picnic table for pavilion area. Plant materials will be replaced annually, including new mulch and related landscaping supplies. Repairs to locks and the security system will also be completed as needed.

820-6045 – MAINTENANCE SUPPLIES - \$500

Repair, replace and /or rebuild parking lot signage as needed.

820-6060 – PRINTING & BINDING - \$1,100

This line item covers the purchase of window decals and cottage passes for entry into the beach parking lot for the beach season.

820-6065 – PURCHASED SERVICES - \$14,695.

Many services are contractual and are bid.

Portable Toilet Facility: Six (6) Times at \$415/Month and Emergency Pump Outs	\$2,795.00
Ocean Testing as Mandated by the State of Rhode Island	\$1,050.00
Medical Supplies - First Aid Supplies for Lifeguards and Patrons	\$500.00
Water Service	\$100.00
Clivus Inspections and Winterization	\$4,000.00
Close Facilities - Plumber/Wells	\$1,000.00
Pavilion Urine Tank Pump outs - \$250/Visit	\$2,250.00
Post Season Open and Close Beach Pavilion	\$3,000.00
Total	\$14,695.00

820-6075 – TOOLS & EQUIPMENT- \$4,200

A beach wagon is needed to transport lifesaving equipment efficiently and safely. This line also includes the purchase of replacement buoys, weights, and lines as needed to maintain safe swimming areas. Funding is requested for the purchase of new lifeguard chairs. Additionally, this covers buoy removal and placement at the beach—an activity previously performed by the Harbor Master.

**SUPPLEMENTAL INFORMATION
FY 2026-2027**

820-6095 -BEACH CLEANING SERVICES - \$10,500

Beach cleaning is done twice weekly throughout the entire beach season.

820-6100 – TAXES - \$4,706

Payment to South Kingstown for town-owned beach property located within South Kingstown.

Charlestown Beach - TOTAL REQUESTED BUDGET - \$226,788

SUPPLEMENTAL INFORMATION
FY 2026-2027

830-NINIGRET PARK:

830-5015 - SEASONAL WAGES - \$25,920

A. Lifeguards

This line item will cover expenses for the period of July 1, 2026, through June 30, 2027. Returning lifeguards will receive a \$0.50 per hour increase over their previous year's hourly rate. For budgeting purposes, an hourly rate of \$20.00 will be used. **Note:** Lifeguards are paid at a holiday rate of time and one-half (1.5x) for designated holidays.

Lifeguards	Rate of Pay	Number of Positions	Hours	Number of Days	Total Pay
Weekdays	\$20.00	2	8	52	\$16,640.00
Weekends	\$20.00	2	8	29	\$9,280.00
				Total	\$25,920.00

830-5025 NINIGRET PARK OVERTIME WAGES - \$300

Lifeguards out sick, short, staffed end of year.

830-6020 - OPERATING SUPPLIES -\$5,000

Composting and public restroom

Restroom Supplies (toilet paper, paper towels, etc.)	\$2,000.00
Cleaning Supplies (floor cleaner, disinfectants)	\$2,000.00
Antibacterial Soap	\$1,000.00
Total	\$5,000.00

SUPPLEMENTAL INFORMATION
FY 2026-2027

830-6040 - MAINTENANCE & REPAIRS - \$19,400.

Multi-use trail maintenance and signs as needed	\$200.00
Miscellaneous maintenance and repairs to facilities and buildings/grounds as needed	\$500.00
Add wood chips to playground area play surface and fitness area, yearly maintenance – ADA regulation wood chips for playground surfacing	\$5,500.00
Basketball Replacement pads and nets	\$1,120.00
Tennis and Pickleball replacement nets, cranks for tennis courts and pickleball courts	\$1,180.00
Lining of tennis courts parking lot *	\$4,500.00
Surface Cleaning of the Pickleball court and Tennis Courts Redone this past year*	\$6,400.00
Total	\$19,400.

830-6065 - PURCHASED SERVICES - \$123,469.00

Close Facility (plumber/well expertise required)	\$1,000.00
Biweekly Coliform Test	\$1,280.00
Portable Toilets near the trolls – 12 months. - 2 Reg/2 handicapped -	\$20,170.00
Medical Supplies	\$400.00
Restroom Cleaning, Lil' Nini' and 6 composting toilets twice weekly by an outside agency (insert # amount) for the season, plus 6 new Clivus toilets for year-round use	\$14,000.00
Water Service	\$450.00
Pest Control – Mosquito spraying	\$80,259.00
Clivus Service - Clivus is state licensed to do this service	\$5,000.00
Six composting toilets urine tanks pump out twice yearly	\$1,000.00
Total	\$123,9.00

SUPPLEMENTAL INFORMATION
FY 2026-2027

830-6075 - TOOLS & EQUIPMENT - \$13,187

6 new radios with charger	\$1,446.00
Wheelbarrows, Rakes, Shovels	\$400.00
Replacement AED's	\$6,441.00
Supplies for New Fitness Area	\$200.00
Playground Equipment	\$2,000.00
Dog Park – waste bags and signage	\$2,200.00
Dog Park – special events	\$500.00
Total	\$13,187.00

