

Charter Review Advisory Committee
Charlestown Town Hall, Annex Conference Room
4540 S County Trail, Charlestown, RI 02813
May 30, 2018

Minutes

The meeting was called to order at 3:30 p.m. by Chairman Larry Dunn.

Members present: Larry Dunn, Marge Frank and Jan Knost

Discussion and actions concerning solicitation of proposals for changes to the Town Charter:

1. Town Clerk, Amy Rose Weinreich instructed the members on the State of RI Open Meeting requirements.
2. Marge Frank volunteered to be the secretary. Draft minutes will be given to the Town Clerk within 15 days of each meeting. In the future, a tape recorder will be used.
3. After discussion, the following motions were made and seconded:
 - a. To place an ad in the paper June 4 seeking suggestions of changes to the Charlestown Town Charter. These suggestions should be submitted to the Town Clerk by June 18, 2018.
 - b. To have a meeting on Monday, June 25 at 7pm to discuss the suggestions and any other concerns from the floor and committee members.
 - c. To have Chairman Larry Dunn to meet with the Town Administrator to seek a means of obtaining suggestions of changes to the Charter from the Town Staff.
4. Next meeting - June 25, 2018, 7 pm, Town Council Chambers
5. Meeting adjourned at 4:00 p.m.

Respectfully submitted,
Marjorie Frank
June 1, 2018

Approved June 25, 2018