DRAFT MINUTES
PARKS & RECREATION COMMISSION REGULAR MEETING
Tuesday, June 23, 2026 @ 6:00 PM
Charlestown Town Hall, Council Chambers
4540 South County Trail, Charlestown, RI 02813

1. CALL TO ORDER

The meeting was CALLED TO ORDER by Chairman Tedeschi at 6:00 p.m.

2. ROLL CALL

Attendee Name	Title	Status	Arrived
Gary Tedeschi	Chair	Present	
Lauren Classey	Commissioner	Absent	
Dana Donahue	Commissioner	Present	
Sarah Fletcher	Commissioner	Absent	
Jill Marie Fonnemann	Commissioner	Absent	
Jodi Frank	Commissioner	Present	
Kerry Gallup	Commissioner	Present	
Joseph Geary	Commissioner	Present	
Katherine Gingras	Commissioner	Absent	
John Sawyer	Commissioner	Absent	
Timothy Quillen	Vice Chairman	Present	

Also present: Vicky Hilton, Parks & Recreation Director, and Craig Marr, Town Council Liaison

3. PUBLIC COMMENTS
None

4. COMMISSION COMMENTS
None

5. TOWN COUNCIL LIAISON REPORT AND COMMENTS
None

6. APPROVAL OF MINUTES
Discussion and/or potential action and/or vote(s) concerning:

A. Parks & Recreation Meeting Minutes for June 2, 2026.

VOTE
Commissioner Quillen made a motion, seconded by Commissioner Gallup, to approve the minutes of the June 2, 2026, meeting. The motion was unanimously approved, with five (5) votes in favor, five (5) absent, and one (1) abstention.

Result: Unanimous
Mover: Quillen
Seconder: Gallup
Ayes: Donahue, Frank, Gallup, Geary, Quillen
Abstain: Tedeschi
Absent: Classey, Fletcher, Fonnemann, Gingras, Sawyer

7. REPORTS (NO VOTE NEEDED)

Director's Report and Comments – June 2026

8. APPLICATIONS

Discussion and/or potential action and/or vote (s) concerning:

Discussion and Potential Action Regarding the Approval of the Following Events at Ninigret Park, including recommendation to the Town Council to waive §108-4 and §108-5 of the Charlestown Code of Ordinances, Subject to Review of Contracts by the Town Solicitor, receipt of All Applicable Paperwork and insurance, and that All Event Details Are Satisfactorily Met by the Parks and Recreation Director:

No applications.

9. NEW BUSINESS

Discussion and/or potential action and/or vote (s) concerning:

A. Pickleball at Wicklund Field.
Director Hilton read an email from a Charlestown resident who had an altercation with another resident while playing pickleball with their family at Wicklund Field. The neighbor is unhappy with the noise associated with pickleball.
Commissioner Geary suggested a sound barrier to muffle the noise for the neighbors. He will investigate options and pricing.

B. New Website for Parks and Recreation Department.
Commissioner Fletcher contacted Chris Pancaro, Town of Charlestown IT Director, about improving the Parks and Recreation website. Fletcher was not present at the meeting, and no information was reported.

10. OLD BUSINESS

Discussion and/or potential action and/or vote (s) concerning:

A. Disc golf update.
Nothing new.

B. Ninigret Dog Park update.
Commissioner Quillen stated that the new grass they planted is growing at the dog park.

C. Ninigret Park Bathrooms.
No new information.

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D. Fee Structure Feedback from Town Council.
Commissioner Geary reported that the Town Council approved all three motions with stipulations at the meeting the previous night. The motions will be documented in the minutes from the Town Council meeting on June 22, 2026.

E. Additional Garbage Bins throughout Ninigret Park update.
Director Hilton stated that three garbage bins have been ordered for Ninigret Park.

11. ADJOURNMENT

VOTE
Commissioner Quillen made a motion, seconded by Commissioner Gallup, to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 6:24 PM.

Respectfully submitted,
Jill Cuddy

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