830-9625 – DISC GOLF COURSE - \$10,000

NINIGRET PARK– TOTAL REQUESTED BUDGET- \$197,366

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.850.5015.000	Blue Shutters Wages	\$133,127	\$134,993	\$147,436	\$165,887	\$121,081	\$168,887	\$168,887	\$168,887	\$168,887	\$3,000	1.81%
01.850.5025.000	Blue Shutters OT Wages	\$7,911	\$10,786	\$8,113	\$9,000	\$7,161	\$9,000	\$9,000	\$9,000	\$9,000	\$0	0.00%
01.850.6020.000	Blue Shutters Beach Operating Supplies	\$4,827	\$1,463	\$2,228	\$3,500	\$331	\$3,500	\$3,500	\$3,500	\$3,500	\$0	0.00%
01.850.6035.000	Uniforms & Training	\$3,405	\$4,355	\$4,017	\$4,600	\$511	\$4,600	\$4,600	\$4,600	\$4,600	\$0	0.00%
01.850.6040.000	Maintenance & Repairs	\$570	\$1,143	\$137	\$500	\$424	\$500	\$500	\$500	\$500	\$0	0.00%
01.850.6045.000	Maintenance Supplies	\$226	\$56	\$136	\$500	\$40	\$500	\$500	\$500	\$500	\$0	0.00%
01.850.6060.000	Printing & Binding	\$952	\$978	\$991	\$1,100	\$0	\$1,100	\$1,100	\$1,100	\$1,100	\$0	0.00%
01.850.6065.000	Purchased Services	\$9,021	\$11,308	\$13,064	\$14,460	\$9,725	\$14,695	\$14,695	\$14,695	\$14,695	\$235	1.63%
01.850.6075.000	Tools/Equipment	\$5,178	\$1,573	\$4,658	\$3,500	\$2,452	\$3,500	\$3,500	\$3,500	\$3,500	\$0	0.00%
01.850.6095.000	Beach Cleaning	\$5,500	\$3,900	\$10,500	\$10,000	\$4,500	\$10,500	\$10,500	\$10,500	\$10,500	\$500	5.00%
		\$174,349	\$170,556	\$191,281	\$213,047	\$146,224	\$216,782	\$216,782	\$216,782	\$216,782	\$3,735	1.75%
01.900.9005.000	Open Space 2013 Principal	\$210,000	\$215,000	\$220,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.900.9006.000	Beach Pavilion Principal	\$54,338	\$57,055	\$57,055	\$59,772	\$59,772	\$62,489	\$62,489	\$62,489	\$62,489	\$2,717	4.54%
01.900.9007.000	Affordable Housing 2013 Principal	\$45,662	\$47,945	\$47,945	\$50,228	\$50,228	\$52,511	\$52,511	\$52,511	\$52,511	\$2,283	4.55%
01.900.9008.000	Recreation Bond Principal \$1M	\$100,000	\$105,000	\$104,999	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$0	0.00%
01.900.9029.000	Affordable Housing Interest	\$25,799	\$24,278	\$22,600	\$20,759	\$24,554	\$18,898	\$18,898	\$18,898	\$18,898	-\$1,861	-8.96%
01.900.9031.000	Open Space 2013 Interest	\$11,611	\$6,817	\$2,365	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.900.9032.000	Beach Pavilion Interest	\$30,701	\$28,891	\$26,894	\$24,703	\$5,692	\$22,489	\$22,489	\$22,489	\$22,489	-\$2,214	-8.96%
01.900.9033.000	Recreation Bond Interest	\$12,567	\$9,909	\$12,958	\$4,328	\$23,763	\$1,451	\$1,451	\$1,451	\$1,451	-\$2,877	-66.48%
01.900.9110.000	DPW F-450 HD (5YR/LP)	\$0	\$0	\$0	\$27,625	\$27,625	\$27,625	\$27,625	\$27,625	\$27,625	\$0	0.00%
01.900.9111.000	Street Sweeper	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77,897	\$77,897	100.00%
		\$642,584	\$637,170	\$494,816	\$297,415	\$301,633	\$295,463	\$295,463	\$295,463	\$373,360	\$75,945	25.54%

**SUPPLEMENTAL INFORMATION
FY 2026-2027**

850 – BLUE SHUTTERS BEACH

850-5015 - SEASONAL WAGES –\$168,887.00

Total seasonal wages for Blue Shutters Beach lifeguards, beach attendants, and beach manager:

A. Lifeguards

For the fiscal year covering July 1, 2026, through June 30, 2027, this line item accounts for the staffing and compensation of lifeguards. The base hourly wage for lifeguards will be set at \$20, with holiday shifts compensated at time and one-half to recognize the added demand of those days. The beach season will begin with full-time coverage starting Memorial Day Weekend and continue through Labor Day, ensuring that residents and visitors have consistent access to safe, professional supervision during peak months. This adjustment in pay reflects a deliberate increase in the base salary, designed to keep our rates competitive with neighboring towns and to attract and retain qualified lifeguards. By aligning compensation with regional standards, we strengthen our ability to maintain a reliable and skilled team, which is essential to public safety and the overall success of the beach program.

Lifeguards	Rate of Pay	Number of Participants	Hours	Number of Days	Total Pay
Weekdays	\$20.00	5	8	67	\$53,600.00
Weekends	\$20.00	6	9	34	\$36,720.00
Holidays	\$30.00	6	9	4	\$6,480.00
				Total	\$96,800.00

B. Beach Attendants

Two full-time and two half-time attendants on weekdays and two full-time and two half-time attendants on weekends and holidays are required at the Blue Shutters Beach. For budgeting purposes \$16 /hour will be used.

Beach Attendants	Rate of Pay	Number of Participants	Hours	Number of Days	Total Pay
Weekdays	\$16.00	3	8.25	67	\$26,532.00
Weekends	\$16.00	3	9.25	34	\$15,096.00
Holidays	\$24.00	3	9.25	4	\$2,664.00
UAV FAA 107 Operator					
Weekdays	\$18.00	2	2	67	\$4,824.00
Weekends	\$18.00	2	2	34	\$2,448.00
Holidays	\$27.00	2	2	4	\$432.00
				Total	\$51,996.00

**SUPPLEMENTAL INFORMATION
FY 2026-2027**

850 – Cont’d

850-5015 - SEASONAL WAGES

C. Blue Shutters Beach Manager

The beach manager is responsible for daily collection, instructing beach attendants on any new equipment for accounting, scheduling, deposits, and overall operation of the facility. This line item is also used for the training of staffing of all positions.

Beach Manager	Rate of Pay	Number of Participants	Hours	Number of Days	Total Pay
Weekdays	\$18.00	1	8.5	67	\$10,251.00
Weekends	\$18.00	1	9.5	34	\$5,814.00
Holidays	\$27.00	1	9.5	4	\$1,026.00
				Total	\$17,091.00

850-5015 – Seasonal Wages

Post Season Open and Close Pavilion: One Person for 5 hrs. End of Sept.	\$3,000.00
Lifeguard Total	\$96,800.00
Beach Attendant Total	\$51,996.00
Beach Manager Total	\$17,091.00
Total	\$168,887.00

**SUPPLEMENTAL INFORMATION
FY 2026-2027**

850 Cont'd

850-5025 BLUE SHUTTERS OVERTIME WAGES - \$9,000

Lifeguards out sick, short, staffed end of year issues.

850-6020 – OPERATING SUPPLIES - \$3,500

Paper products, soaps for restrooms, cleaning supplies, Nepanol foaming product for Clivus composting toilets, lifeguard equipment, and replacement flags. Purchase sawdust for composting toilet units yearly.

850-6035 – UNIFORMS, TRAINING AND CERTIFICATIONS - \$4,600

Uniform reimbursement and re-certification for returning guards. Also, a spring Lifeguard Certification class, along with First Aid, CPR, and AED training for the entire summer staff. This increase includes additional trainings in the summer by Joseph Vingi – a certified lifeguard instructor/

Uniforms (8 x \$50/Uniform)	\$400.00
Beach Manager, Beach Attendant, Beach Patrol, and Supervisor Uniform	\$100.00
Lifeguard Swimsuits	\$300.00
Lifeguard Sweatshirts	\$300.00
Training and Certifications	\$3,500.00
Total	\$4,600.00

850-6040 - MAINTENANCE & REPAIRS – \$500

Many costs occur during spring before the season opens. Miscellaneous maintenance and repairs at beach as needed including maintenance parts and replacement items for pavilion and rinsing stations. Lifeguard chairs require refurbishing and continuous repairs to structures on site as needed. Repair of locks and system as needed.

