

Charlestown Budget Commission Open Meeting/Regular Meeting Final

January 28, 2022
9:30 AM Council Chambers

Town Hall
4540 South County Trail
Charlestown, RI 02813

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Paula Andersen	Commissioner	Remote	
Richard Sartor	Chair	Remote	
Linda H. Philips	Vice-chair	Remote	
Arthur Haskins	Commissioner	Remote	
Gregory J. Plunkett	Commissioner	Remote	
Susan J. Cooper	Councilor	Remote	
Mark Stankiewicz	Town Administrator	Remote	
Irina Gorman	Treasurer	Remote	
Michele Blair Voislow	TA's Admin. Ass't.	Remote	

2. APPROVAL OF MINUTES

a. Budget Commission - Regular Meeting - Jan 18, 2022 9:30 AM

No action taken.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Richard Sartor, Chair
SECONDER:	Linda H. Philips, Vice-chair
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

b. Motion to approve minutes of January 25, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paula Andersen, Commissioner
SECONDER:	Arthur Haskins, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

3. PUBLIC COMMENT

None

4. OLD BUSINESS - DISCUSSION AND POTENTIAL ACTION CONCERNING THE FOLLOWING BUDGET ACCOUNTS, TO INCLUDE BUT NOT BE LIMITED TO POTENTIAL REVIEW, ANALYSIS, MODIFICATION, INCREASE, DECREASE, ELIMINATION, REVISION, REQUEST FOR ADDITIONAL INFORMATION, CONTINUATION AND VOTE:

Ongoing discussion of the Undesignated Fund Balance account with more information forthcoming.

The public is welcome to any meeting of the Budget Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.

- a. General Fund Expenditures:*
 - b. 410 Town Council*
 - c. 420 Town Administrator*
 - d. 430 Board of Canvassers*
 - e. 440 Treasurer*
 - f. 470 Town Clerk*
- 5. NEW BUSINESS - DISCUSSION AND POTENTIAL ACTION CONCERNING THE FOLLOWING BUDGET ACCOUNTS, TO INCLUDE BUT NOT BE LIMITED TO POTENTIAL REVIEW, ANALYSIS, MODIFICATION, INCREASE, DECREASE, ELIMINATION, REVISION, REQUEST FOR ADDITIONAL INFORMATION, CONTINUATION AND VOTE:**
 - a. General Fund Revenues:*
 - i. 310 Tax Revenue**
 - ii. 320 Intergovernmental Revenue**
 - iii. 330 Public Records Revenue**
 - iv. 340 Department Revenue**
 - v. 350 Miscellaneous Revenue**
 - b. General Fund Expenditures:*
 - i. 445 Information Technology**

This account is being added to the today's minutes because it was inadvertently not listed in the agenda for January 18, 2022. Each line item in this account was reviewed, questioned and discussed with IT Manager Christopher Pancaro. No vote taken.
 - ii. 450 Tax Assessor**

Each line item in this account was reviewed, questioned and discussed with Tax Assessor, Ken Swain. No vote taken.
 - iii. 455 GIS**

Each line item in this account was reviewed, questioned and discussed with GIS Mgr., Stephen McCandless. No vote taken.
 - iv. 460 Tax Collector**

Each line item in this account was reviewed, questioned and discussed with Tax Collector, JoAnne Santos. No vote taken.
 - v. 480 Town Planner**
 - vi. 490 Central Services**
 - vii. 510 Police Department**
 - viii. 520 Building Inspector**
 - ix. 530 Emergency Management**

- x. 540 Animal Control
 - xi. 560 Public Assistance
 - xii. 570 Municipal Court
 - xiii. 610 DPW Administration
 - xiv. 620 DPW Highway & Roads
 - xv. 630 DPW Buildings & Grounds
 - xvi. 640 CRCC Mandated Monitoring
 - xvii.660 Waste Water Management
 - xviii.720 Outside Agencies
 - xix. 730 Local Agencies
 - xx. 740 Boards & Commissions
 - xxi. 780 Chariho Education
 - xxii.800 Senior Center/Community Center
 - xxiii.810 Recreation Administration
 - xxiv.815 Recreation Programs
 - xxv.820 Charlestown Town Beach
 - xxvi.830 Ninigret Park
 - xxvii.850 Blue Shutters Beach
 - xxviii.900 Debt Service
 - xxix.920 Employee Benefits
 - xxx.940 Professional Services
 - xxxi.950 Town Insurance
 - xxxii.960 Council Contingency
 - xxxiii.990 Capital Improvements
 - xxxiv.995 Transfers Out
- c. Enterprise Funds:*
- i. 05 Residential Collection Center
 - ii. 06 Coastal Pond

6. FUTURE MEETING SCHEDULE

All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at 9:30 AM unless otherwise noted.

a. February 1, 2022 Council Chambers**7. ADJOURNMENT****a. Motion to adjourn at 11:15 AM**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Linda H. Philips, Vice-chair
SECONDER:	Paula Andersen, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett