

AGENDA
Affordable Housing Commission – Regular Meeting
TELEPHONIC AND/OR VIDEO REMOTE REGULAR MEETING
February 16, 2022 at 7:00pm

**This meeting is anticipated to be virtual only at the
following location on

<https://charlestownri.webex.com/charlestownri/onstage/g.php?MTID=ea2a36408fb00210e8cd5a278e9590262>

OR

Dial: 1-844-992-4726

Meeting number: 2631 218 9975

Meeting password: Ctown4540

However, if the current Executive Order extending EO 22-01 from Governor McKee lapses or is revoked, and if no other legal authorization occurs prior to the meeting date noted above, then an in-person meeting will occur at the Charlestown Town Hall, 4540 South County Trail, Charlestown, Rhode Island. Please check the Town of Charlestown website at <https://charlestownri.gov>, where the location will be updated prior to the meeting.**

NOTICE

This meeting is being held pursuant to the relevant provisions of the Governor’s Executive Order 20-25, as amended, which allows for the use of telephonic or electronic communication to conduct meetings with provisions for public access to observe the public body’s proceedings.

In the event that electronic coverage of this meeting is interrupted, a new meeting will be scheduled with the required notice and advertisement as required by law.

ORDER OF BUSINESS

1. CALL TO ORDER.

2. ROLL CALL. The Secretary will call the roll.

3. MINUTES. Review and approval of minutes of the meetings of September 22, 2021, and October 20, 2021.

4. COMMUNICATIONS/STAFF REPORTS/COMMISSIONERS’ REPORTS.

- a) Town Council Liaison report of the Town Council meeting February 14, 2022
- b) Chairman’s report of ordinance referral communications to Town Administrator

5. NEW BUSINESS.

a) Affordable Housing Trust Fund. Overview of report previously submitted to the Town Council, and status of draft ordinance prepared by the Town Solicitor for Town Council consideration.

6. REGULAR BUSINESS (as time permits)

a) Assessment of LMIH status.

1) The Commission will review and approve a strategy for the comparative review of the Town’s Affordable Housing Plan, first adopted in 2004, and the Housing Choice chapter of the Comprehensive Community Plan, adopted in 2021.

2) The Commission will consider the establishment of a reference file of recorded LMIH units within the Town of Charlestown, detailing the deed restrictions and monitoring requirements.

b) Building Partnerships. The Commission members will review and approve a strategy for sharing contact information for local and state affordable housing resources.

c) Community Awareness.

- 1) Charlestown website: the Commission will review recommendations for additions to the Affordable Housing Commission page on the Town’s web site.
- 2) Current LMIH Comprehensive Permits: the Commission will consider requesting regular notification from the Planner’s and Building Official’s offices of the current status of LMIH permits and/or comprehensive permit reviews.

d) Commission Assignments. Voluntary work assignments will be noted, to be reported back to Commission in March.

7. OLD BUSINESS. a) State-Owned properties. The Commission will review the findings and reports from members.

8. PUBLIC COMMENT.

9. NEXT MEETING. Scheduled for Wednesday, March 16, 7:00 p.m. Time, date and place to be confirmed.

10. ADJOURNMENT.

The public is welcome to any meeting of the Affordable Housing Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (401-364-1240) at least three (3) business days prior to the meeting. In accordance with Federal law and U.S. Dept. of Agriculture policy, the Town of Charlestown is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington DC 20250-0410 or call 800-795-3272 (voice) or 202-720-6382 (TDD).

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