850-6045 - MAINTENANCE SUPPLIES - \$500

Replace signage as necessary, paper supplies, towels, beach office supplies-paper, note pads, pens.

**SUPPLEMENTAL INFORMATION
FY 2026-2027**

850 Cont'd

850-6060 - PRINTING & BINDING - \$1,100

This line item covers the purchase of window decals and cottage passes for entry into the beach parking lot for the beach season.

850-6065 – PURCHASED SERVICES - \$14,695.

Portable Toilet Facility: Six (6) Times \$415/Month and Emergency Pump Outs	\$2,795.00
Ocean Testing as Mandated by State of Rhode Island - \$160 x 8	\$1,050.00
Medical Supplies	\$500.00
Water Service	\$100.00
Clivus Composter Tank and System Inspections - \$450/Visit	\$4,000.00
Close Facilities: Plumbing/Wells	\$1,000.00
Pavilion Urine Tank Pump Outs - \$215/Pump Out - 9/Season	\$2,250.00
Post Season Close Beach Pavilion	\$3,000.00
Total	\$14,695.00

850-6075 - TOOLS & EQUIPMENT – \$3,500

Replace pads for AED and update of three of our AED’s who are expired. Purchase of replacement buoys and weights and lines as needed. Any necessary repairs to the beach radios, walkie talkies, and other communication devices for beach staff. Placing and removal of buoy markers at the beach.

850-6095 – BEACH CLEANING - \$10,500

Twice weekly, beach cleaning services for Blue Shutters beach to maintain safe beaches free of debris. Must be cleaned 34 times this season at a cost of \$250 each cleaning. Twice weekly, beach cleaning services for Charlestown beach to maintain safe beaches free of debris.

Blue Shutters Beach - TOTAL REQUESTED BUDGET - \$216,782

SUPPLEMENTAL INFORMATION
FY2026 - 2027

900 - DEBT SERVICE:

900-9006 – \$1.19M BEACH PAVILION BOND 2015 PRINCIPAL - \$62,489

Principal payment on 20-year bond for Beach Pavilions. Authority given in fiscal year 2011 for \$1.19 million. The bond will be payable from 2014 to 2034.

900-9007 – \$1M AFFORDABLE HOUSING BOND 2015 PRINCIPAL - \$52,511

Principal payment on 20-year bond for Affordable Housing. Authority given in fiscal year 2006 for \$1 million. The bond will be payable from 2014 to 2034.

900-9008 - \$1M RECREATION BOND PRINCIPAL – \$110,000

Principal payment on 10-year bond for Recreation issued November 2016. Authority given June 2015. The bond will be payable from 2017 to 2027.

900-9029 – \$1M AFFORDABLE HOUSING INTEREST - \$18,898

Affordable Housing bond interest payable for fiscal year 2026.

900-9032 – \$1.19M BEACH PAVILION INTEREST - \$22,489

Beach Pavilions bond interest payable for fiscal year 2026.

900-9033 - \$1M RECREATION BOND INTEREST – \$1,451

Recreation bond interest payable for fiscal year 2026.

900-9110 – DPW Ford F450 – \$27,625

Yearly payment (year 2 of 5) of the DPW Ford F450 w/equipment.

Debt Service TOTAL REQUESTED BUDGET - \$295,463

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPENDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.920.5005.000	In Lieu Health Insurance	\$9,184	\$14,517	\$18,238	\$15,000	\$9,994	\$17,500	\$17,500	\$17,500	\$17,500	\$2,500	16.67%
01.920.5004.000	CPMA Degree Incentive	\$11,250	\$12,500	\$13,250	\$14,000	\$13,250	\$13,250	\$13,250	\$13,250	\$13,250	-\$750	-5.36%
01.920.5004.001	CPMA Tuition Reimbursement	\$2,818	\$5,405	\$2,000	\$6,000	\$2,000	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00%
01.920.5015.000	Vacation Buyouts	\$24,129	\$20,706	\$22,974	\$24,750	\$23,046	\$24,750	\$24,750	\$24,750	\$24,750	\$0	0.00%
01.920.9205.000	FICA Tax	\$462,291	\$465,905	\$488,766	\$575,000	\$280,207	\$559,656	\$559,656	\$559,656	\$559,656	-\$15,344	-2.67%
01.920.9210.000	Health Insurance	\$882,913	\$933,995	\$977,494	\$1,266,887	\$777,827	\$1,390,000	\$1,390,000	\$1,390,000	\$1,390,000	\$123,113	9.72%
01.920.9210.008	OPEB Trust Fee	\$23,245	\$22,478	\$32,043	\$28,000	\$12,257	\$28,000	\$28,000	\$28,000	\$28,000	\$0	0.00%
01.920.9215.000	Delta Dental-ER	\$32,021	\$51,121	\$51,533	\$61,000	\$22,233	\$68,000	\$68,000	\$68,000	\$68,000	\$7,000	11.48%
01.920.9220.000	Life Insurance	\$18,344	\$19,058	\$19,967	\$22,000	\$7,511	\$22,000	\$22,000	\$22,000	\$22,000	\$0	0.00%
01.920.9225.000	Employer Pension Contribution	\$848,152	\$695,454	\$698,243	\$745,950	\$366,142	\$740,000	\$740,000	\$740,000	\$740,000	-\$5,950	-0.80%
01.920.9240.000	Unemployment Expenses	\$0	\$5,887	\$4,981	\$10,000	\$929	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
01.920.9250.000	Employee Asst Program	\$2,800	\$3,739	\$1,567	\$4,800	\$2,816	\$4,800	\$4,800	\$4,800	\$4,800	\$0	0.00%
		\$2,317,147	\$2,250,765	\$2,331,056	\$2,773,387	\$1,518,212	\$2,883,956	\$2,883,956	\$2,883,956	\$2,883,956	\$110,569	3.99%
01.940.9435.000	Auditing Service	\$61,087	\$46,349	\$39,697	\$43,500	\$22,530	\$70,000	\$70,000	\$70,000	\$70,000	\$26,500	60.92%
01.940.9440.000	Town Solicitors	\$133,574	\$107,200	\$134,500	\$178,700	\$86,217	\$165,000	\$165,000	\$165,000	\$165,000	-\$13,700	-7.67%
01.940.9445.000	Special Service/Legal	\$33,109	\$66,938	\$40,018	\$50,000	\$83,751	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0.00%
01.940.9450.000	Miscellaneous Legal	\$9,500	\$12,355	\$19,243	\$20,000	\$14,150	\$30,000	\$30,000	\$30,000	\$30,000	\$10,000	50.00%
		\$275,175	\$232,842	\$233,457	\$292,200	\$206,648	\$315,000	\$315,000	\$315,000	\$315,000	\$22,800	7.80%
01.950.9550.000	Town Insurance	\$330,468	\$356,197	\$355,879	\$400,000	\$385,434	\$410,000	\$410,000	\$410,000	\$410,000	\$10,000	2.50%
01.960.9625.000	Council Contingency Fund	\$27,917	\$2,873	\$4,654	\$50,000	\$1,737	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0.00%
		\$27,917	\$2,873	\$4,654	\$50,000	\$1,737	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0.00%

SUPPLEMENTAL INFORMATION
FY2026- 2027

920 - EMPLOYEE BENEFITS:

920-5005 - IN LIEU OF HEALTH INSURANCE - \$17,500

Employee option payment for non-participation in health coverage. Currently includes 7 municipal employees.

