PARKS AND RECREATION COMMISSION
REGULAR MEETING
AGENDA
Charlestown Town Hall, Council Chambers
4540 South County Trail, Charlestown, RI 02813
February 24, 2026, at 6:00 p.m.

****PLEASE NOTE – This meeting will be held in person at the above location.**

Comments from the Public will not be accepted virtually, during the meeting; however, written testimony may be submitted in advance of the meeting to the Parks and Recreation Department, 4540 South County Trail, Charlestown RI or to jcuddy@charlestownri.gov.

A live stream only of the meeting will be available at:
https://charlestownri.webex.com/charlestownri/j.php?MTID=m79341cba9afe58af80340d1a8c5da54c
OR
Dial: 1-844-992-4726
Event ID: 2870 322 5243
Event Password: Ctown4540

"The above virtual access option is being provided only as a convenience, and it is not an official "location" where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person at the physical location listed above

ALL DOCUMENTATION AND ATTACHMENTS ARE AVAILABLE FOR REVIEW AT
http://www.charlestownri.iqm2.com/Citizens/default.aspx

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS – For items not on the agenda.

4. COMMISSION COMMENTS – For items not on the agenda.

5. TOWN COUNCIL LIAISON REPORT AND COMMENTS

6. APPROVAL OF MINUTES

Discussion and/or potential action and/or vote(s) concerning:
A. Parks & Recreation Draft Meeting Minutes for January 27, 2026.

7. DIRECTORS REPORT – (No Vote Needed)

A. Director's Report and Comments – February 2026

8. APPLICATIONS

Discussion and Potential Action Regarding the Approval of the Following Events at Ninigret Park, Subject to Review of Contracts by the Town Solicitor, receipt of All Applicable Paperwork and Insurance and that All Event Details Are Satisfactorily Met by the Parks and Recreation Director:

A. **Event: Strawberry Thanksgiving**
   Event Date: June 20, 2026
   Camping: No
   Insurance: $3 Million General Liability
   Fee: $200

B. **Event: 2026 Skim Rhody Skim Bash**
   Event Date: July 18, 2026
   Camping: No
   Insurance: $3 Million General Liability
   Fee: $100

9. NEW BUSINESS

Discussion and/or potential action and/or vote (s) concerning

A. **State tax on daily beach entry fee.**
B. **Beach Pass Fees 2026**
C. **Renewing the Gate House Lease.**
D. **Renaming Large Event Fee Structure Subcommittee to Fee Structure Subcommittee.**
E. **Rhythm & Roots Fee Schedule**

10. OLD BUSINESS

Discussion and/or potential action and/or vote (s) concerning:

A. **Disc golf update.**
B. **Dog Park update.**
C. **Ninigret Park Community Center Subcommittee update.**
D. **Large Event Fee Structure Subcommittee update.**
E. **Topiary Garden update for Ninigret Park.**

11. ADJOURNMENT

The public is welcome to any meeting of the Parks and Recreation Commission. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact (711-364-1210) at least three (3) business days prior to the meeting.