

NINIGRET DISC GOLF AD-HOC COMMITTEE AGENDA
REGULAR MEETING
February 1, 2023 6:30 PM
Open Meeting – Town Hall - Council Chambers
4540 South County Trail
Charlestown, RI 02813

** PLEASE NOTE – This meeting will be held in person at the above location.
Comments from the Public will be accepted in person only. **

1. CALL TO ORDER

- A. Board Members in attendance

2. APPROVAL OF MINUTES

- A. Discussion and Potential Action – of the January 4th, 2023 Regular Meeting. To be continued to March 1, 2023

3. CORRESPONDENCE

- A. Discussion and Potential Action –
Attached email requests and responses for information regarding: Town Council actions regarding reappointment of committee. Meeting request from Gary to Town Administrator to discuss oversite issue and parking lot maintenance. New Application for appointment.

4. OLD BUSINESS

- A. Discussion and Potential Action – Budget submittal

5. NEW BUSINESS

- A. Discussion and Potential Action – Glow Night at Ninigret Jan. 2 and January 22, 2023 including deposit receipts and current accounting for Fund 65.
- B. Discussion and Potential Action – Adding a request in budget for a licensed and insured arborist for course maintenance.

6. COMMITTEE COMMENTS / POTENTIAL AGENDA ITEMS

- A. Discussion and Potential Action –

7. NEXT MEETING DATE

- A. Discussion, Recommendation and Action March 1, 2023

8. ADJOURNMENT

The public is welcome to any meeting of the Town of Charlestown Disc Golf Committee, if communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk at least three (3) business days prior to the meeting.

Agenda Item #3

Gary Tedeschi

From: Gary Tedeschi <hoppa1@cox.net>
Sent: Monday, January 9, 2023 12:32 PM
To: 'Amy Weinreich'
Cc: 'Deb Carney'; 'Mark Stankiewicz'; 'Vicky Hilton'; 'Alan Arsenault'
Subject: RE: Dec 12, 2022 Town Council action

Thanks Amy, I sent Mark an email this morning requesting a meeting to review the parking lot situation over at the course. I will add this issue to our discussion

Gary Tedeschi
Hoppa1@cox.net

From: Amy Weinreich <ARWeinreich@CharlestownRI.gov>
Sent: Monday, January 9, 2023 11:55 AM
To: Gary Tedeschi <hoppa1@cox.net>
Cc: Deb Carney <Deb.Carney@CharlestownRI.gov>; Mark Stankiewicz <mstankiewicz@CharlestownRI.gov>; Vicky Hilton <vhilton@CharlestownRI.gov>; Alan Arsenault <AArsenault@CharlestownRI.gov>
Subject: Dec 12, 2022 Town Council action

Hi Gary, After our conversation last Friday, I did review both the video and the minutes of the December 12, 2022 Town Council meeting. I believe the minutes accurately reflect the action of the Council:

3. Disc Golf Ad Hoc Committee - 4-7 members

Gary Tedeschi of the Disc Golf Ad Hoc Committee addressed the Council and summarized a history of the sport and the progress of the Committee.

Ms. Camey stated that the charge for the Disc Golf Ad Hoc Committee was to explore maintenance of the Ninigret Park Disc Golf Course for the Town of Charlestown consisting of 5-7 members with the charge to include obtaining quotes for maintenance and developing a path forward to maintain the Disc Golf Course.

Motion to reauthorize the Disc Golf Ad Hoc Committee as read.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Stephen J. Stokes, Councilor
AYES:	Carney, Cooper, Klinger, Serra, Stokes

However, as you mentioned, your request to the Council that evening was not acted on:

"This committee asks the Council to re-authorize our appointment and allow us, along with the Parks Department, Public Works Department, and the Recreation Commission, to move forward with complete oversight in regards to usage, budget and expenses, and a maintenance plan in order to maintain a course that we can all be proud of."

Approval of this specific action would require further discussion and action by the Town Council, as well as with the Town Administrator and the aforementioned Department Heads.