920-5004 - CPMA Degree Incentive- \$13,250 (per CPMA FY26-27 contract)

920-5004.1 - CPMA TUITION REIMBURSEMENT- \$6,000 (per CPMA FY26-27 contract)

Three employees reported that they are planning to take courses in FY26-27.

920-5015 – VACATION BUYOUT - \$24,750

CPMA agreement allows the buyout of one week of vacation.

920-9205 - FICA TAX EXPENSE - \$559,656 Calculated @ 7.65% of estimated total payroll.

920-9210 - HEALTH INSURANCE - \$1,390,000

The health insurance calculation is funded with a projected rate increase of 15% over the current year actual costs for all employees. In FY 2009, the Town became a member of the Governmental Health Group of Rhode Island. This group provides health insurance to approximately 32 Rhode Island cities, towns, and school districts on a self-funded basis. Full-time employees are required to co-pay 20% of their health insurance premium. Retirees covered with health benefits with no co-pay include 5 former municipal employees and 11 former police officers. 17 individuals are on Plan 65. There are 13 former police officers and spouse and 1 municipal employee who pay between 15 and 20% for their health insurance. An eyeglass/contact lens benefit at \$150 per year per employee is also funded in this account for full time employees.

The Post-Employment Benefits account is now fully funded and future General Fund health insurance expenses for retirees will be paid by the fund, not current taxpayers. This year the amount is approximately a \$220,000 decrease of our insurance cost.

SUPPLEMENTAL INFORMATION
FY2026- 2027

920 - EMPLOYEE BENEFITS (cont'd):

920-9210 OPEB TRUST FEE - \$28,000

The RI Interlocal Trust OPEB funding Program plan is managed by Vanguard. The Trust earns a higher rate of investment income due to the number of members. The fees are based on plan activities and performance. We may have an increase in fees due to an increase in activities like distributions.

920-9215 - DENTAL INSURANCE - \$68,000

Dental premiums for all full-time employees and two retirees are projected at an increase of 10% above the FY26 rates.

920-9220 - LIFE INSURANCE - \$22,000

Management Agreements.

Premiums for insurance coverage per Union and Municipal

920-9225 - RETIREMENT - \$ 740,000

Cost to the Town for participation in the Rhode Island Employees' Retirement System for municipal and police personnel. FY 2027 municipal employer rate calculated @ 3.86% for the Defined Benefit Plan and 1% for the Defined Contribution Plan, 9.25% for employees with 20 years of service as of 6/30/12 for the Defined Benefit Plan, and Police rate calculated @ 30.71%, for the Defined Benefit plan. FY26 rates were 4.50% for Municipal and 31.22% for Police. Also included is the 4.50% contribution of annual base salary for the Town Administrator into the Town ICMA Defined Contribution plan totaling \$ 6,147.

920-9240 - UNEMPLOYMENT - \$10,000

Costs incurred by the Town for seasonal employees' unemployment benefits and severed employees.

920-9250 - EMPLOYEE ASSISTANCE PROGRAM - \$4,800

Crisis referral service designed for people in need of counseling. This is the yearly fee for up to 70 employees.

Employee Benefits TOTAL REQUESTED BUDGET - \$2,883,956

SUPPLEMENTAL INFORMATION
FY2026 – 2027

940 - PROFESSIONAL SERVICES:

940-9435 – AUDITING SERVICE - \$70,000

Estimated cost for preparation of annual audit and professional services for fiscal year ending June 30, 2026.

940-9440 – TOWN SOLICITORS - \$165,000

Legal services required by the Town in the normal course of business:

Town Solicitor Peter Ruggiero (Increase in FY25)	\$113,000	Town Council, Planning, Zoning
Town Solicitor Robert E. Craven (per contract effective 12/14/20)	\$ 28,000	Probate, Prosecution
Asst. Solicitor Joseph Larisa (per contract effective 12/8/14)	\$ <u>24,000</u>	Narragansett Indian Tribe
	\$ 165,000	

940-9445 – SPECIAL LEGAL SERVICES - \$50,000

Legal services rendered by the Solicitor or special counsel authorized on a case-by-case basis by the Town Council related to litigation.

940-9450 – MISCELLANEOUS LEGAL COSTS - \$20,000

Premiums for insurance coverage per Union and Municipal Management Agreements.

Labor Matters

Arbitration Costs

Transcriptions

Stenographers

RI Manager's Retainer of Labor Counsel

Professional Service TOTAL REQUESTED BUDGET - \$315,000

SUPPLEMENTAL INFORMATION
FY2026 - 2027

950 - TOWN INSURANCE:

950-9550 – TOWN INSURANCE - \$410,000

Premiums for property, liability, and Worker's Compensation and Police Injured on Duty coverage. This also includes flood insurance for the two beach pavilions. Liability insurance maintained at \$5 million for budget year. Average deductible per occurrence is \$2,500.

Town Insurance TOTAL REQUESTED BUDGET - \$410,000

SUPPLEMENTAL INFORMATION
FY2026 - 2027

960 – COUNCIL CONTINGENCY:

960-9625 – TOWN COUNCIL CONTINGENCY - \$50,000

Funds set aside for emergencies and items not budgeted. Money expended with Town Council approval.

