

APPROVED MINUTES
Fee Structure Subcommittee
Thursday, February 19, 2026, at 2:00 PM
Charlestown Town Hall, Annex Room
4540 South County Trail, Charlestown, RI 02813

1. CALL TO ORDER

The meeting was called to order at 2:00 PM.

2. ROLL CALL

Frank Glista, Joe Geary, Dana Donahue, and Parks and Recreation Director Vicky Hilton.

3. NEW BUSINESS

Discussion and/or potential action and/or vote(s) concerning:

A. Introduction and overview of the challenges and obstacles involved in deciding on event fees.

Commissioner Glista provided a brief history of the challenges involved in creating a fee structure for events in Ninigret Park. These challenges include varying event sizes, specific areas of the park needed, event lengths, and the various tax structures organizations have, to name a few.

Commissioner Glista stated that at the next meeting, he would like to have updated numbers for the existing George Tremblay fee structure. This fee formula would take a fixed dollar amount and multiply it by the number of acres used, yielding a gross dollar amount. That dollar amount is then multiplied by the hours the event is active.

Example: Rhythm and Roots- $\$6.16 \times 64.9 \text{ acres} = \$399.78 \times 42 \text{ hours} = \$16,790.93$ or $\$16,790.00$

Next meeting is on Thursday, March 5, 2026, at 4:40 PM

4. ADJOURNMENT

The meeting adjourned at 3:01 PM.

Respectfully Submitted,
Jill Cuddy