

PUBLIC NOTICE

Affordable Housing Commission – Regular Meeting

WEDNESDAY, NOVEMBER 17, 2021 – 7:00 P.M.

Charlestown Town Hall, Annex Conference Room, 4540 South County Trail, Charlestown, Rhode Island

ORDER OF BUSINESS

1. CALL TO ORDER

2. ROLL CALL The Secretary will call the roll.

3. MINUTES Review and approval of minutes of the meetings of September 22, 2021, and October 20, 2021.

4. COMMUNICATIONS/STAFF REPORTS/COMMISSIONERS' REPORTS

- a. Town Council Liaison report of the Town Council meeting November 8
- b. Chairman's report of the Lt.Governor's Lunch and Learn October 21
- c. Letter from Churchwoods resident October 31

5. NEW BUSINESS

- a. Resident's Letter. The Commission will discuss an appropriate response.
- b. Commission Meeting Schedule 2022. Confirm 2022 meeting schedule for posting.
- c. Affordable Housing Trust Fund. Overview of report previously submitted to the Town Council, and status of staff review; possibly schedule work session.

6. REGULAR BUSINESS

- a. Assessment of LMIH status.
 - i. The Commission will review and approve a strategy for the comparative review of the Town's Affordable Housing Plan, first adopted in 2004, and the Housing Choice chapter of the Comprehensive Community Plan, adopted in 2021.
 - ii. The Commission will consider the establishment of a reference file of recorded LMIH units within the Town of Charlestown, detailing the deed restrictions and monitoring requirements.
- b. Building Partnerships. The Commission members will review and approve a strategy for sharing contact information for local and state affordable housing resources.
- c. Community Awareness.
 - i. Charlestown website: the Commission will review recommendations for additions to the Affordable Housing Commission page on the Town's web site.
 - ii. Current LMIH Comprehensive Permits: the Commission will consider requesting regular notification from the Planner's and Building Official's offices of the current status of LMIH permits and/or comprehensive permit reviews.
- d. Commission Assignments. Voluntary work assignments will be noted, to be reported back to Commission in December.

7. OLD BUSINESS

- a. State-Owned properties. The Commission will review the findings and reports from members.

8. PUBLIC COMMENT

9. NEXT MEETING. Scheduled for Wednesday, December 15, 2021, 7:00 p.m. Time, date and place to be confirmed.

10. ADJOURNMENT

The public is welcome to any meeting of the Affordable Housing Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (401-364-1240) at least three (3) business days prior to the meeting.

In accordance with Federal law and U.S. Dept. of Agriculture policy, the Town of Charlestown is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington DC 20250-0410 or call 800-795-3272 (voice) or 202-720-6382 (TDD).

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