

Charlestown Budget Commission Open Meeting/Regular Meeting

January 18, 2022
9:30 AM Council Chambers

Town Hall
4540 South County Trail
Charlestown, RI 02813

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Paula Andersen	Commissioner	Remote	
Richard Sartor	Chair	Remote	
Linda H. Philips	Vice-chair	Remote	
Arthur Haskins	Commissioner	Remote	
Gregory J. Plunkett	Commissioner	Remote	
Susan J. Cooper	Councilor	Remote	
Mark Stankiewicz	Town Administrator	Remote	
Irina Gorman	Treasurer	Remote	
Michele Blair Voislow	TA's Admin. Ass't.	Remote	

2. APPROVAL OF MINUTES

a. January 14, 2022

3. PUBLIC COMMENT

Stephen Hoff commented on the ongoing review of the Undesignated Fund Balance account and questioned why the error was not flagged sooner. He also addressed the auditor's designation for the Open Space Fund.

4. OLD BUSINESS - DISCUSSION AND POTENTIAL ACTION CONCERNING THE FOLLOWING BUDGET ACCOUNTS, TO INCLUDE BUT NOT BE LIMITED TO POTENTIAL REVIEW, ANALYSIS, MODIFICATION, INCREASE, DECREASE, ELIMINATION, REVISION, REQUEST FOR ADDITIONAL INFORMATION, CONTINUATION AND VOTE:

a. General Fund Revenues:

Discussion and Potential Action Concerning the Following Budget Accounts, to Include But Not be Limited to Potential Review, Analysis, Modification, Increase, Decrease, Elimination, Revision, Request for Additional Information, Continuation and Vote:

a. General Fund Revenues:

b. General Fund Expenditures:

c. Enterprise Funds:

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5. NEW BUSINESS - DISCUSSION AND POTENTIAL ACTION CONCERNING THE FOLLOWING BUDGET ACCOUNTS, TO INCLUDE BUT NOT BE LIMITED TO POTENTIAL REVIEW, ANALYSIS, MODIFICATION,

The public is welcome to any meeting of the Budget Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.

INCREASE, DECREASE, ELIMINATION, REVISION, REQUEST FOR ADDITIONAL INFORMATION, CONTINUATION AND VOTE:

Again, discussion centered on the Unassigned Fund Balance.

a. General Fund Revenues:

- i. 310 Tax Revenue**
- ii. 320 Intergovernmental Revenue**
- iii. 330 Public Records Revenue**
- iv. 340 Department Revenue**
- v. 350 Miscellaneous Revenue**

b. General Fund Expenditures:**i. 410 Town Council**

Each line item was discussed and agreed upon. Voting will happen at a later date.

ii. 420 Town Administrator

Each line item was discussed and agreed upon. Voting will happen at a later date.

iii. 430 Board of Canvassers**iv. 440 Treasurer**

Each line was discussed. Line item #6065 Purchased Services was looked at closer and was changed from \$52,000 to \$55,300. Voting will happen at a later date.

v. 450 Tax Assessor**vi. 455 GIS****vii. 460 Tax Collector****viii. 470 Town Clerk****ix. New S480 Town Planner****x. 490 Central Services****xi. 510 Police Department****xii. 520 Building Inspector****xiii. 530 Emergency Management****xiv. 540 Animal Control****xv. 560 Public Assistance****xvi. 570 Municipal Court**

- xvii. 610 DPW Administration
- xviii. 620 DPW Highway & Roads
- xix. 630 DPW Buildings & Grounds
- xx. 640 CRCC Mandated Monitoring
- xxi. 660 Waste Water Management
- xxii. 720 Outside Agencies
- xxiii. 730 Local Agencies
- xxiv. 740 Boards & Commissions
- xxv. 780 Chariho Education
- xxvi. 800 Senior Center/Community Center
- xxvii. 810 Recreation Administration
- xxviii. 815 Recreation Programs
- xxix. 820 Charlestown Town Beach
- xxx. 830 Ninigret Park
- xxxi. 850 Blue Shutters Beach
- xxxii. 900 Debt Service
- xxxiii. 920 Employee Benefits
- xxxiv. 940 Professional Services
- xxxv. 950 Town Insurance
- xxxvi. 960 Council Contingency
- xxxvii. 990 Capital Improvements
- xxxviii. 995 Transfers Out

c. Enterprise Funds:

- i. 05 Residential Collection Center
- ii. 06 Coastal Pond

6. FUTURE MEETING SCHEDULE

All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at 9:30 AM unless otherwise noted.

a. January 21, 2022 Remote 9:30 AM

7. ADJOURNMENT

a. Motion to adjourn at 11:06

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gregory J. Plunkett, Commissioner
SECONDER:	Linda H. Philips, Vice-chair
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett