

## MINUTES

### Affordable Housing Commission

June 8, 2021

Regular meeting

(hybrid: remote and in-person)

The meeting was called to order at 7:07 p.m.

Present: Affordable Housing Commission Chair, Evelyn Smith was in-person at the town hall

Jake Wolfgang, Claudette Baril, Thom Cahir and Cathy Solomon were remotely present on video

Sandra Puchalski was present remotely with audio.

Chris was present to help with meeting IT.

Minutes of the April 22, 2021 were approved. Puchalski/Baril, Unanimous

Evelyn reviewed correspondence from the Town Council asking whether the AHC wishes to have a Council Liaison attend Commission meetings. The Board discussed this and motion made for Evelyn to respond in favor of attendance by a Liaison of the Town Council whenever possible. Puchalski/Baril Approved 6-0.

Correspondence from the Town Council regarding submission of an Annual Report by AHC was tabled to be discussed under Special Business.

Evelyn asked for a motion to have a set time of Adjournment of AHC meetings. Motion was made to keep meeting to 90 minutes, with the option of voting to extend as needed. Solomon/Cahir Approved 6-0

Election of Officers took place. The Chair, Evelyn Smith, was appointed by the Town Council. Sandra Pulchaski offered to serve and motion was made and approved for Sandra to serve as Vice Chair. Cahir/Wolfgang Approved 6-0.

Motion was made for Claudette Baril to serve as Secretary. Motion: Solomon/Wolfgang Approved 6—0.

The Commission agreed on a regular meeting schedule for 2021 and forward. Beginning in July, 2021, the Commission will meet at 7 p.m. on the third Wednesday of the month. Motion: Wolfgang/Cahir Approved 6-0.

AHC Rules of Order as amended April 8, 2021 were approved including that meetings will be held the third Wednesday of each month at 7 p.m.

Evelyn discussed the need to agree on the best way to share electronic communication and requested that documents be shared using PDF or Excel, adhering, of course, to Open Meeting rules. An updated list of contact information for Affordable Housing Commission members will be made available.

In response to Town Council request for an Annual Report, the members agreed that Evelyn report to the Town Council that the Commission, with several new members, is enthusiastic and will be reviewing and addressing AHC issues. Motion: Puchalski/Baril Approved 6-0

Among those issues noted, the AHC will review it's recommendation to the Town Council of April 18, 2019, the AHC section of the Comprehensive Community Plan, the Church Woods deed restriction as well as ways to allocate the remaining \$50,000 in bond funds.

Members are asked to collect name and contact information of local and regional resources active with affordable housing that we might to learn from and partner with as we move forward.

Next meeting is July 21, 2021 at 7 p.m.

Meeting adjourned by Chair, Evelyn Smith at 8:30 p.m.

Respectfully submitted,

Claudette Baril  
Secretary

Approved at 8/18/21 meeting

POSTED AT TOWN HALL	9/24/21	JJG
POSTED ON TOWN'S WEBSITE	9/24/21	JJG
POSTED ON SOS WEBSITE	9/24/21	JJG