

Charlestown Budget Commission Open Meeting/Regular Meeting Final

March 8, 2022
9:30 AM Council Chambers

Town Hall
4540 South County Trail
Charlestown, RI 02813

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Paula Andersen	Commissioner	Remote	
Richard Sartor	Chair	Remote	
Linda H. Philips	Vice-chair	Remote	
Arthur Haskins	Commissioner	Remote	
Gregory J. Plunkett	Commissioner	Remote	
Susan J. Cooper	Councilor	Remote	
Mark Stankiewicz	Town Administrator	Remote	
Irina Gorman	Treasurer	Remote	
Michele Blair Voislow	TA's Admin. Ass't.	Remote	

Christopher Spino, Treasury Department's Cash Accountant, was available to answer questions if asked.

2. APPROVAL OF MINUTES

- a. Motion to approve minutes from March 4, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paula Andersen, Commissioner
SECONDER:	Gregory J. Plunkett, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

3. PUBLIC COMMENT

None

4. OLD BUSINESS - DISCUSSION AND POTENTIAL ACTION CONCERNING THE FOLLOWING BUDGET ACCOUNTS, TO INCLUDE BUT NOT BE LIMITED TO POTENTIAL REVIEW, ANALYSIS, MODIFICATION, INCREASE, DECREASE, ELIMINATION, REVISION, REQUEST FOR ADDITIONAL INFORMATION, CONTINUATION AND VOTE:

a. *General Fund Revenues:*

Discussion and Potential Action Concerning the Following Budget Accounts, to Include But Not be Limited to Potential Review, Analysis, Modification, Increase, Decrease, Elimination, Revision, Request for Additional Information, Continuation and Vote:

- a. General Fund Revenues:*
- b. General Fund Expenditures:*
- c. Enterprise Funds:*

b. General Fund Expenditures:

- c. 410 Town Council*
- d. 420 Town Administrator*
- e. 430 Board of Canvassers*
- f. 440 Treasurer*
- g. 445 Information Technology*
- h. 450 Tax Assessor*
- i. 455 GIS*
- j. 460 Tax Collector*
- k. 470 Town Clerk*
- l. 480 Town Planner*
- m. 490 Central Services*

1. Motion to budget account #490 Central Services at \$404,376

Each line item was discussed by the Budget Commission and a bottom line agreed upon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arthur Haskins, Commissioner
SECONDER:	Paula Andersen, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

- n. 510 Police Department*
- o. 520 Building Inspector*
- p. 530 Emergency Management*
- q. 540 Animal Control*
- r. 560 Public Assistance*
- s. 570 Municipal Court*
- t. 610 DPW Administration*
- u. 620 DPW Highway & Roads*
- v. 630 DPW Buildings & Grounds*
- w. 640 CRCC Mandated Monitoring*
- x. 660 Waste Water Management*
- y. 720 Outside Agencies*
- z. 730 Local Agencies*
- aa. 800 Senior Center/Community Center*
- ab. 810 Recreation Administration*

1. Motion to budget account #810 Parks and Recreation Administration at \$213,560

Each line item was discussed by the Budget Commission and a bottom line agreed upon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Linda H. Philips, Vice-chair
SECONDER:	Arthur Haskins, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

ac. 815 Recreation Programs

1. Motion to budget account #815 Parks and Recreation Programs at \$153,389.

Each line item was discussed by the Budget Commission and a bottom line agreed upon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paula Andersen, Commissioner
SECONDER:	Gregory J. Plunkett, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

ad. 820 Charlestown Town Beach

1. Motion to budget account #820 Town Beach at \$170,182

Each line item was discussed by the Budget Commission and a bottom line agreed upon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arthur Haskins, Commissioner
SECONDER:	Paula Andersen, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

ae. 830 Ninigret Park

1. Motion to budget account #830 Ninigret Park at \$50,436

Each line item was discussed by the Budget Commission and a bottom line agreed upon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Linda H. Philips, Vice-chair
SECONDER:	Gregory J. Plunkett, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

af. 850 Blue Shutters Beach

1. Motion to budget account #850 Blue Shutters Beach at \$172,417

Each line item was discussed by the Budget Commission and a bottom line agreed upon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gregory J. Plunkett, Commissioner
SECONDER:	Arthur Haskins, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

ag. Enterprise Funds:

ah. 05 Residential Collection Center

ai. 06 Coastal Pond

5. **NEW BUSINESS - DISCUSSION AND POTENTIAL ACTION CONCERNING THE FOLLOWING BUDGET ACCOUNTS, TO INCLUDE BUT NOT BE LIMITED TO POTENTIAL REVIEW, ANALYSIS, MODIFICATION, INCREASE, DECREASE, ELIMINATION, REVISION, REQUEST FOR ADDITIONAL INFORMATION, CONTINUATION AND VOTE:**

a. General Fund Revenues:

- i. 310 Tax Revenue**
- ii. 320 Intergovernmental Revenue**
- iii. 330 Public Records Revenue**
- iv. 340 Department Revenue**
- v. 350 Miscellaneous Revenue**

b. General Fund Expenditures:

i. 740 Boards & Commissions

- 1. Motion to budget account #740 Boards and Commission at \$35,900.

Each line item was discussed by the Budget Commission and a bottom line agreed upon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arthur Haskins, Commissioner
SECONDER:	Gregory J. Plunkett, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

ii. 780 Chariho Education

Will discuss this account at a future date as more information will be forthcoming.

iii. 900 Debt Service

- 1. Motion to budget account #900 Debt Service at \$642,583

Each line item was discussed by the Budget Commission and a bottom line agreed upon.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Arthur Haskins, Commissioner
SECONDER:	Paula Andersen, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

iv. 920 Employee Benefits

v. 940 Professional Services

vi. 950 Town Insurance

vii. 960 Council Contingency

viii. 990 Capital Improvements

ix. 995 Transfers Out

c. Enterprise Funds:

6. FUTURE MEETING SCHEDULE

All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at 9:30 AM unless otherwise noted. Please note that future meetings will start at 9:00 AM starting with the March 15th meeting.

a. March 11, 2022 Council Chambers

7. ADJOURNMENT

a. Motion to adjourn at 11:31 AM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gregory J. Plunkett, Commissioner
SECONDER:	Arthur Haskins, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett