

**PARKS AND RECREATION COMMISSION  
REGULAR MEETING**

Charlestown Town Hall, Council Chambers  
4540 South County Trail, Charlestown RI 02813  
February 27, 2024, at 6:00 p.m.

**\*\*PLEASE NOTE** – This meeting will be held in person at the above location.

Comments from the Public will not be accepted virtually, during the meeting;  
however, written testimony may be submitted in advance of the meeting  
to the Parks and Recreation Department, 4540 South County Trail, Charlestown RI  
or to [jcuddy@charlestownri.gov](mailto:jcuddy@charlestownri.gov).

A live stream only of the meeting will be available at:

<https://charlestownri.webex.com/charlestownri/j.php?MTID=me56f8a98dc50e2edd92813e4246d6f80>

OR

Dial: 1-844-992-4726

Event ID: **2633 294 9158**

Event Password: **Ctown4540**

ALL DOCUMENTATION AND ATTACHMENTS ARE AVAILABLE FOR REVIEW AT

<http://www.charlestownri.iqm2.com/Citizens/default.aspx>

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

**4. COMMISSION COMMENTS**

**5. MINUTES APPROVAL**

**Discussion and/or potential action and/or vote(s) concerning:**

**A. Parks & Recreation Meeting Minutes for January 23, 2023.**

**6. REPORTS – (No Vote Needed)**

**A. Directors Report February 2024**

**7. NEW BUSINESS**

**A. Discussion and Potential Action – Beach Activity Policy**

## **8. APPLICATIONS**

**Discussion and Potential Action Regarding the Approval of the Following Event at Ninigret Park, including recommendation to the Town Council to Waive §108-4 and §108-5 of the Charlestown Code of Ordinances, Subject to Review of Contracts by the Town Solicitor, receipt of All Applicable Paperwork and Insurance and that All Event Details Are Satisfactorily Met by the Parks and Recreation Director:**

**A. Event: Strawberry Thanksgiving**

**Event Date: June 8, 2024**

**Camping: No**

**Insurance: \$**

**Fee: \$200**

**B. Event: Vanfest**

**Event Date: September 7 and 8, 2024**

**Camping: Yes**

**Insurance: \$**

**Fee: ?**

## **9. OLD BUSINESS**

**Discussion and/or potential action and/or vote (s) concerning:**

**A. 2023 Ninigret Park Master Plan Draft update.**

**B. Disc golf update.**

**C. Large Event Application Form with Administrative Fee for events in Ninigret Park.**

**D. Arts and Crafts show, July 20, 2024, update.**

**E. Dog adoption/parade/fashion show update.**

## **10. DIRECTOR COMMENTS**

## **11. ADJOURNMENT**

The public is welcome to any meeting of the Parks and Recreation Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.