Council Contingency TOTAL REQUESTED BUDGET -\$50,000

TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.990.9724.000	Fingerprint Computer Terminal (COGENT LIVESCAN)	\$0	\$0	\$0	\$0	\$20,287	\$0	\$0	\$0	\$0	\$0	0.00%
01.990.9901.000	Police Cruisers	\$105,657	\$115,759	\$174,233	\$63,469	\$0	\$133,396	\$133,396	\$133,396	\$133,396	\$69,927	110.18%
01.990.9902.000	Police Admin Car	\$49,715	\$0	\$0	\$53,576	\$0	\$54,091	\$54,091	\$54,091	\$54,091	\$515	0.96%
01.990.9904.000	Police Bullet Proof Vests	\$0	\$0	\$28,198	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.990.9911.000	DPW Pick - up Truck w/Dump & Plow	\$0	\$0	\$101,022	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.990.9940.000	Tennis Courts - Ninigret Park	\$0	\$0	\$0	\$120,520	\$120,520	\$0	\$0	\$0	\$0	-\$120,520	0.00%
01.990.9946.000	GIS Aerial Drone & Thermal Camera	\$19,327	\$0	\$14,342	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.990.9966.000	Renovation - Softball Field @ Wicklund	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	0.00%
01.990.9916.000	DPW - Lease Vehicles (2)	\$0	\$0	\$218,639	\$68,132	\$0	\$0	\$0	\$0	\$0	-\$68,132	-100.00%
01.990.9961.001	Chip Seal (RACS)	\$0	\$0	\$0	\$182,572	\$0	\$0	\$0	\$0	\$0	-\$182,572	-100.00%
	DPW - Brush Cutter	\$0	\$0	\$0	\$0	\$0	\$110,136	\$110,136	\$110,136	\$110,136	\$110,136	100.00%
	Parks and Rec - ReviRock Bouncer	\$0	\$0	\$0	\$0	\$0	\$12,952	\$12,952	\$0	\$0	\$0	100.00%
	Parks and Rec - Tennis - Cement Practice Wall	\$0	\$0	\$0	\$0	\$0	\$16,500	\$0	\$0	\$0	\$0	100.00%
	IT - Server refresh at PD	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$50,000	\$50,000	\$50,000	100.00%
	IT - Upgrade Jace HVAC Management at the PD	\$0	\$0	\$0	\$0	\$0	\$17,456	\$17,456	\$17,456	\$17,456	\$17,456	100.00%
	GIS - Drone Equipment	\$0	\$0	\$0	\$0	\$0	\$27,000	\$30,000	\$30,000	\$30,000	\$30,000	100.00%
	ACO - Portable Radios	\$0	\$0	\$0	\$0	\$0	\$3,750	\$3,750	\$0	\$0	\$0	0.00%
	Enterprise Lease Program	\$0	\$0	\$0	\$0	\$0	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	100.00%
		\$388,228	\$328,629	\$656,817	\$488,269	\$140,807	\$495,281	\$481,781	\$505,079	\$505,079	\$16,809	3.44%

**TOWN OF CHARLESTOWN
Fiscal Year 2026-2027
EXPEDITURE DETAIL**

Account	Description	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
01.995.9625.000	Transfer to Ninigret Golf Course (65)	\$0	\$0	\$5,785	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.995.9635.000	Transfer to Ninigret Park Fund	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.995.9915.000	Transfer to Revaluation Fund (21)	\$50,000	\$50,000	\$0	\$25,000	\$25,000	\$30,000	\$30,000	\$30,000	\$30,000	\$5,000	20.00%
01.995.9919.000	Transfer to Open Space Bond Fund (72)	\$0	\$250,000	\$78,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.995.9920.000	Transfer to Environmental Resilience & Adaptation (48)	\$15,000	\$15,000	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
01.995.9982.000	Transfer to IT Capital Project (86)	\$30,530	\$109,019	\$16,139	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.995.9958.000	Transfer to Wastewater Testing (36)	\$0	\$0	\$1,138	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.995.9960.000	Transfer to CRCC Enterprise (05)	\$14,301	\$31,023	\$22,759	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
01.995.9985.000	Transfer to Pond & Beach Preservation (80)	\$350,000	\$275,000	\$300,000	\$300,000	\$300,000	\$285,000	\$285,000	\$285,000	\$300,000	\$0	0.00%
01.995.9999.000	Transfer to Town Capital Maintenance Fund (75)	\$425,121	\$212,106	\$205,346	\$390,550	\$390,550	\$100,000	\$100,000	\$100,000	\$100,000	-\$290,550	-74.40%
01.995.9924.000	Transfer to 5 year Capital Fund	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	100.00%
01.995.3610.000	Transfer to Semiquincentennial Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000	0.00%
		\$1,275,222	\$1,462,121	\$654,166	\$725,550	\$725,550	\$725,000	\$725,000	\$725,000	\$760,000	\$34,450	4.75%
	Total Expenditures	\$27,903,645	\$28,593,155	\$29,175,386	\$30,405,633	\$16,262,475	\$31,913,830	\$31,897,946	\$31,915,107	\$32,031,004	\$1,509,473	4.96%

TOWN OF CHARLESTOWN - CRCC
Fiscal Year 2026 - 2027

Account	Account Type	Description	FY2022 Audited	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
05.000.3520.000	REVENUE	Interest Income	\$469	\$5,061	\$15,328	\$15,861	\$12,000	\$7,656	\$14,000	\$14,000	\$14,000	\$14,000	\$2,000	17%
05.000.3530.000	REVENUE	Bag Tag Revenue	\$79,511	\$86,234	\$85,963	\$84,086	\$90,200	\$49,954	\$90,200	\$90,200	\$90,200	\$90,200	\$0	0%
05.000.3540.000	REVENUE	General CRCC Revenue	\$103,356	\$130,311	\$130,786	\$126,330	\$123,214	\$78,967	\$125,000	\$125,000	\$125,000	\$125,000	\$1,786	1%
05.000.3543.000	REVENUE	Recyclable Revenue	\$11,781	\$4,345	\$2,449	\$5,430	\$6,700	\$0	\$5,700	\$5,700	\$5,700	\$5,700	(\$1,000)	-15%
05.000.3550.000	REVENUE	Unclassified Revenue	\$5,950	(\$3,000)	\$0	\$0	\$150	\$0	\$0	\$0	\$0	\$0	(\$150)	-100%
05.000.3560.000	REVENUE	General Fund Subsidy	\$19,446	\$14,301	\$31,023	\$22,759	\$1,811	\$0	\$0	\$0	\$0	\$0	(\$1,811)	-100%
05.000.3565.000	REVENUE	CRCC Stickers	\$38,360	\$44,353	\$42,287	\$44,659	\$55,275	\$15,910	\$66,000	\$66,000	\$66,000	\$66,000	\$10,725	19%
			\$258,873	\$281,606	\$307,836	\$299,125	\$289,350	\$152,486	\$300,900	\$300,900	\$300,900	\$300,900	\$11,550	3.99%