Please feel free to contact me if I can be of any further assistance,
~AV1AtJ
Amy Rose Weinreich, CMC
Town Clerk
Town of Charlestown, RI
(401) 364-1200

Gary Tedeschi

From: Gary Tedeschi <hoppa1@cox.net>
Sent: Monday, January 9, 2023 10:12 AM
To: Mark Stankiewicz
Subject: Disc Golf Committee

I would like to sit down with you to discuss the Disc Golf parking area. Should I call to schedule an appointment? Thanks,
Gary Tedeschi

Gary Tedeschi's iPhone

Gary Tedeschi

From: Mark Stankiewicz <mstankiewicz@CharlestownRI.gov>
Sent: Thursday, January 19, 2023 3:00 PM
To: Gary Tedeschi
Cc: Deb Carney; Vicky Hilton; Amy Weinreich; Michele Voislow
Subject: RE: Dec 12, 2022 Town Council action

Dear Mr. Tedeschi:

I will have Michele in my office coordinate a time and meeting room for the 26th.

Regards,
Mark Stankiewicz
Charlestown Town Administrator

From: Gary Tedeschi <hoppal@cox.net>
Sent: Thursday, January 19, 2023 1:05 PM
To: Mark Stankiewicz <mstankiewicz@CharlestownRI.gov>
Cc: Deb Carney <Deb.Carney@CharlestownRI.gov>; Vicky Hilton <vhilton@CharlestownRI.gov>; Alan Arsenault <AArsenault@CharlestownRI.gov>; Amy Weinreich <ARWeinreich@CharlestownRI.gov>; Michele Voislow <MVoislow@CharlestownRI.gov>
Subject: RE: Dec 12, 2022 Town Council action

Mark, The 26th of January would be fine. What time? Thanks Gary

Gary Tedeschi
[Hoppal@cox.net](mailto:hoppal@cox.net)

From: Mark Stankiewicz <mstankiewicz@CharlestownRI.gov>
Sent: Tuesday, January 17, 2023 10:17 AM
To: Gary Tedeschi <hoppal@cox.net>
Cc: Deb Carney <Deb.Carney@CharlestownRI.gov>; Vicky Hilton <vhilton@CharlestownRI.gov>; Alan Arsenault <AArsenault@CharlestownRI.gov>; Amy Weinreich <ARWeinreich@CharlestownRI.gov>; Michele Voislow <MVoislow@CharlestownRI.gov>
Subject: RE: Dec 12, 2022 Town Council action

Dear Mr. Tedeschi:

I can be available January 26th or 27th to meet and review your concerns on the Disc Golf Course. Given your thoughts on oversight & control of the parcel, I would suggest you consider some type of organization separate from the Town that the Council could approve some sort of lease on the parcel. This would be similar to the Town's relationship with the Frosty Drew Observatory that is located on municipal property but is autonomous in regard to their operation and maintenance.

Regards,
Mark Stankiewicz
Charlestown Town Administrator

TOWN OF CHARLESTOWN
BOARD, COMMISSION AND COMMITTEE
APPLICATION FOR APPOINTMENT

Name: Drew J. Anderson Date: 1/19/20

Street Address: 31 N. Main St. (L. J.)

City/Town: Littleton, RI State: RI Zip: 02883

Mailing Address: 39 N. Main St. (L. J.)

City/Town: Littleton, RI State: RI Zip: 02883

Home Phone: 401-364-1200 Cell Phone: 401-364-1200

E-mail: djanderson@charlestownri.gov

On which Board(s), Commission(s) or Committee(s) would you like to serve? Please check all that apply:

- Affordable Housing Commission
- Agricultural Preservation Committee
- Budget Commission
- Building Commission
- Canvassers
- Charho RYSE Building Committee
- Coastal Pond Management Commission
- Conservation Commission
- Economic Improvement Commission
- Friends of Ninigret Park Subcommittee
- Juvenile Hearing Board
- Mosquito Abatement District Council
- Ninigret Park Dog Park Facility Subcommittee
- Parks and Recreation Commission
- Planning Commission
- Senior Citizens Commission
- Tax Assessment Review Commission
- Tree Committee
- Wastewater Management Commission
- Zoning Board of Review

