Coastal Ponds Management Commission

Charlestown Police Station

February 3 2025

Present: Chm. Lyons, Rich Thomsen, Grif Trow, Rob Krause and Sean Carpenter

Absent: Art Ganz, Joe Catalano, Deb Carney (Town Council Liaison), Patrick Gormley (Treasurer), Chief Paliotta

Also: Steve McCandless (GIS Coordinator), Paul Casey (Harbor Master), Mike Fleck (Assistant Harbor Master), Cyrus Beasley (Climate Resiliency)

Meeting was called to order by Chm. Lyons at 7 pm

Minutes of January meeting were approved unanimously (motion Lyons/ second Thomsen)

Minutes:

95-5 Ordinance

- Per last meeting, revision was an identified need. Griff Trow suggested regulations should not be part of the Ordinance.
- It was agreed this would be part of the HMP Subcommittee study.

Financial report

- Patrick Gromley emailed the Coastal Ponds monthly reports, which included three (3) bank statements, revenue and expenditure details, and a summary report consolidating the various data points.
- It was agreed that information provided was comprehensive, detailing sufficient documentation of revenue, expenditures, and account balances.

- *Reminder*: May 5th 2025 we will discuss/vote on the “minimum” balance each account must retain YTD

Harbormaster Report:

- Mooring Software Fee: Reviewed budget and expenses, noting that individuals have until March 31 to submit payment
    - Wait List:
        - $10 wait list fee for applicants, $7/transaction fee, net $3
        - Sixty (60) applicants on wait list

- Finance committee budget hearing: Paul reported that everything passed. There was some concern raised regarding the established accounting methodology.
- Revenue is coming in, tracking via spreadsheet and online submissions. Published wait list online.
- Possession of third boat completed. It is painted; Radio and graphics are in progress. Updating registration on all boats and trailers.
- Spoke with DEM and Harbor Master of neighboring towns (SK, WLY) regarding Harbor Management Plan and sub-committee
- Plan doesn't detail process for how individuals get on the Mooring List. Paul highlights some examples. He suggests an approach to manage individual preferences and priority to secure a mooring
    - Consider 'restaurant-style' approach where applicants can self-identify as First Available, Cove 'ABC', etc.

Old Business:

Dune Resiliency Plan / Breachway Repair

- Steve McCandless reviewed information on Town's website under Charlestown Breachway Restructuring Development page
    - Discussed web page features/layout and potential changes
- Discussed how repairs were holding up, shifting patterns of sand within breachway, accumulation on west side, and back-side erosion
- Preparing submission of dredge permits
- Waiting on confirmation of government funding. Unclear on Federal budget. Governor funded budget under Parks & Rec, where it lists various projects, including breachway repair.
- Steve will continue work with DEM and other agencies to support repairs
- Harbor Master Ordinance Revision Sub-Committee Update:
    - Grif Trow stated that the initial meeting has been delayed due to illness. He would like to include Steve McCandless and Paul Casey. Public notice is not required.
    - Consider Zoom rather than Face-to-Face. No date & time established yet.
    - Will need to reach out to Kevin Cue for feedback.
    - Sub-Committee Purpose: Review and recommend edits.

- **New Business:**

- None

Meeting adjourned at 8:35pm

Next meeting will be March 3rd 2025