Account	Account Type	Description	FY2022 Audited	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Town Council	FY2025 Actual as of Dec 31, 2024	FY2026 Dept. Request	FY 2026 Town Administrator	FY2026 Budget Commission	FY2026 Town Council	\$ Increase of PY	% Increase over PY
05.000.4985.000	EXPENDITURE	Bank Charges	(\$346)	(\$528)	\$119	(\$468)	\$0	\$364	\$0	\$0	\$0	\$0	\$0	0%
05.000.5010.000	EXPENDITURE	CRCC Wages	\$69,339	\$76,056	\$81,425	\$74,849	\$81,702	\$57,490	\$78,875	\$78,875	\$78,875	\$78,875	(\$2,827)	-3%
05.000.5010.004	EXPENDITURE	CRCC Longevity Wages	\$3,022	\$3,141	\$4,317	\$5,184	\$4,668	\$1,205	\$823	\$823	\$823	\$823	(\$3,845)	-82%
05.000.5010.005	EXPENDITURE	CRCC IOD Wages	\$0	\$0	\$0	\$1,503	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
05.000.5015.000	EXPENDITURE	CRCC Seasonal Wages	\$4,928	\$12,570	\$14,780	\$17,468	\$16,896	\$14,401	\$16,128	\$16,128	\$16,128	\$16,128	(\$768)	-5%
05.000.5025.000	EXPENDITURE	CRCC Overtime Wages	\$5,902	\$2,339	\$3,031	\$4,929	\$4,500	\$1,306	\$4,500	\$4,500	\$4,500	\$4,500	\$0	0%
05.000.6020.000	EXPENDITURE	Operating Supplies	\$1,218	\$1,460	\$1,760	\$9,741	\$2,000	\$3,957	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0%
05.000.6040.000	EXPENDITURE	Maintenance & Repairs	\$8,501	\$13,742	\$7,691	\$13,143	\$7,500	\$4,244	\$16,000	\$16,000	\$16,000	\$16,000	\$8,500	113%
05.000.6045.000	EXPENDITURE	Uniforms, Boots, Safety Items	\$887.00	\$1,129	\$1,613	\$1,028	\$1,500	\$520	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0%
05.000.6046.000	EXPENDITURE	Utilities	\$19,229	\$13,382	\$19,627	\$9,978	\$15,000	\$4,267	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0%
05.000.6050.000	EXPENDITURE	CRCC Licensing	\$3,200	\$0	\$0	\$3,000	\$4,200	\$0	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0%
05.000.6055.000	EXPENDITURE	Waste Management	\$50,260	\$67,102	\$61,337	\$62,913	\$56,000	\$34,521	\$66,000	\$66,000	\$66,000	\$66,000	\$10,000	18%
05.000.6060.000	EXPENDITURE	Waste Management Recycle	\$22,457	\$15,327	\$24,753	\$25,096	\$25,000	\$13,617	\$27,000	\$27,000	\$27,000	\$27,000	\$2,000	8%
05.000.6075.000	EXPENDITURE	Tools & Equipment	\$250	\$262	\$223	\$8,119	\$1,010	\$378	\$2,013	\$2,013	\$2,013	\$2,013	\$1,003	99%
05.000.9205.000	EXPENDITURE	FICA Tax	\$5,980	\$5,949	\$6,691	\$7,971	\$6,607	\$5,475	\$6,097	\$6,097	\$6,097	\$6,097	(\$510)	-8%
05.000.9210.000	EXPENDITURE	Health Insurance	\$16,409	\$17,555	\$17,845	\$18,226	\$18,378	(\$2,426)	\$19,000	\$19,000	\$19,000	\$19,000	\$622	3%
05.000.9215.000	EXPENDITURE	Dental Insurance	\$3,224	\$764	\$1,120	\$1,204	\$1,424	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$576	40%
05.000.9220.000	EXPENDITURE	Life Insurance	\$382	\$362	\$302	\$362	\$390	\$0	\$464	\$464	\$464	\$464	\$74	19%
05.000.9225.000	EXPENDITURE	Employer Pension Contribution	\$5,859	\$5,382	\$3,980	\$4,045	\$6,770	\$0	\$4,800	\$4,800	\$4,800	\$4,800	(\$1,970)	-29%
05.000.9952.000	EXPENDITURE	Roll Off Container 5YR LP	\$0	\$0	\$0	\$0	\$10,144	\$0	\$6,500	\$6,500	\$6,500	\$6,500	(\$3,644)	-36%
05.000.9996.000	EXPENDITURE	Workers Comp Insurance	\$2,593	\$0	\$0	\$0	\$3,420	\$0	\$3,000	\$3,000	\$3,000	\$3,000	(\$420)	-12%
05.000.9999.000	EXPENDITURE	Depreciation	\$22,241	\$23,090	\$23,569	\$22,615	\$22,241	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$2,759	12%
			\$245,535	\$259,084	\$274,183	\$290,908	\$289,350	\$139,318	\$300,900	\$300,900	\$300,900	\$300,900	\$11,550	3.99%
		NET	\$13,338	\$22,521	\$33,653	\$8,217	\$0	\$13,168	\$0	\$0	\$0	\$0	\$0	0%

SUPPLEMENTAL INFORMATION
FY2026-2027

CHARLESTOWN RESIDENTIAL COLLECTION CENTER (CRCC):

REVENUES:

3520 – INTEREST INCOME \$14,000

Interest income earned on average daily checking and investment account balances.

3530 – BAG TAG REVENUE \$90,200

Revenue derived from the sale of bags tags estimated at 22,000 bag tags at \$4.10 each.

3540 – GENERAL CRCC REVENUE \$125,000

Income realized from the disposal of white goods and demolition materials at the CRCC.

3543 – CRCC RECYCLABLE REVENUE \$5,700

Income realized from recyclable material deposited at the CRCC.

3553 – UNCLASSIFIED REVENUE - \$0

Miscellaneous revenues.

3560 – GENERAL FUND SUBSIDY \$0

Subsidy from the General Fund used to offset the costs of recycling and general operations. Any net income earned in this enterprise fund is specifically targeted to reduce the existing debt originated from net losses incurred in prior years.

3565 – CRCC PERMITS \$66,000

Revenue derived from the sale of annual CRCC entry stickers estimated at 2,200 stickers at \$30.00.

CRCC BUDGETED REVENUE \$300,900

SUPPLEMENTAL INFORMATION
FY2026-2027

CHARLESTOWN RESIDENTIAL COLLECTION CENTER (CRCC) (cont'd):

CRCC EXPENDITURES:

5010 – WAGES \$79,698

Wage rates and longevity amounts are based on the anticipated Teamsters Local 251 Collective Bargaining Agreement. Wages are currently provided for 4 days of CRCC operation: Monday, Thursday, Friday and Saturday.

	<u>2026-2027</u>		
	<u>Wage</u>	<u>Longevity Amount</u>	<u>Total</u>
Landfill Foreman (50% B&G, 50% CRCC)	32,922	823	\$ 33,746
Landfill Laborer (20% B&G, 80% CRCC)	45,953	-	\$ 45,953
	<u>78,875</u>	<u>823</u>	<u>\$ 79,698</u>

5015 – SEASONAL WAGES \$16,128

Seasonal full-time employee (32 hours) at \$21.00/hour for 24 weeks.

5025 – OVERTIME WAGES \$4,500

Provides vacation and sick time replacements at the contracted wage scale for present CRCC employees.

