

Charlestown Budget Commission Open Meeting/Regular Meeting Final

**January 14, 2022
9:30 AM Council Chambers**

**Town Hall
4540 South County Trail
Charlestown, RI 02813**

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Paula Andersen	Commissioner	Remote	
Richard Sartor	Chair	Present	
Linda H. Philips	Vice-chair	Remote	
Arthur Haskins	Commissioner	Remote	
Gregory J. Plunkett	Commissioner	Remote	
Mark Stankiewicz	Town Administrator	Remote	
Irina Gorman	Treasurer	Remote	
Michele Blair Voislow	TA's Admin. Ass't.	Present	

Also remotely at the meeting was Donna Caccia from Cayer, Caccia, LLP Certified Public Accountants.

2. APPROVAL OF MINUTES

a. Budget Commission - Regular Meeting - Dec 3, 2021 9:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Paula Andersen, Commissioner
SECONDER:	Gregory J. Plunkett, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett

3. PUBLIC COMMENT

None

4. OLD BUSINESS

None

5. NEW BUSINESS

It was noted that upon the recent final audit for the tax year 2020-2021, the unassigned fund balance had been recalculated by approximately 2.9M, reduced from 8.7M to 5.7M.

The Town's auditors were represented at the meeting, stating that:

- the financial statements for FY June 30, 2020 had placed the FY21 re-appropriated fund balance, in the amount of \$2,976,881, into the wrong category; it was included as part of the unassigned fund balance rather than the committed fund balance
- the final audit for 2020-21 had been changed from the draft version to reflect the inclusion of the \$2,981,845 re-appropriated fund balance approved in the FY 22 budget into the committed fund balance

The public is welcome to any meeting of the Budget Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.

There was discussion on the impact of these actions on future budget planning to maintain the unassigned fund balance within a desired range. The value of planning 3+years forward was noted.

6. DEPARTMENT REVIEW

None at this time.

7. FUTURE MEETING SCHEDULE

January 21, 2022 at 9:30 AM

All meetings will be held in Council Chambers on Tuesdays and Fridays and will start at 9:00 AM unless otherwise noted.

8. ADJOURNMENT

- a. Motion to adjourn at 10:35 AM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paula Andersen, Commissioner
SECONDER:	Arthur Haskins, Commissioner
AYES:	Andersen, Sartor, Philips, Haskins, Plunkett