

CHARLESTOWN BUDGET COMMISSION
Open Meeting/Regular Meeting
Minutes

JANUARY 22, 2026

9:00 a.m. Council Chambers

TOWN HALL

4540 South County Trail
Charlestown, RI 02813

CALL TO ORDER

Mr. Plunkett called the meeting to order at 9:01 a.m. In attendance were Greg Plunkett, Mike Marcellinas, Joseph Dolock, Town Treasurer Patrick Gormley, Town Administrator Jeffrey Allen and Administrative Assistant Susan Shea. Absent were Tim Kenefick and Council Liaison Stephen Stokes.

Newest commission member Joseph Dolock introduced himself. Everyone at the table took a moment to state their names.

APPROVAL OF MINUTES

It was moved by Mr. Marcellinas and seconded by Mr. Dolock to approve the March 14, 2025 minutes as presented. Motion carries.

PUBLIC COMMENT:

None

TREASURER GORMLEY COMMENTS

Mr. Gormley stated that the budget deadline is March 15, 2026. He stated that he would not be available the first week of March as he and his wife are having their third child. He suggested that outside and local agencies could be discussed at the time. Mr. Gormley also suggested that the larger budgets should be discussed first (DPW, CPD and Park & Recreation).

Next weeks meetings will be to review the DPW and CPD budgets.

Mr. Gormley said that most of the budgets for the smaller departments are flat other than contractual salaries. There is a lot of capital items this year, especially coming from the DPW department.

The budget is currently reflecting a 3.75% increase.

NEW BUSINESS – DISCUSSION AND POTENTIAL ACTION CONCERNING THE FOLLOWING: Election of Officers

Mr. Plunkett moved to appoint Tim Kenefick as Chair. It was seconded by Mr. Dolock. Motion carries.

It was moved by Mr. Plunkett and seconded by Mr. Dolock to appoint Mike Marcelynas as Vice Chair. Motion carries.

FUTURE MEETING SCHEDULE – DISCUSSION AND POTENTIAL ACTION

After a brief discussion, it was decided that the commission will meet on Tuesday, January 27 at 1:00 p.m. (DPW budget) and Thursday, January 29 at 9:00 a.m. (CPD budget).

It was moved by Mr. Marcelynas and seconded by Mr. Dolock to adjourn at 9:19 a.m.

Date Approved: January 27, 2026

Susan R. Shea, CMC
Administrative Assistant