SUPPLEMENTAL INFORMATION
FY2026-2027

CRCC EXPENDITURES (cont'd):

6020 – OPERATING SUPPLIES \$2,000

Fuel, lubricating oil, grease, etc.

6040 – MAINTENANCE & REPAIRS \$16,000

Funds to repair and maintain compactors, loader, fuel pumps, general repairs, miscellaneous tools and annual scale calibration.

6045 – UNIFORMS, BOOTS & SAFETY ITEMS \$1,500

Uniforms, boots and other supplies for employees per the labor contract.

6046 – UTILITIES \$15,000

Telephone, heat and lights for the CRCC.

6050 – CRCC LICENSING – \$4,200

This account provides funds for the Licensing renewal of the transfer station/collection station and for the Leaf and Yard Waste Composting Facility License renewal. Renewals are due every 3 years (due June 2027). This account also provides funds for annual Compost Sampling at CRCC as required by RIDEM.

6055 – WASTE MANAGEMENT \$66,000

Cost to haul and dispose of municipal waste at the RIRRC landfill in Johnston, RI. The 2027 contracted haul cost is \$190/haul, plus \$63.00/ton disposal fee for FY 27.

6060 – WASTE MANAGEMENT RECYCLING \$27,000

Cost to haul recyclables to Johnston, RI estimated at 100 hauls at \$190 per haul for FY 27. Disposal of recyclables is presently available at no cost per RIRRC contract.

6075 – TOOLS & EQUIPMENT \$2,013

Small miscellaneous tools needed for CRCC operations.

20C

CRCC EXPENDITURES (cont'd):

9205 – FICA TAX \$6,097

SUPPLEMENTAL INFORMATION
FY2026-2027

7.65% of proposed payroll.

9210 – HEALTH INSURANCE \$19,000

50% of premiums for Foreman and 80% of premiums for Operator.

9215 – DENTAL INSURANCE \$2,000

50% of premiums for Foreman and 80% of premiums for Operator.

9220 – LIFE INSURANCE \$464

50% of premium for Foreman and 80% of premium for Operator.

9225 – EMPLOYEE RETIREMENT \$4,800

50% of ER contribution for Foreman and 80% of ER contribution for Operator.

9952 – ROLL-OFF CONTAINER (capital improvement) \$6,500

Cost to lease purchase a 50 cubic yard roll-off container used to store and haul waste, with \$1,500 credit for trade-in of old container.

9996 – WORKERS COMPENSATION INSURANCE \$3,000

Calculated at 4.33% of wages.

9997 – DEPRECIATION \$25,000

Based fixed asset database projection for depreciation.

CRCC REQUESTED EXPENDITURES \$300,900

**TOWN OF CHARLESTOWN - Harbor Master
Fiscal Year 2026 - 2027**

Account	Account Type	Description	FY2022 Audited	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Adopted	FY2026 Actual as of Dec 31, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
06.000.3525.000	REVENUE	Mooring Waiting List Application Fee	\$750	\$87	\$1,338	-\$2,994	\$1,600	-\$424	\$950	\$950	\$950	\$950	-\$650	-41%
06.000.3535.000	REVENUE	Mooring Revenue	\$57,445	\$55,946	\$60,039	\$67,177	\$70,460	\$4,395	\$70,260	\$70,260	\$70,260	\$70,260	-\$200	0%
06.000.3536.000	REVENUE	Interest Income	\$184	\$1,992	\$6,031	\$6,241	\$5,000	\$3,012	\$5,431	\$5,431	\$5,431	\$5,431	\$431	9%
06.000.3550.000	REVENUE	Miscellaneous Revenue	\$960	\$200	\$320	\$175	\$0	\$450	\$0	\$0	\$0	\$0	\$0	0%
06.000.3555.000	REVENUE	Retained Earnings Transfer	\$0	\$0	\$0	\$0	\$8,008	\$0	\$9,563	\$21,088	\$21,088	\$21,088	\$13,080	163%
			\$59,339	\$58,225	\$67,728	\$70,599	\$85,068	\$7,433	\$86,204	\$97,729	\$97,729	\$97,729	\$12,661	15%

Account	Account Type	Description	FY2022 Audited	FY2023 Audited	FY2024 Audited	FY2025 Unaudited	FY2026 Adopted	FY2026 Actual as of Dec 11, 2025	FY2027 Dept. Request	FY 2027 Town Administrator	FY2027 Budget Commission	FY2027 Town Council	\$ Increase of PY	% Increase over PY
06.000.4950.000	EXPENDITURE	Harbor Computer Maintenance	\$0	\$2,594	\$0	\$0	\$2,000	\$2,682	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0%
06.000.5015.000	EXPENDITURE	Harbor Master Wages	\$23,594	\$38,364	\$47,528	\$32,644	\$40,800	\$20,384	\$41,200	\$41,200	\$41,200	\$41,200	\$400	1%
06.000.5025.000	EXPENDITURE	Harbor Master Overtime Wages	\$324	\$131	\$349	\$0	\$750	\$0	\$750	\$750	\$750	\$750	\$0	0%
06.000.6015.000	EXPENDITURE	Dues & Subscriptions	\$0	\$0	\$0	\$0	\$150	\$0	\$150	\$150	\$150	\$150	\$0	0%
06.000.6020.000	EXPENDITURE	Operating Supplies	\$2,843	\$3,072	\$1,915	\$2,962	\$3,000	\$451	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0%
06.000.6030.000	EXPENDITURE	Mooring Software fee	\$2,736	\$2,628	\$3,569	-\$329	\$3,000	\$7	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0%
06.000.6035.000	EXPENDITURE	Fuel & Oil	\$1,268	\$1,268	\$1,405	\$1,327	\$3,490	\$925	\$3,395	\$3,395	\$3,395	\$3,395	-\$95	-3%
06.000.6040.000	EXPENDITURE	Maintenance & Repairs	\$6,569	\$4,667	\$4,312	\$5,243	\$4,000	\$3,222	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0%
06.000.6050.000	EXPENDITURE	Professional Development	\$0	\$0	\$0	\$0	\$200	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$800	400%
06.000.6075.000	EXPENDITURE	Tools & Equipment	\$1,072	\$2,401	\$782	\$2,266	\$3,000	\$392	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0%
06.000.6091.000	EXPENDITURE	Public Education & Outreach	\$0	\$0	\$587	\$382	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0%
06.000.6120.000	EXPENDITURE	Vehicle Maintenance/Repairs	\$0	\$7	\$984	\$71	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0%
06.000.6130.000	EXPENDITURE	Navigational Aids	\$859	\$4,318	\$4,006	\$4,326	\$7,000	\$0	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0%
06.000.6140.000	EXPENDITURE	Mooring Installation & Removal	\$0	\$0	\$0	\$0	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0%
06.000.6170.000	EXPENDITURE	Maintenance of Town Dock	\$0	\$4,880	\$3,222	\$270	\$3,000	\$241	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0%
06.000.9205.000	EXPENDITURE	FICA Tax	\$2,994	\$3,633	\$3,364	\$2,633	\$3,178	\$1,559	\$3,209	\$3,209	\$3,209	\$3,209	\$31	1%
06.000.9996.000	EXPENDITURE	Worker's Compensation Ins	\$454	\$0	\$0	\$0	\$2,500	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0%
	EXPENDITURE	Capital - New Radios	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,525	\$11,525	\$11,525	\$11,525	100%
06.000.9999.000	EXPENDITURE	Depreciation Expense	\$5,440	\$5,440	\$4,987	\$0	\$5,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0%
			\$48,153	\$73,402	\$77,009	\$51,795	\$85,068	\$29,863	\$86,204	\$97,729	\$97,729	\$97,729	\$12,661	15%
		NET	\$11,186	-\$15,177	-\$9,281	\$18,805	\$0	-\$22,430	\$0	\$0	-\$0	-\$0	-\$0	0%