JL: Other(specify) N. Main St. Ouc bp// AJ n'CIL committee

*To review which Boards, Commissions and Committees currently have openings, please go to www.charlestownri.gov, click on "Boards and Commissions" on the left side of the homepage, scroll to the bottom of the page and click on the "Vacancies and Term Expirations" link; or call the Town Clerk's Office at (401) 364-1200

PLEASE COMPLETE OTHER SIDE

Please provide a statement of interest.

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w *1* *J* *l* *.* *J* *g* *h* *"* *f* *c* *J* *,* *t* *L* *e* *'* *5* *f* *l* *c* *.*

What skills and experience would you bring to the above-listed Board(s), Committee(s) or Commission(s)?

7 *f* *1* *e* *1* *,* *J* *J* *of* *plu* *;* *'* *n* *J* *0* *,* *J* *l* *bol* *l* *o* *J* *r* *,* *;* *-* *,* */* *y* *'* *e* */* *and*
7 *S* *+* *C* *o* *t* *,* *;* *J* *C* *J* *f* *t* *o* *<* *A* *f* *(* *o* *v* *f* *f* *i* *e* *.* *(* *0* *1* *,* *v* *t* *f* *l* *J* *,*

Should you require any additional space to provide more information, please attach an additional sheet.

Signature, Jiz;...c

Date, 1/1 9/J..0J J

Applications must be submitted to the Town Clerk not later than ten (10) days prior to the Council meeting for which it will be considered.

Note: Applications will stay on file in the Town Clerk's Office for one (1) year from the date of receipt.

Agenda Item #4

Ninigret Disc Golf Course Budget FY 2023-24

Mowing	\$	10,000.00	This item would allow for mowing, or a mowing contract, of the disc golf course throughout the mowing season. Work would be by contract or for fuel for volunteers with mowers.
Tee Pad Materials	\$	4,295.00	This item will cover the cost of materials for the installation of Tee Pads. Tee pads are typically made with concrete. The course currently has 9 pads and is in need of 25 more. This amount would cover the material cost of Tee pads. Labor to install would be volunteered.
Signage	\$	1,000.00	This item will cover the cost of materials to maintain and improve course signage and flag replacements.
Baskets	\$	9,000.00	This item will cover the replacement cost of baskets for the course. Estimated cost is \$500.00 each. There are 18 baskets on the course. Installation would be by volunteers. The current baskets are 30+ years old and are outdated. This item could be reduced to \$3000.00 and replace 6 baskets each year for the next 3 years
Kiosk Sign	\$	800.00	This item will cover the cost of a new waterproof bulletin board / kiosk for posting notifications and course rules. The old sign would be removed and the new sign would be positioned at the entrance to hole number one. Installation would be by volunteers
Dirt / Loam	\$	500.00	Fill material for holes and deep ruts. This item would allow for approximately 10 yards of material at \$50.00 per yard
Sand	\$	500.00	Fill material for 3 sand traps on holes 1, 8, and 10. Approximately 10 yards
Equipment Rental	\$	3,500.00	This item will allow for the rental of various maintenance equipment to include but not be limited to: backhoe, loader, chipper, plate compactor, brush cutting equipment. Labor to operate would be with volunteers
Total Budget Request	\$	29,595.00	

