

**CHARLESTOWN BUDGET COMMISSION**  
Open Meeting/Regular Meeting  
Minutes

**MARCH 14, 2025**

9:00 a.m. Council Chambers

**TOWN HALL**

4540 South County Trail  
Charlestown, RI 02813

**CALL TO ORDER**

Mr. Kenefick called the meeting to order at 9:00 a.m. In attendance were Greg Plunkett, Tim Kenefick, Bill Dunn, Mike Marcelynas, Town Treasurer Patrick Gormley, Town Administrator Jeffrey Allen and Administrative Assistant Susan Shea. Absent were Paula Andersen and Council Liaison Stephen Stokes.

**APPROVAL OF MINUTES**

It was moved by Mr. Plunkett and seconded by Mr. Dunn to approve the March 7, 2025 minutes as presented. Motion carries.

**PUBLIC COMMENT:**

None

Mr. Kenefick noted that the commission would be looking at areas in the budget that could be trimmed a bit to reduce the tax rate. Currently, it's looking like the tax rate will be a 3.1 % increase.

Mr. Gormley said that currently the proposed budget is \$24,466,173.00 with a tentative tax rate of \$5.93 or a 2.6% increase in the budget. Mr. Plunkett made a motion based on Mr. Gormley's statement which was seconded by Mr. Dunn.

**Transmittal Letter**

A few grammatical errors were noted regarding the draft transmittal letter.

Mr. Marcelynas made a motion to finalize and submit the transmittal letter to the Council. It was seconded by Mr. Plunkett

At 9:32 a.m. Mr. Plunkett moved to adjourn the meeting with Mr. Marcelynas seconding. Motion carries.

Date Approved: January 27, 2026

Susan R. Shea, CMC  
Administrative Assistant