SUPPLEMENTAL INFORMATION
FY 2026-2027

06 - COASTAL PONDS / HARBORMASTER BUDGET

REVENUES:

3525 - Mooring List Application Fee - \$950

This revenue line accounts for fees paid for Mooring Application Fees Waiting List Maintenance Fee.

Applications Anticipated	10
Fee	\$25
Waiting List #	70
Fee	\$10
Total	\$950

3535 - MOORING PERMIT REVENUE - \$70,260

Private Recreational Mooring Permits

Number of Permits	286
Fee	\$160
Total	\$ 45,760

Waterfront Recreational Mooring Permits

Number of Permits	119
Fee	\$160
Total	\$ 19,040

Commercial Mooring Permits

Number of Permits	7
Fee	\$260
Total	\$ 1,820

Association Mooring Permits

Number of Permits	14
Fee	\$260
Total	\$ 3,640

SUPPLEMENTAL INFORMATION
FY 2026-2027

Temporary Mooring Permits

Number of Permits	8
Fee	\$25
Total	\$200

3536 - INTEREST INCOME - \$5,431

Interest income earned on average daily checking and investment account balances.

3555 - RETAINED EARNINGS TRANSFER - \$9,563

Transfer from General Fund to offset operating expenditures of the Harbor Department

Total Projected Revenue from Mooring Fees and Transfers In: \$86,204

SUPPLEMENTAL INFORMATION
FY 2026-2027

EXPENDITURES:

4950 - COMPUTER MAINTENANCE - \$2,000

Equipment, software, and repairs for Harbor Department desktop, laptop, and patrol vessel mobile data terminals (MDT's).

5015 – HARBORMASTER WAGES - \$41,200

Wage rate for one (1) Harbormaster and up to four (4) part-time Assistant Harbormaster(s) positions. The Harbormaster and Assistant Harbormasters are part-time year-round positions; however, the Assistant Harbormasters work a seasonal schedule. Projected rates of pay include a wage increase in FY27.

Harbormaster	Assistant Harbormasters
July 1 – June 30	July 1 – June 30
Annual Hours: 600	Rate \$24.00
Wages \$21,400	Annual Combined Hours: 825
	Wages \$19,800

Total Wages: \$41,200

SUPPLEMENTAL INFORMATION
FY 2026-2027

6030 - MOORING SOFTWARE FEE - \$3,000

Online Mooring Service processing fees per processed new and renew mooring permit applications, on all mooring permit types.

Recreational / Waterfront / Comercial Mooring Permits	396
Associations/Temporary Permits	<u>30</u>
Total permits/applications	426
Approximate total cost:	\$3,000

6035 - FUEL AND OIL - \$3,395

Fuel and two-stroke oil needed for patrol vessels, and fuel for Harbormaster vehicle, obtained from police department fuel pump. Estimated costs for fuel and supplies.

	Gallons	Price Per Gallon	Cost
Boats	500.00	\$ 4.00	\$ 2,000.00
Vehicle	400.00	\$ 3.60	\$ 1,440.00
			Subtotal \$ 3,440.00
2 Stroke Oil	\$ 0.0	\$ 0.0	Subtotal \$ 0.00
			Total \$ 3,395.00

SUPPLEMENTAL INFORMATION

FY 2026-2027

6040 - MAINTENANCE AND REPAIRS - \$4,000

Seasonal maintenance and repairs to Harbormaster patrol vessels and trailers. Includes spring commissioning for season, winterizing for storage in off season, and required maintenance and repairs to maintain serviceable condition.

6050 - PROFESSIONAL DEVELOPMENT - \$1,000

Training and seminars for staff. Allocating funds for boating safety and de-escalation training is a critical and cost-effective investment that enhances officer safety, reduces liability, and ensures the Marine Patrol can perform its duties with the highest standard of professionalism. This training is essential to maintaining safe waterways and delivering effective public service.

6075 - TOOLS AND EQUIPMENT - \$3000

Tools for completing harbor related mooring duties, navigation safety markings, and vessel maintenance and repairs. Addition, replacement, or sustainment of patrol vessel safety equipment and electronic navigation equipment as required. Addition, replacement, or sustainment of computer equipment. Includes uniform allowance to outfit staff, allowances for a uniform jacket, shirts, hats, and shorts only.

6091 - PUBLIC EDUCATION AND OUTREACH - \$1,000

Public boating safety education and outreach via social media, publications, and seminars.

6120 - VEHICLE MAINTENANCE AND REPAIRS - \$2,000

Maintenance and repairs to Harbormaster pickup as necessary.

6130 - NAVIGATIONAL AIDS - \$7,000

Addition, replacement, and sustainment of navigational buoys and hardware for marking the Charlestown and Quonochontaug breachway channels, identifying the recommended navigational routes in and out of the ponds when entering and exiting the through the breachways. Navigational and regulatory buoys within Ninigret and Quonochontaug Ponds marking the potential hazards to navigation and speed controlled no-wake zones. Hardware to include anchors, chain, and shackles for securing buoys in a fixed location.

6140 - HARBOR MANAGEMENT PLAN REVIEW - \$1,000

Review, changes/amendments, and public notice advertisement costs associated with the towns approved Harbor Management Plan.

SUPPLEMENTAL INFORMATION

FY 2026-2027

6170 - TOWN DOCK MAINTENANCE - \$3,000

Maintenance and repair to the Town's dock and related access point. Includes the cost of seasonal raising and lowering of the floating section of dock.

9025 - FICA TAX - \$3,209

9996 - WORKERS COMPENSATION INSURANCE - \$2,500

9999 - DEPRECIATION ON ASSETS (VESSEL) - \$5,000

2024 Maritime 210 Patriot, purchased in FY25 with CPMC Enterprise Funds.

HARBORMASTER TOTAL REQUESTED EXPENDITURE BUDGET - \$86,204