FY 2023 - 2024

NINIGRET DISC GOLF COURSE BUDGET REQUEST

Item #	Item	Requested Amount	Description
1	Mowing	\$ 10,000.00	This item would allow for mowing, or a mowing contract, of the disc golf course throughout the mowing season. Work would be by contract or for fuel for volunteers with mowers.
2	Tee Pad Materials	\$ 4,295.00	This item will cover the cost of materials for the installation of Tee Pads. Tee pads are typically made with concrete. The course currently has 9 pads and is in need of 25 more. This amount would cover the material cost of Tee pads. Labor to install would be volunteered.
3	Signage	\$ 1,000.00	This item will cover the cost of materials to maintain and improve course signage and flag replacements.
4	Baskets	\$ 9,000.00	This item will cover the replacement cost of baskets for the course. Estimated cost is \$500.00 each. There are 18 baskets on the course. Installation would be by volunteers. The current baskets are 30+ years old and are outdated. This item could be reduced to \$3000.00 and replace 6 baskets each year for the next 3 years
5	Kiosk Sign	\$ 800.00	This item will cover the cost of a new waterproof bulletin board / kiosk for posting notifications and course rules. The old sign would be removed and the new sign would be positioned at the entrance to hole number one. Installation would be by volunteers
6	Dirt / Loam	\$ 500.00	Fill material for holes and deep ruts. This item would allow for approximately 10 yards of material at \$50.00 per yard
7	Sand	\$ 500.00	Fill material for 3 sand traps on holes 1, 8, and 10. Approximately 10 yards
8	Equipment Rental	\$ 3,500.00	This item will allow for the rental of various maintenance equipment to include but not be limited to: backhoe, loader, chipper, plate compactor, brush cutting equipment. Labor to operate would be with volunteers
	Total Budget Request	\$ 29,595.00	

Agenda Item #5

Town of Charlestown

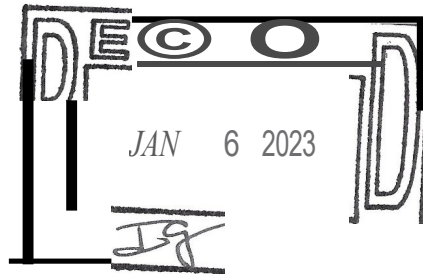
Ninigret Disc Golf Committee

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Memo

Date: January 6, 2023
To: Irena Gorman, Treasurer /;)_ C:....-
From: Gary Tedeschi, Disc Golf Committ/11
Re: Donations/ Funds received from disc golf course event_

The Ninigret Disc Golf Course hosted an event that raised \$135.00 dollars for deposit in the special revenue account "Frisbee Disc Golf Course". I believe the account is 15.000.2000.00 (please advise if this is the incorrect account number). The cash is submitted along with this memo. Thank you for your attention to this matter.



Town of Charlestown

Ninigret Disc Golf Committee

Memo

Date: January 26, 2023
To: Irena Gorman, Treasurer
From: Gary Tedeschi, Disc Golf Committ
Re: Donations / Funds received from disc golf course event

The Ninigret Disc Golf Course hosted an event that raised \$150.00 dollars for deposit in the special revenue account "Frisbee Disc Golf Course". I believe the Fund account is 65 (please advise if this is the incorrect account number). The cash is submitted along with this memo. See below for a brief summary of the event. Thank you for your attention to this matter.

Event reference: Ninigret Disc Golf Glow Night

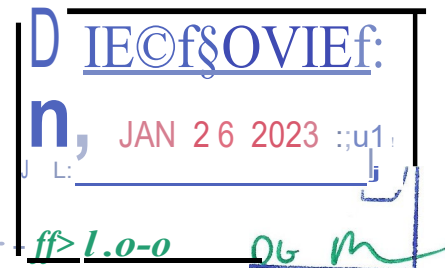
Date of event: January 22, 2023

5 Players

1 Sponsor

Total funds raised from event for the course \$50.00

Donations received from players \$100.00



Ninigret Golf Account Tracking

Special Revenue Fund 65

<u>Date</u>	Revenue Amt	from	Expense Amt	for	Running Balance
11/1/2022	\$ 808.91	2021-22 FY audit records			\$ 808.91
1/2/2023	\$ 135.00	glow night 6 players & donation			\$ 943.91
1/22/2023	\$ 150.00	glow nite 5 players & donation			\$ 1,093.91

End of Package

POSTED AT TOWN HALL	1/27/23	JJG
POSTED ON TOWN'S WEBSITE	1/27/23	JJG
POSTED ON SOS WEBSITE	1/27/23	JJG

